

City of Baraboo
Parks & Recreation Commission
August 10th, 2020 – Minutes

Present: Roy Franzen, Angela Witzcak, Chantel Steinhorst, Shelley Mordidni, James Francisco, Craig Schlender, Mike Plautz and Mike Hardy. Also Present: Carter Arndt.

Franzen called the meeting to order at 5:30pm. Legal posting of the Agenda had been met. Witzcak motioned and Steinhorst seconded approval of the July 13th minutes. Motion carried.

Witzcak moved to approve the agenda as printed, seconded by Francisco. Motion carried.

Action Items:

- a. Discuss and consider Attridge Park Splash Pad Feasibility Study proposals and entering into a contract to complete Phase 1 of the study:* Chantel Steinhorst said that out of several bids that went out only three came back within our deadline; Parkitecture, MSA, and Burbach Aquatics, all got back to us. The Splash Pad committee voted and chose Parkitecture because they came in at the lowest bid. Steinhorst said that Parkitecture is a newer company but that team that composes them is not new to doing aquatic work. Francisco mentioned that he was disappointed that extra sites (If Attridge doesn't work) cost more and are not included in the \$5,000 budget. Schlender said he would abstain from voting because he has worked on projects with MSA in the past. Franzen said that you could easily see the difference in cost on the spreadsheet. Witzcak made a motion to accept bid from Parkitecture for phase 1, seconded by Francisco. Schlender abstained. Motion carried.
- b. Discuss and consider changes to the proposed 2020-2025 Facility Use Agreement with Baraboo School District for use of recreational facilities and recommend approval to City Council:* Currently we have a verbal agreement with the school district and we would like to have a written agreement. Hardy has been working with the School District and City Attorney to get a new agreement approved. Franzen made a motion to accept the proposed agreement with comments from the School District included, seconded by Witzcak. Motion carried.

Informational items: Hardy reported that the kayak launch construction is moving along smoothly. The water at the site was measured and discovered to be a foot lower than anticipated (and measured in the past) but by doing a re-arrangement of steps the launch is able to remedy the water height problem. The sidewalk path will look a bit different than originally planned, and parks staff will install the concrete to save on costs. The Dog Park renovations are moving along fast due to being able to use fill from Draper Street construction. Fencing and re-seeding needs to be completed at the park and then it can open by October 1st if not sooner. Snowy Owl exhibit and ADA entrance is the next work to be completed at the Zoo.

July revenues were \$15,257.51.

Next Scheduled Meeting: September 14th 2020 at 5:30 pm

Witzcak motioned and Plautz seconded to adjourn at 6:47pm. Motion carried.

Respectfully Submitted,

Chantel Steinhorst-Commission Secretary