

Present: Alderpersons John Alt and John Ellington
Absent: Alderperson Michael Zolper
Also Present: Mayor, Mike Palm; City Administrator, Edward Geick; Police Chief, Mark Schauf and Finance Director, Cynthia Haggard

The meeting was called to order by Chairman John Alt at 12:00PM CST., with roll call and noting compliance with the Open Meetings Law.

Moved by Ellington to approve the minutes of September 3, 2018, seconded by Alt and unanimously carried.

Motion by Ellington to approve agenda, seconded by Alt and unanimously carried.

Review and recommendation to amend §12.03(7)(a)2 of the Baraboo Municipal Code to eliminate the license bond requirement for secondhand article and jewelry dealers.

Chief Schauf began with mentioning the recent change in the Code for Leads Online. Businesses began applying for licenses. We soon realized there was some confusion with our Code. Part of the confusion was requiring a surety bond for a second-hand dealer. A surety bond by State Statute is only required for pawn shops. The surety bond ensures the City is compensated for things if rules are not followed. We currently have something in place in lieu of the surety bond. We will be able to go after any business in the form of a citation. Our current Code also allows for punishment by issuing code violations and by taking away licenses.

Therefore, the recommendation is to take the surety bond language out of our Code for second-hand dealers and leave it in for pawn shops.

Motion to recommend to the Council to change the City Code by Ellington, seconded by Alt and unanimously carried.

Review and recommendation to allow the City Administrator to submit the Notification of General Schedules Adoption form to the Historical Society and, upon approval by the Historical Society, allow the City Attorney to submit to the Common Council an amendment to §1.60 of the Baraboo Municipal Code stating that the City has adopted the Schedule.

City Administrator Geick stated that this request stems back to earlier work Cheryl Giese and Emily Truman started in getting the City records sorted requiring some filings to be made with the Historical Society. There has been a change in the law for records. The recommendation today will take into consideration all the changes and allow the City Administrator to work with the City Clerk and City Attorney to submit records.

Motion by Ellington to recommend to the Council to change the City Code, seconded by Alt and unanimously carried.

Member comments

The next meeting will be December 10, 2018 at 12:00PM CST. Meeting location will be 101 South Boulevard. Moved by Ellington to adjourn, seconded by Ellington and unanimously carried. Meeting adjourned at 12:09PM CST.

Respectfully submitted,
Cynthia Haggard, Finance Director