

City of Baraboo  
Parks & Recreation Commission  
March 9th, 2020 – Minutes

**Present:** Roy Franzen, Mike Plautz, Jim Francisco, Craig Schlender, Angela Witzcak, Chantel Steinhorst, Shelley Mordidni and Mike Hardy.

Franzen called the meeting to order at 5:30pm. Legal posting of the Agenda had been met. Witzcak motioned and Schlender seconded approval of the February 10th minutes. Motion carried.

Witzcak moved to approve the agenda as printed, seconded by Steinhorst. Motion carried.

**Action Items:**

- A. Discuss and Consider request from Brian Scarborough. Scarborough was not present. Franzen opposed the concept of selling food items during swim meets because Riptide has its own concessions. Witzcak made a motion to not let outside vendors sell during Riptide Swim Meets, seconded by Mordini. Motion carried.
- B. Allowing food trailers for two events, National Hot Dog Day, Wednesday July 22<sup>nd</sup> and National Night Out, Tuesday August 4<sup>th</sup> were discussed. The rule of thumb is that we generally charge five percent of the proceeds from food trailers. Schlender noted that he didn't want this to set a precedent for anyone thinking they can set up a trailer in any park parking lot. Hardy said this is something we can take case by case. No motions made, just discussion.
- C. Discuss and Consider bid from TruGreen for \$4,184.16 to provide 2020 EAB treatments. Steinhorst made a motion to accept bid from TruGreen for \$4,184.16 and Witzcak seconded. Motion carried.
- D. Discuss and Consider allowing Splashpad Advisory Committee to begin fundraising efforts for a new splashpad at Attridge Park. Steinhorst said that fundraising plans haven't yet been determined as first we need the approval to fundraise. Mordini made a motion to allow the Splashpad Advisory Committee to begin fundraising efforts, seconded by Plautz. Motion carried.
- E. Tabled. Waiting for more information from Baraboo Police on National Night Out event.
- F. Witzcak made a motion to allow up to \$300 of Kuenzi funds for Park and Rec family friendly expenses of activities for the Month of July. Seconded by Steinhorst. Motion carried. A 'park passport' pamphlet will be made encouraging park involvement for all ages with a prize at the end of completion of all 18 park stops getting stamped!

**Informational Items:** Hardy discussed Riverwalk Bridge update. The bridge is being manufactured and it is expected to arrive the first or second week of May. Kayak Launch will go to council for approval Tuesday night (March 10<sup>th</sup>) if approved construction will begin with an October 31<sup>st</sup> completion date. The launch will be a permanent structure with six concrete steps. The steps will allow for variances in water height throughout the season making the steps easily accessible. The Zoo is waiting to hear back on bids for asphalt and fencing costs. Two Emu's will be coming in April from the Brookfield Zoo and they will live in a section of the old deer quarters.

February revenues were \$16,874.86

**Next Regular Meeting:** April 13th, 2020 at 5:30pm.

Witzcak moved to adjourn, Francisco seconded at 6:17 pm. Motion carried.

Respectfully Submitted,  
Chantel Steinhorst-Commission Secretary