

City of Baraboo
Parks & Recreation Commission
August 13, 2018 – Minutes

Present: Roy Franzen, James Francisco, Angela Witczak, Craig Schlender, Michael Plautz, Mary Mjelde & Mike Hardy

Also Present: Ben Bromley (Baraboo News-Republic), Steve Argo & Homer Daehn (Tuscania), Marlen Buchanon & Diane Pillsbury (BASCO) and 14 members of the public

Franzen called the meeting to order. Legal Posting of the Agenda had been met. Witczak moved and Francisco seconded approval of the July 9, 2018 minutes. Motion carried.

Witczak moved to approve the agenda as presented, seconded by Mjelde. Motion carried.

Presentations: Steve Argo noted that \$75,000 had been raised to date and the project was on time for the planned November 10 dedication ceremony. Daehn added that it had been designed with a copper arch edge to be as maintenance free as possible.

Diane Pillsbury gave her annual Baraboo Senior Center report.

New Business: Marlen Buchanon discussed the draft proposal submitted by the Baraboo Area Senior Citizen Organization requesting that the City of Baraboo take over management of the senior center. She noted salary and benefits for a Director were most important. Franzen noted the comparison with other area communities as a good measuring stick. Plautz noted the report was well done and what he believed the Council would need to see in order to make a decision on the request. Schlender noted that he would like to see the Senior Center expanded, but added that parks have increased in number and size for years without seeing new staff and noted that other areas of the department have needs as well that we need to address too. There isn't enough room in the budget for all needs. Francisco added that this group does very good things and the report was well done. He would like to see it move forward. Mjelde liked the opportunities for intergenerational activities by including a senior center as part of city programming. Hardy advised the Commission that as only an overview of their expense/revenue report was included, he could not give an accurate assessment of what the cost to the city may be. He would like to see a detailed budget report with detailed expenses to develop a realistic expense for the City. Based on the draft information, Hardy estimated it would take \$20,000-\$30,000 for the City to take over the senior center as is. However, until he sees a detailed report, he won't know if there are items that may be duplicated or revenues that could be pursued to reduce that number. Hardy reminded the Commission that the request is a little late to get in on the 2019 budget request, but should be considered carefully as a possible recommendation in the 2020 budget. No action was taken until a formal proposal is submitted.

After discussing 2019 long term Civic Center lease rates, Witczak moved to recommend a 1% increase on all leases, seconded by Francisco. Motion passed.

Witczak then moved to recommend the increase of the Boys and Girls Club and Senior Center lease responsibilities from 15% of lease rate to 20% of lease rate (80% rent subsidy) to Finance Committee noting that rates had not increased in many years while expenses had increased. Seconded by Franzen. Motion carried.

Witczak moved to recommend that the Stage III Theater lease remain at 50% of lease rate to Finance Committee as a co-sponsor to the City. Second by Francisco. Motion carried.

Francisco moved to recommend the approval of the 2019 Seasonal Wages Rates as presented by Hardy to the Finance Committee. Seconded by Mjelde. Motion carried.

Schlender moved to recommend approval of 2019 Fees and Charges to the Finance Committee as presented by Hardy. Seconded by Witczak. Motion carried.

Staff Report: July revenues were \$30,000.15

Hardy noted that the deer exhibit had been completed and the otter exhibit was moving forward. The last day for the pool would be August 17th. He noted that due to the inability to meet one of the state inspector's regulations for a dog swim, we were not able to hold the Doggy Dip this year. Due to the pool not having zero depth access, we cannot meet the requirement that humans would not be in the pool the same time as dogs. He was working on a fix so the event could return in 2020.

Next Regular Meeting: September 10, 2018.

Witczak motioned to adjourn, Francisco seconded. Motion carried

Respectfully Submitted,
Mike Hardy, Parks, Recreation & Forestry Director