

**Agenda for the Monthly Meeting
of the
BARABOO ECONOMIC DEVELOPMENT COMMISSION**

Mission Statement:

*To provide intellect, vision, and advocacy for community development;
To serve as a catalyst for diverse economic growth*

Date and Time: **Thursday, September 5, 2019 at 5:30 p.m.**

Location: Baraboo Municipal Building
101 South Blvd.
Room 205
Baraboo, WI 53913

Members Noticed: John Alt, Chair, Jim Bowers, Vice-Chair, Musa Ayar, Secretary, Nanci Caflisch, Dave Johnson, Lori Mueller, Mike Palm, Tim Reppen, Haley Ryan, Dave Taylor, Laura Walczak, Carolyn Wastlund, Ed White

Others Noticed: Ed Geick, Brenda Zeman, Mike Hardy, Tom Pinion, Jim Michaels, Mark Schauf, Kevin Stieve, Jessica Bergin, Jenny Erickson, Baraboo Chamber of Commerce President, Patrick Cannon and the Media

- a) **Call Meeting to Order and Note Compliance with the Open Meeting Law**
- b) **Roll Call**
- c) **Approve Agenda**
- d) **Approve Minutes**
August 1, 2019
- e) **Public Comment**
Introduction of Lori Mueller, new BEDC member
Introduction of Laura Walczak, new BEDC member
Presentation by Ms. Walczak regarding St. Clare Hospital
- f) **Old Business**
 - a. Update on Development Activities Geick
 - b. Update on Plan Commission and Council Palm
 - c. Updates from economic development partners and collaborators Representatives
- g) **New Business**
 - a. Consideration of changing the November 7, 2019 meeting White
- h) **Update Partner Presentation Schedule** Alt
- i) **Commissioner and City Staff comments** All
- j) **Adjournment**

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Agenda Prepared by Patrick Cannon on 8/30/2019.

Agenda Posted by DMM on 8/30/2019

Future meeting dates: Thursday, October 3, 2019

5:30 PM

Commission members are asked to notify the chairperson at least 24 hours before the meeting if they <u>will not</u> be able to attend this meeting.
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Baraboo Economic Development Commission

Meeting Minutes

August 1, 2019

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chair John Alt called the meeting to order at 5:30 PM at the Baraboo Municipal Building, room 205, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call

Present: Alt, Bowers, Ayar, Palm, Reppen, Ryan, Taylor, Wastlund

Absent: Cafilisch, Johnson, White

Other: Ed Geick, Patrick Cannon

III. Approve Agenda

Motion to approve the agenda as presented

Reppen (1); Palm (2)

Aye: All via voice vote

Nay: None

IV. Approve Minutes

Motion to approve the minutes for June 6, 2019

Bowers (1); Taylor (2)

Aye: All via voice vote

Nay: None

V. Public Comment

No one from the public wished to speak at this time.

Introduction of Mr. Greg Manson as a new BEDC member – It was noted that Mr. Manson was the School Representative. He has left employment with the Schools, therefore he will not be serving on BEDC.

VI. Old Business

a. Updates on Development Activities

Mr. Geick indicated the following actions have taken place.

- The new shooting range is under construction on South Blvd.
- The City has begun discussion with a new developer for apartments on Lynn St.
- The equalized value for the City has increased by 1% and new construction growth was also 1.5%
- The Al. Ringling Brewing project is still moving forward
- Google has updated their mapping system to include the new construction of HWY 12
- The City has also been discussing the Depot and possible actions on the property.

b. Updates from Plan Commission and Council

Mayor Palm gave the following updates

- The City has hired a new CSO, Assistant City Engineer and a Building Inspector
- The City is working on Pet Store regulations
- A street vacation is in the process.
- Community First Bank would like to expand their parking area.
- Lake Street is under construction. Broadway and Washington Ave. will also be completed this summer.

c. Update from economic development partners and collaborators

- Mr. Bowers indicated that the conversion of the old Shoe Box store is moving forward.
 - a. He also indicated that the Clarion Hotel has changed ownership
- Mr. Taylor announced several changes at Baraboo State bank. Mr. Cory Davis has left his position as President
- Mr. Reppen indicated that the County has started their budget process for 2020. He also indicated that Servo has recently passed their audit.

VII. New Business

a. Consideration and discussion of changing the date and time for the September 5, 2019 meeting

It was noted that the September meeting is scheduled during the Labor Day week. In addition staff members may not be available to attend.

After discussing the situation, the Commission took no action and will hold the September meeting at the regular date and time.

VII. Update Partner Presentation Schedule

As Vice Chair, Mr. Bowers will be coordinating these presentations

VIII. Commissioner and City Staff comments

Mayor Palm gave a brief update on the Council Goal setting

IX. Adjournment

Motion to adjourn the meeting was made at 5:49 pm.

Bowers (1); Wastlund (2)

Aye: All via voice vote

Nay: None

John Alt
Chairperson

Patrick Cannon
Recorder

MEMORANDUM

To: Baraboo Economic Development Commission
Commissioners

From: Patrick Cannon
Executive Director

Re: November 7, 2019 BEDC meeting

Date: August 27, 2019

On November 7, 2019, SCDC has scheduled their Fall Forum event. It is being held in Baraboo this year. The Fall Forum event conflicts with our normal BEDC meeting. Therefore, they have requested that we change our November meeting night.

I have included the request on the agenda for consideration.