



## AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

**Date and Time:** Tuesday, September 22, 2020 **6:00 P.M.**  
**Location:** City Hall, Committee Room #205, 101 South Blvd. Baraboo  
**Members Noticed:** Joel Petty, Scott Sloan, Jason Kent  
**Others Noticed:** Department Heads (*agenda only*), Interim City Admin. E. Geick, M. Palm, B. Zeman, Post at Library, Media

This meeting is open to the public. Because of the COVID-19 pandemic, any person appearing in person is strongly required to wear a mask and practice social distancing.

**MEMBERS** not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order
  - a. Roll Call of Membership
  - b. Note compliance with Open Meeting Law
  - c. Approve September 8, 2020 minutes
  - d. Approve agenda
  
2. Action Items
  - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$ 802,238.79.
  - b. **2021 Parks, Recreation and Forestry Department Fees and Charges** – Review and recommendation to Common Council on approving the 2021 Parks, Recreation and Forestry Department Fees and Charges.
  - c. **2021 Parks, recreation and Forestry Department Seasonal Wages** - Review and recommendation to Common Council on approving the 2021 Parks, Recreation and Forestry Department Seasonal Wages.
  - d. **2020-2021 Thunderbird Youth Hockey Association Lease** – Review and recommendation to Common Council on approving the 2020-21 Thunderbird Youth Hockey Association lease of the Pierce Park Pavilion.
  - e. **2021 Boys & Girls Club of Baraboo-Sauk County Lease** – Review and recommendation to Common Council on request to subsidize 2021 Boys & Girls Club of Baraboo-Sauk County lease of the Civic Center by 80%.
  - f. **2021 Baraboo Area Senior Citizens Organization Lease** – Review and recommendation to Common Council on request to subsidize 2021 Baraboo Area Senior Citizens Organization lease of the Civic Center by 80%.
  - g. **Stage III Theater for Youth Lease** – Review and recommendation to Common Council on request to subsidize Stage III Theater For Youth lease of the Civic Center by 50%.
  - h. **Auditor Selection** – Review and recommendation to Common Council to award the Audit Services contract, once received and approved to form by the City Attorney, to CliftonLarsonAllen, LLP.
  - i. **Create Tax Incremental District No. 10** – Review and recommendation to Common Council on “Resolution Creating Tax Incremental District No. 10, Approving its Project Plan and Establishing its Boundaries.”

- j. **Create Tax Incremental District No. 11** - Review and recommendation to Common Council on “Resolution Creating Tax Incremental District No. 11, Approving its Project Plan and Establishing its Boundaries.”
- k. **Amendment of the Project Plan of Tax Incremental District No. 11** – Review and recommendation to Common Council on “Resolution Approving an Amendment to the Project Plan of Tax Incremental District No. 11, City of Baraboo, Wisconsin.”

3. Information Items

4. Adjournment

Joel Petty, Chairperson

---

Agenda prepared by B. Zeman & posted on 09/18/2020

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

**FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH**

**Members Present:** Petty, Sloan, Kent

**Absent:**

**Others Present:** Mayor Palm, Adm. Geick, Atty. Truman, B. Zeman, K. Stieve

**Call to Order** –Ald. Petty called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of August 25, 2020 and carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$1,443,557.84**. Motion carried unanimously.
  
- b) **Employee COVID-19 Policy** – Adm. Geick explained that this policy has been reviewed by department heads. One major difference between this policy and the Federal Policy requirement is that the City policy includes an additional 3 days to allow for employees to be tested and get results. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
  
- c) **Fire Dept. Boat** – Fire Chief K. Stieve explained that between the County Sheriff's Department and the Baraboo Fire, there is a need for a boat that can be used in the Baraboo River. This is a used 2005 boat that is in immaculate condition. The money to purchase this boat will be taken from the capital funds left from the breathing apparatus purchase. With the increasing use of the Baraboo River for canoes and kayaks, this boat can be used for rescue calls on the river. This boat can also be used at Devil's Lake for water rescues as well as fighting fires on the bluff. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.

**Information Items** – None.

**Adjournment** – Moved by Kent, seconded by Sloan and carried to adjourn at 6:43pm.  
Brenda Zeman, City Clerk



**City of Baraboo, Wisconsin**  
*Finance Department*  
101 South Boulevard  
Baraboo, WI 53913

September 22, 2020

The Council lists attached are check registers described in summary below:

<b>Category</b>	<b>Total</b>	<b>Accounts Payable Run Date</b>
General	287,469.77	September 18, 2020
General	1,467.00	September 11, 2020
Utility	114,384.78	September 15, 2020
ACH	-	
Payroll Remittance Checks	396,006.19	August 1, 2020
Department Purchasing Cards	2,911.05	September 10, 2020
<b>Total expenditures \$</b>	<b>802,238.79</b>	

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>190533</b>							
09/18/2020	190533	5 ALARM FIRE & SAFETY	198881-2	09/09/2020	FD - AERIAL PLATFORM FITTIN	420-21-52200-814-000	2,000.00
Total 190533:							2,000.00
<b>190534</b>							
09/18/2020	190534	A-1 EXCAVATING INC.	9132	08/27/2020	PW-GRAVEL CRUSHING (DRAP	430-30-57330-821-000	59,400.00
Total 190534:							59,400.00
<b>190535</b>							
09/18/2020	190535	ABBY VANS INC.	19122	09/10/2020	TAXI-AUG RIDE SHARE	230-11-53500-290-000	49,311.90
09/18/2020	190535	ABBY VANS INC.	19122	09/10/2020	TAXI-AUG RIDE SHARE FARES	230-11-46399-000	9,227.00-
Total 190535:							40,084.90
<b>190536</b>							
09/18/2020	190536	AL RINGLING THEATRE F	090420	09/04/2020	FIN-NOVEMBER 2- DEC 14, 201	820-82-55190-720-000	1,500.00
Total 190536:							1,500.00
<b>190537</b>							
09/18/2020	190537	ALLIANT ENERGY	002634-0901	09/01/2020	AIR-AUG 2020 AREA LIGHTING	630-35-53510-222-000	12.42
09/18/2020	190537	ALLIANT ENERGY	041272-0910	09/10/2020	CC-ELECTRIC	100-52-55130-222-000	1,512.47
09/18/2020	190537	ALLIANT ENERGY	041272-0910	09/10/2020	CC-HEAT	100-52-55130-223-000	94.19
09/18/2020	190537	ALLIANT ENERGY	056281-0909	09/09/2020	FD - ELECTRIC FOR OUTDOOR	100-21-52500-222-000	5.24
09/18/2020	190537	ALLIANT ENERGY	086392-082	08/28/2020	PW-AUGUST 2020 STREETLIGH	240-31-53420-222-000	1,406.67
09/18/2020	190537	ALLIANT ENERGY	26926188-09	09/10/2020	PS/ADMIN-AUG 2020 ELECTRIC	100-11-51640-222-000	3,320.62
09/18/2020	190537	ALLIANT ENERGY	26926188-09	09/10/2020	PS/ADMIN-AUG 2020 GAS	100-11-51640-223-000	415.78
09/18/2020	190537	ALLIANT ENERGY	294993-0910	09/10/2020	FD - ELECTRIC	100-21-51610-222-000	1,632.90
09/18/2020	190537	ALLIANT ENERGY	294993-0910	09/10/2020	FD - GAS	100-21-51610-223-000	61.17
09/18/2020	190537	ALLIANT ENERGY	514075-0910	09/10/2020	FD - ALMA WAITE ELECTRIC	100-21-51620-222-000	121.15
09/18/2020	190537	ALLIANT ENERGY	514075-0910	09/10/2020	FD - ALMA WAITEGAS	100-21-51620-223-000	14.22
09/18/2020	190537	ALLIANT ENERGY	667361-0910	09/10/2020	PK-PAVILLION HEAT	100-52-55200-223-000	66.33
09/18/2020	190537	ALLIANT ENERGY	667361-0910	09/10/2020	PK-PAVILLION ELEC	100-52-55200-222-000	46.13-
09/18/2020	190537	ALLIANT ENERGY	761834 0828	08/28/2020	LIBEAST - ELECTRIC	851-51-55110-222-000	136.25
09/18/2020	190537	ALLIANT ENERGY	761834 0828	08/28/2020	LIBEAST - GAS SERVICE	851-51-55110-223-000	27.50
09/18/2020	190537	ALLIANT ENERGY	837782-0910	09/10/2020	ZOO-HEAT	100-52-55410-223-000	13.75
09/18/2020	190537	ALLIANT ENERGY	837782-0910	09/10/2020	ZOO-ELECTRIC	100-52-55410-222-000	557.40
09/18/2020	190537	ALLIANT ENERGY	861880-0902	09/02/2020	AIR-AUG 2020 RUNWAY ELECT	630-35-53510-222-000	384.24
Total 190537:							9,736.17
<b>190538</b>							
09/18/2020	190538	AMERIGAS - BARABOO	671593425	09/08/2020	PW-FORKLIFT FILL 33.5 LB CYLI	100-31-53270-348-000	32.99
Total 190538:							32.99
<b>190539</b>							
09/18/2020	190539	BARA TS CUSTOM SCRE	01005	09/09/2020	FD - T-SHIRTS (UNIFORM)	100-21-52200-346-000	420.48
Total 190539:							420.48
<b>190540</b>							
09/18/2020	190540	BARABOO SCHOOL DIST	2NDQTR 202	09/16/2020	TRE-2ND QTR MOBILE HOME F	100-00-24610-000	10,791.64

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 190540:							10,791.64
<b>190541</b>							
09/18/2020	190541	BARABOO UTILITIES	9701245	09/14/2020	CC-CROSS CONNECTION INSP	100-52-55130-260-000	66.84
09/18/2020	190541	BARABOO UTILITIES	9701245	09/14/2020	ZOO-CROSS CONNECTION INS	100-52-55410-260-000	66.83
09/18/2020	190541	BARABOO UTILITIES	9701246	09/14/2020	PS/ADMIN-CROSS CONNECT IN	100-11-51640-260-000	66.83
09/18/2020	190541	BARABOO UTILITIES	TAXROLL20	09/11/2020	TRE-SETTLE TAX ROLL DELQ	910-00-24520-000	6,282.84
Total 190541:							6,483.34
<b>190542</b>							
09/18/2020	190542	BARABOO-DELLS FLIGH	2020-09	09/15/2020	Maintenance Contract	630-35-53510-200-000	3,500.00
09/18/2020	190542	BARABOO-DELLS FLIGH	2020-09	09/15/2020	Reduction for Rent	630-35-48210-000	657.34
Total 190542:							2,842.66
<b>190543</b>							
09/18/2020	190543	BATTERIES PLUS LLC	EC00337025	08/20/2020	PW-BATTER FOR EXIT LIGHT; D	100-31-53270-350-000	63.27
Total 190543:							63.27
<b>190544</b>							
09/18/2020	190544	CHARTER COMMUNICATI	0197571090	09/05/2020	ZOO-INTERNET	100-52-55410-260-000	89.99
Total 190544:							89.99
<b>190545</b>							
09/18/2020	190545	CINTAS CORPORATION #	4060989582	09/09/2020	CITY-MATS	100-11-51640-260-000	20.50
09/18/2020	190545	CINTAS CORPORATION #	4060989592	09/09/2020	PW-SCRAPER MATS; UNIFORM	100-31-53270-340-000	73.92
09/18/2020	190545	CINTAS CORPORATION #	4061194786	09/10/2020	FD - RUGS	100-21-51610-260-000	44.18
09/18/2020	190545	CINTAS CORPORATION #	4061561116	09/15/2020	CITY-MATS	100-11-51640-260-000	20.50
Total 190545:							159.10
<b>190546</b>							
09/18/2020	190546	CONTRACTOR SUPPLY	21715	08/27/2020	PW-24"12' SONOTUBE - CONCR	430-30-57330-821-000	149.00
Total 190546:							149.00
<b>190547</b>							
09/18/2020	190547	COPLIEN PAINTING INC.	24518	09/03/2020	POOL-PAINTING	100-53-55420-861-000	20,988.42
Total 190547:							20,988.42
<b>190548</b>							
09/18/2020	190548	COREY OIL LTD	314306	09/02/2020	PW-CITY SERVICE BLDG GENE	100-31-53270-348-000	421.19
09/18/2020	190548	COREY OIL LTD	314307	09/02/2020	CITY-GENERATOR FUEL	100-11-51640-350-000	387.01
Total 190548:							808.20
<b>190549</b>							
09/18/2020	190549	COUNTRY PLUMBER INC	723813	08/31/2020	PK-LOWER OCHSNER PORTAP	870-52-55200-300-000	260.00
Total 190549:							260.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
09/18/2020	190550	CRYSTAL CLEAR WINDO	2-24 THRU 6	06/15/2020	LIB EAST - WINDOWS FEB, APR	851-51-55110-260-000	64.50
Total 190550:							64.50
09/18/2020	190551	D.L. GASSER CONSTRU	5000023113	08/21/2020	PW-8.52 TON HOT MIX	100-31-53300-379-000	415.52
09/18/2020	190551	D.L. GASSER CONSTRU	5000023172	08/31/2020	PW-5.110 TON ASPHALT	100-31-53300-379-000	249.21
09/18/2020	190551	D.L. GASSER CONSTRU	5000023176	09/01/2020	PW--8.07 TON ASPHALT	100-31-53300-379-000	393.57
09/18/2020	190551	D.L. GASSER CONSTRU	5000023189	09/02/2020	PW-8.29 TON ASPHALT	100-31-53300-379-000	404.30
Total 190551:							1,462.60
09/18/2020	190552	DECKER SUPPLY COMPA	911879	09/02/2020	PW-NO PARKING SIGNS	100-31-53300-364-000	510.44
Total 190552:							510.44
09/18/2020	190553	DIAMOND CONCRETE db	948	09/14/2020	FD - TWO GARAGE DOOR REP	100-21-51610-260-000	600.00
Total 190553:							600.00
09/18/2020	190554	DON LARSON CHEVROL	228658	08/28/2020	PW-CAR #1 MODULE	100-31-53240-350-000	214.93
Total 190554:							214.93
09/18/2020	190555	DORNER, MEGAN	REIMB206-0	09/02/2020	PD- KOHLS DUTY BOOTS	100-20-52110-346-000	64.99
Total 190555:							64.99
09/18/2020	190556	DRM INDUSTRIES CORP	41280	08/27/2020	ZOO-SIGN FRAME	250-52-55410-861-000	396.00
Total 190556:							396.00
09/18/2020	190557	EHLERS & ASSOCIATES I	84454	09/03/2020	FIN-2020 CONTINUING DISCLO	100-11-51510-215-000	2,438.00
09/18/2020	190557	EHLERS & ASSOCIATES I	84454	09/03/2020	FIN-TID 6-2020 CONTINUING DI	360-11-51510-215-000	211.00
09/18/2020	190557	EHLERS & ASSOCIATES I	84454	09/03/2020	FIN-TID 7-2020 CONTINUING DI	370-11-51510-215-000	389.00
09/18/2020	190557	EHLERS & ASSOCIATES I	84454	09/03/2020	FIN-TID 8-2020 CONTINUING DI	380-11-51510-215-000	537.00
09/18/2020	190557	EHLERS & ASSOCIATES I	84454	09/03/2020	FIN-STORM-2020 CONTINUING	950-36-85000-215-000	147.00
09/18/2020	190557	EHLERS & ASSOCIATES I	84454	09/03/2020	FIN-WATER-2020 CONTINUING	100-00-15640-000	78.00
Total 190557:							3,800.00
09/18/2020	190558	FASTENAL COMPANY	WIBAR22203	08/13/2020	PW-BUTYL SEALANT (DRAPER	950-00-10107-001	310.02
09/18/2020	190558	FASTENAL COMPANY	WIBAR22233	08/26/2020	PW-ALK BATTERY; HC SAFETY	100-31-53230-340-000	68.46
09/18/2020	190558	FASTENAL COMPANY	WIBAR22233	08/26/2020	PW-BOWL CLEANER	100-31-53270-340-000	41.28
09/18/2020	190558	FASTENAL COMPANY	WIBAR22237	08/27/2020	PW-ONE SIZE WHITE N95 MAS	290-10-54900-319-000	50.56
09/18/2020	190558	FASTENAL COMPANY	WIBAR22238	08/28/2020	PW-SAW BLADE	100-31-53230-340-000	30.74
09/18/2020	190558	FASTENAL COMPANY	WIBAR22238	08/28/2020	PW-FLANGE NUT	100-31-53240-350-000	28.05
09/18/2020	190558	FASTENAL COMPANY	WIBAR22241	08/31/2020	PW-TAPE MEASURE (4)	100-31-53230-340-000	57.24

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
09/18/2020	190558	FASTENAL COMPANY	WIBAR22241	08/31/2020	PW-TRASH BAGS	100-31-53270-340-000	61.50
Total 190558:							647.85
<b>190559</b>							
09/18/2020	190559	FIRE & SAFETY II INC.	AM00828-7	08/31/2020	CC-FIRE EXTINGUISHER INSPE	100-52-55130-250-000	72.50
Total 190559:							72.50
<b>190560</b>							
09/18/2020	190560	FIRE SAFETY USA INC.	138427	08/31/2020	FD - SMARTDOCK FITTINGS FO	420-21-52200-814-000	275.00
09/18/2020	190560	FIRE SAFETY USA INC.	138532	09/10/2020	FD - GRAIN BIN RESCUE EQUIP	100-21-52200-392-000	145.00
09/18/2020	190560	FIRE SAFETY USA INC.	138532	09/10/2020	FD - GRAIN BIN RESCUE EQUIP	100-21-52200-392-400	1,820.00
Total 190560:							2,240.00
<b>190561</b>							
09/18/2020	190561	GALLS QUARTERMASTE	016297909	08/19/2020	FD - CLARK PANTS	100-21-52200-346-000	100.92
09/18/2020	190561	GALLS QUARTERMASTE	016313611	08/20/2020	PD- FLEX BADGES	100-20-52110-340-000	355.15
Total 190561:							456.07
<b>190562</b>							
09/18/2020	190562	HARTJE TIRE & SERVICE	40-75046	06/25/2020	PW-#19 TIRES	100-31-53240-341-000	1,307.28
09/18/2020	190562	HARTJE TIRE & SERVICE	40-76614	08/17/2020	PW-TIRES GARBAGE TRUCK	100-31-53620-341-000	490.00
Total 190562:							1,797.28
<b>190563</b>							
09/18/2020	190563	HOHLS FARM SUPPLY IN	78062	09/01/2020	ZOO-BEDDING	100-52-55410-340-000	105.00
Total 190563:							105.00
<b>190564</b>							
09/18/2020	190564	HOLIDAY WHOLESALE	9510910	09/11/2020	FD - SOAP FOR DISPENSERS	100-21-51610-340-000	151.10
Total 190564:							151.10
<b>190565</b>							
09/18/2020	190565	JEFFERSON FIRE & SAF	121375	09/01/2020	FD - SCBA REPAIR	100-21-52200-250-000	79.70
09/18/2020	190565	JEFFERSON FIRE & SAF	121540	09/09/2020	FD - FACESHIELDS FOR HELME	100-21-52200-346-000	254.11
09/18/2020	190565	JEFFERSON FIRE & SAF	121609	09/11/2020	FD - HELMET BRACKET KIT FO	100-21-52200-346-000	17.00
Total 190565:							350.81
<b>190566</b>							
09/18/2020	190566	JOHN D. PREUER & ASS	220670	09/08/2020	FD - FF BOOKS FOR FF CLASS	100-21-52200-320-000	478.30
Total 190566:							478.30
<b>190567</b>							
09/18/2020	190567	LASER TECHNOLOGY IN	177295	08/28/2020	PD- TASER UX005591 REPAIR L	100-20-52110-250-000	683.00
09/18/2020	190567	LASER TECHNOLOGY IN	177314RI	09/01/2020	PD- NEW LASER FOR PATROL	100-20-52110-814-000	995.00
Total 190567:							1,678.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
09/18/2020	190568	LIFTOFF LLC	5392ADD7	09/09/2020	IT-EXTEND TEAMS LICENSES F	100-10-51450-250-000	1,088.00
Total 190568:							1,088.00
09/18/2020	190569	LODI VETERINARY HOSP	117660-0901	09/01/2020	ZOO-DUCK & OTTER FECAL EX	100-52-55410-211-000	34.00
09/18/2020	190569	LODI VETERINARY HOSP	117660-0901	09/01/2020	ZOO-WOLF CARE	100-52-55410-211-000	157.98
09/18/2020	190569	LODI VETERINARY HOSP	117660-0901	09/01/2020	ZOO-VACCINATIONS	100-52-55410-211-000	165.46
09/18/2020	190569	LODI VETERINARY HOSP	117660-0901	09/01/2020	ZOO-GOAT CASTRATIONS W/10	100-52-55410-211-000	338.52
Total 190569:							695.96
09/18/2020	190570	MCFARLANES INC	IV47085	09/08/2020	PW-8 HON 68325-Z39-C90 RUB	100-31-53240-350-000	31.33
09/18/2020	190570	MCFARLANES INC	IV47341	09/08/2020	PW-SHAFT; EDGER; BEARING	100-31-53240-350-000	78.41
Total 190570:							109.74
09/18/2020	190571	MSA PROFESSIONAL SE	030000-14	08/28/2020	LIB- DESIGN DEVELOPMENT	851-51-55110-215-000	23,485.00
09/18/2020	190571	MSA PROFESSIONAL SE	35033-26	09/11/2020	ENG-6/14/2020 TO 8/29/2020; PH	100-31-53630-215-000	7,128.32
09/18/2020	190571	MSA PROFESSIONAL SE	351190-5	09/08/2020	PK-MAXWELL-POTTER KAYAK L	430-52-55200-821-000	5,562.33
09/18/2020	190571	MSA PROFESSIONAL SE	351210-1	09/08/2020	FD - NEW FIRE STATION PLANN	430-21-57211-215-000	12,400.00
Total 190571:							48,575.65
09/18/2020	190572	NAPA AUTO PARTS	383257	05/28/2020	PW-SUPPORT (RETURNED)	100-31-53240-350-000	29.03
09/18/2020	190572	NAPA AUTO PARTS	386099	06/26/2020	PK-MOWER JD 1585 BLISTER P	100-52-55200-250-000	17.40
09/18/2020	190572	NAPA AUTO PARTS	389651	07/31/2020	PW-CORE DEPOSIT (ORIGINAL	100-31-53240-350-000	20.00
09/18/2020	190572	NAPA AUTO PARTS	390514	08/11/2020	PW-BATTERY; CORE DEPOSIT (B	100-31-53240-350-000	51.25
09/18/2020	190572	NAPA AUTO PARTS	390819	08/13/2020	PW-NYLON CONNECTOR (RET	100-31-53240-350-000	6.84
09/18/2020	190572	NAPA AUTO PARTS	390947	08/14/2020	PK-TRUCK AIR FILTERS	100-52-55200-240-000	11.90
09/18/2020	190572	NAPA AUTO PARTS	391253	08/18/2020	PW- END CAP FILTERS; NYLON	100-31-53240-350-000	98.72
09/18/2020	190572	NAPA AUTO PARTS	391253	08/18/2020	PW-TEST LEAD KIT (SIGNS)	100-31-53300-364-000	78.72
09/18/2020	190572	NAPA AUTO PARTS	391658	08/22/2020	FD - REFLECTORS T-8	100-21-52200-350-000	24.50
09/18/2020	190572	NAPA AUTO PARTS	391892	08/25/2020	AIR-IGN COIL	630-35-53510-250-000	26.96
09/18/2020	190572	NAPA AUTO PARTS	391990	08/26/2020	PW-#54 NAPA CABIN AIR FILTE	950-36-81000-350-000	8.38
09/18/2020	190572	NAPA AUTO PARTS	392529	09/01/2020	PK-MOWER OIL	100-52-55200-348-000	44.41
09/18/2020	190572	NAPA AUTO PARTS	392734	09/03/2020	PW-#32 HYD FILTER	100-31-53240-350-000	11.16
09/18/2020	190572	NAPA AUTO PARTS	392776	09/03/2020	PW-#32 AIR, FUEL FILTER	100-31-53240-350-000	33.60
09/18/2020	190572	NAPA AUTO PARTS	392872	09/04/2020	PK-TRUCK OIL FILTER	100-52-55200-240-000	2.51
09/18/2020	190572	NAPA AUTO PARTS	392888	09/04/2020	PW-#70 LUBE, AIR, FUEL FILTE	100-31-53240-350-000	16.92
09/18/2020	190572	NAPA AUTO PARTS	393327	09/10/2020	PW-#54 FUEL FILTERS	950-36-81000-350-000	28.09
09/18/2020	190572	NAPA AUTO PARTS	393330	09/10/2020	PW-HOSE FITTINGS	100-31-53240-350-000	75.98
Total 190572:							546.37
09/18/2020	190573	NATIONAL ELEVATOR IN	0398143	08/17/2020	LIBEAST- ELEVATOR INSPECTI	851-51-55110-260-000	77.00
Total 190573:							77.00
09/18/2020	190574	OAKESON, ERIK	REIMB211-0	09/04/2020	PD-LA GEAR PANTS, ERT HARN	100-20-52120-346-000	100.96

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 190574:							100.96
<b>190575</b>							
09/18/2020	190575	OFFICE DEPOT INC	11163217100	08/27/2020	ATTY-WALL CLOCK	100-13-51300-310-000	11.99
09/18/2020	190575	OFFICE DEPOT INC	1203871070	08/31/2020	PD- PAPER FOR SQUAD PRINT	100-20-52130-310-000	101.97
Total 190575:							113.96
<b>190576</b>							
09/18/2020	190576	PEI - PERSONNEL EVALU	37400	08/31/2020	FD - PEP TESTS	100-21-52200-270-000	100.00
Total 190576:							100.00
<b>190577</b>							
09/18/2020	190577	QUALITY TRUCK CARE C	X101004185	07/08/2020	PW-#83 MULTIFUNCTION HEAD	100-31-53635-350-000	836.20
Total 190577:							836.20
<b>190578</b>							
09/18/2020	190578	RELIANT FIRE APPARAT	120-22067	09/01/2020	FD - EXTRICATION TOOL PURC	100-21-52200-392-400	5,000.00
09/18/2020	190578	RELIANT FIRE APPARAT	120-22067	09/01/2020	FD - EXTRICATION TOOL PURC	100-21-52200-392-000	2,000.00
Total 190578:							7,000.00
<b>190579</b>							
09/18/2020	190579	RENNERTS FIRE EQUIP	42630	09/10/2020	FD - PUMP MAINTENANCE & TE	100-21-52200-250-000	1,878.62
09/18/2020	190579	RENNERTS FIRE EQUIP	42633	09/11/2020	FD - PUMP MAINTENANCE & TE	100-21-52200-250-000	616.56
Total 190579:							2,495.18
<b>190580</b>							
09/18/2020	190580	RIVERSIDE RENTALS	68094	08/29/2020	PK-PRESSURE WASHER RENT	100-52-55200-530-000	150.00
Total 190580:							150.00
<b>190581</b>							
09/18/2020	190581	SABOL, AMANDA	REIMB205-0	09/04/2020	PD- GALLS UNIFORM PANTS (3)	100-20-52120-346-000	155.04
Total 190581:							155.04
<b>190582</b>							
09/18/2020	190582	SAUK COUNTY SHERIFF	6686	09/15/2020	FD - RIVER RESCUE BOAT 2004	290-10-54900-392-000	3,400.00
Total 190582:							3,400.00
<b>190583</b>							
09/18/2020	190583	SECURIAN FINANCIAL G	002832L-10/	09/18/2020	LIFE INSURANCE - OCT 2020	100-00-21533-000	2,221.99
Total 190583:							2,221.99
<b>190584</b>							
09/18/2020	190584	SHERWIN-WILLIAMS CO	7999-1	08/26/2020	CC-PAINT	100-52-55130-822-000	269.16
09/18/2020	190584	SHERWIN-WILLIAMS CO	8035-3	08/27/2020	CC-PAINT	100-52-55130-822-000	253.95
09/18/2020	190584	SHERWIN-WILLIAMS CO	8183-1	09/03/2020	CC-PAINT	100-52-55130-350-000	51.79

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 190584:							574.90
<b>190585</b>							
09/18/2020	190585	SIGN SHOP OF BARABO	2267	07/30/2020	PK-MAXWELL-POTTER SIGN	100-52-55200-280-000	1,200.00
Total 190585:							1,200.00
<b>190586</b>							
09/18/2020	190586	SUPREME AWARDS	049189	09/14/2020	FD - NAMEPLATES	100-21-52200-340-000	84.80
Total 190586:							84.80
<b>190587</b>							
09/18/2020	190587	TERRYTOWN PLUMBING	152727	09/14/2020	FD - URINAL AUTO FLUSHER R	100-21-51610-350-000	258.73
Total 190587:							258.73
<b>190588</b>							
09/18/2020	190588	THE SHOE BOX	77583	08/19/2020	PW-BOOTS JARRET VANTASSE	100-31-53230-319-000	150.00
09/18/2020	190588	THE SHOE BOX	77737	09/07/2020	PW-BOOTS MARK HANSEN	100-31-53230-319-000	147.60
Total 190588:							297.60
<b>190589</b>							
09/18/2020	190589	UW VETERINARY CARE	193895-0826	08/26/2020	ZOO-OTTER VET CARE 8/19	100-52-55410-211-000	205.08
09/18/2020	190589	UW VETERINARY CARE	193895-0826	08/26/2020	ZOO-SASSY BEAR MEDS 8/18	100-52-55410-211-000	129.16
09/18/2020	190589	UW VETERINARY CARE	193895-0826	08/26/2020	ZOO-BLACK BETTY CARE 8/20	100-52-55410-211-000	89.05
09/18/2020	190589	UW VETERINARY CARE	193895-0826	08/26/2020	ZOO-FREDERICK CARE 8/26	100-52-55410-211-000	135.67
09/18/2020	190589	UW VETERINARY CARE	193895-0826	08/26/2020	ZOO-DISCOUNT ON JULY BILL	100-52-55410-211-000	48.17-
Total 190589:							510.79
<b>190590</b>							
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PK-AUG 2020 FUEL	100-52-55200-348-000	747.79
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	ENG-AUG 2020 FUEL	100-30-53100-348-000	22.48
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PD-AUG 2020 FUEL	100-20-52110-348-000	2,882.85
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	FD-AUG 2020 FUEL	100-21-52200-348-000	489.73
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PW-AUGUST 2020 MACHINERY	100-31-53240-348-000	1,114.64
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PW-AUGUST 2020 STREET MAI	100-31-53300-348-000	905.05
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PW-AUGUST 2020 TREES & BR	100-31-53370-348-000	126.03
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PW-AUGUST 2020 GARBAGE F	100-31-53620-348-000	1,000.51
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PW-AUGUST 2020 RECYCLING	100-31-53620-348-000	567.95
09/18/2020	190590	VOYAGER FLEET SYSTE	86925-1835-	09/08/2020	PW-AUGUST 2020 STORMWATE	950-36-81000-348-000	787.01
Total 190590:							8,644.04
<b>190591</b>							
09/18/2020	190591	WALDSCHMIDT & SONS	57081	09/10/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	205.75
09/18/2020	190591	WALDSCHMIDT & SONS	57097	09/14/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	18.02
Total 190591:							223.77
<b>190592</b>							
09/18/2020	190592	WEYH, DAVID	006408	08/24/2020	PW-SEW NEW FLAG	100-31-53270-340-000	55.00

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 190592:							55.00
<b>190593</b>							
09/18/2020	190593	WILDLIFE FOREVER	0354	09/09/2020	ZOO-ANIMAL EDUCATION BOO	100-52-55410-390-000	312.50
Total 190593:							312.50
<b>190594</b>							
09/18/2020	190594	WIS DEPT OF WORKFOR	0000102847	09/03/2020	PR-AUG 2020-DENKER	100-21-52200-190-000	202.18
09/18/2020	190594	WIS DEPT OF WORKFOR	0000102847	09/03/2020	PR-AUG 2020-HITTMAN	100-53-55420-190-000	58.88
09/18/2020	190594	WIS DEPT OF WORKFOR	0000102847	09/03/2020	PR-AUG 2020-BEAL	100-53-55420-190-000	31.74
Total 190594:							292.80
<b>190595</b>							
09/18/2020	190595	WRPQ RADIO	20080076	08/31/2020	CITY-AUG 2020 CABLE CHANNE	100-10-55370-215-000	2,500.00
Total 190595:							2,500.00
<b>7002306</b>							
09/18/2020	7002306	BAKER TILLY VIRCHOW	BT1672882	08/31/2020	AIR-AUDIT- 2019 THRU 8/31/202	630-35-53510-215-000	3,407.00
09/18/2020	7002306	BAKER TILLY VIRCHOW	BT1673130	08/31/2020	CITY-2019 FINANCIAL STATEME	100-11-51510-215-000	2,003.00
Total 7002306:							5,410.00
<b>7002307</b>							
09/18/2020	7002307	CAPITAL NEWSPAPERS	13422	09/04/2020	ENG-PUB HRG-BARABOO COU	100-22-56400-210-000	73.06
09/18/2020	7002307	CAPITAL NEWSPAPERS	13423	09/04/2020	PLAN-PUB HRG-ABSOLUTE AU	100-14-56300-210-000	49.74
09/18/2020	7002307	CAPITAL NEWSPAPERS	14572	09/01/2020	COUNCIL-7/28/20 MINUTES	100-10-51100-210-000	28.23
09/18/2020	7002307	CAPITAL NEWSPAPERS	15262	09/05/2020	COUNCIL-8/11/20 MINUTES	100-10-51100-210-000	16.39
Total 7002307:							167.42
<b>7002308</b>							
09/18/2020	7002308	CROELL REDI-MIX INC	467857	08/31/2020	PW-1400 15TH ST BASIN	950-36-83100-410-000	782.75
09/18/2020	7002308	CROELL REDI-MIX INC	468145	08/31/2020	PW-WINNEBAGO & DRAPER (F	100-31-53300-410-000	220.75
09/18/2020	7002308	CROELL REDI-MIX INC	468785	08/31/2020	FD - CONCRETE FOR FRONT O	100-21-51610-350-000	541.30
Total 7002308:							1,544.80
<b>7002309</b>							
09/18/2020	7002309	GLACIER VALLEY FORD I	125027	09/03/2020	PW-TRUCK #3 RESERVOIR ASY	100-31-53240-350-000	596.70
Total 7002309:							596.70
<b>7002310</b>							
09/18/2020	7002310	MENARDS - BARABOO	43323-31900	07/01/2020	ZOO-STAIN	100-52-55410-260-000	73.96
09/18/2020	7002310	MENARDS - BARABOO	43323-31900	07/01/2020	ZOO-SUPPLIES	100-52-55410-340-000	76.06
09/18/2020	7002310	MENARDS - BARABOO	43323-31900	07/01/2020	ZOO-POND PUMP	100-52-55410-392-000	539.00
09/18/2020	7002310	MENARDS - BARABOO	47950-31900	08/31/2020	CITY-COVID HAND SANITIZER	290-10-54900-319-000	39.92
09/18/2020	7002310	MENARDS - BARABOO	47950-31900	08/31/2020	CITY-DISH WANDS	100-11-51640-340-000	9.48
09/18/2020	7002310	MENARDS - BARABOO	47986-31900	09/01/2020	FD - FRONT WALL WORK	100-21-51610-350-000	57.43
09/18/2020	7002310	MENARDS - BARABOO	48007-31900	09/01/2020	PK-LANGER SHELTER REPAIRS	100-52-55200-260-000	163.37
09/18/2020	7002310	MENARDS - BARABOO	48066-31900	09/02/2020	FD -FRONT WALL REPAIR	100-21-51610-350-000	275.01
09/18/2020	7002310	MENARDS - BARABOO	48130-31900	09/02/2020	CC-PLYWOOD & SCREWS	100-52-55130-350-000	39.43

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
09/18/2020	7002310	MENARDS - BARABOO	48130-31900	09/02/2020	CC-DRILL BIT SET	100-52-55130-340-000	22.99
09/18/2020	7002310	MENARDS - BARABOO	48155-31900	09/03/2020	FD - CLEANING SUPPLIES & M	290-10-54900-390-000	71.03
09/18/2020	7002310	MENARDS - BARABOO	48162-31900	09/03/2020	FD - BLOCK FOR FRONT WALL	100-21-51610-350-000	24.40
09/18/2020	7002310	MENARDS - BARABOO	48200-31900	09/03/2020	CC-FITNESS ROOM MIRROR H	100-52-55130-340-000	25.41
09/18/2020	7002310	MENARDS - BARABOO	48207-31900	09/03/2020	ZOO-SUPPLIES	100-52-55410-340-000	57.61
09/18/2020	7002310	MENARDS - BARABOO	48207-31900	09/03/2020	ZOO-HALLOWEEN DECOR	100-52-55410-390-000	54.00
09/18/2020	7002310	MENARDS - BARABOO	48277-31900	09/04/2020	CC-MIRROR ADHESIVE	100-52-55130-350-000	8.98
09/18/2020	7002310	MENARDS - BARABOO	48491-31900	09/08/2020	PW-CLASSIC PATIO BLOCK 16 L	950-36-83100-410-000	13.08
09/18/2020	7002310	MENARDS - BARABOO	48508-31900	09/08/2020	PK-OIL	100-52-55200-348-000	5.99
09/18/2020	7002310	MENARDS - BARABOO	48508-31900	09/08/2020	PK-RESTROOM SUPPLIES	100-52-55200-340-000	25.35
09/18/2020	7002310	MENARDS - BARABOO	48558-31900	09/09/2020	PW-DIAMOND BLADE 4-1/2" TU	100-31-53300-340-000	19.98
09/18/2020	7002310	MENARDS - BARABOO	48570-31900	09/09/2020	PK-PARK HOUSE FURNACE FIL	890-52-55200-260-000	19.96
09/18/2020	7002310	MENARDS - BARABOO	48570-31900	09/09/2020	PK-SHELTER PLUMBING REPAI	100-52-55200-260-000	57.91
09/18/2020	7002310	MENARDS - BARABOO	48593-31900	09/09/2020	FD - BLOCK FOR FRONT WALL	100-21-51610-350-000	37.06
Total 7002310:							1,717.41
<b>7002311</b>							
09/18/2020	7002311	WASTE MANAGEMENT C	0682741-484	09/01/2020	FD - WASTE DISPOSALFOR JU	100-21-52200-340-400	186.28
09/18/2020	7002311	WASTE MANAGEMENT C	0682741-484	09/01/2020	PW-AUGUST 2020 GARBAGE	100-31-53630-270-000	19,271.56
09/18/2020	7002311	WASTE MANAGEMENT C	0682741-484	09/01/2020	PW-AUGUST 2020 RECYCLING	100-31-53635-290-000	5,054.09
Total 7002311:							24,511.93
Grand Totals:							287,469.77

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
 (Chairman)

\_\_\_\_\_  
 (Date)

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
09/11/2020	190515	WISCONSIN PARKS & R	SEPT20	09/09/2020	PK-WPRA 2020 ATTRACTION TI	100-53-46753-320	1,467.00
Total 190515:							1,467.00
Grand Totals:							1,467.00

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_  
(Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>16859</b>						
09/15/2020	ALLEN STEELE CO INC	U20-006#4-F	08/17/2020	UTIL-HILL ST RIVER CROSSING	960-96-10107-001	17,960.71
09/15/2020	ALLEN STEELE CO INC	U20-006#4-F	08/17/2020	UTIL-HILL ST RIVER CROSSING	960-36-95000-860-000	17,960.71
09/15/2020	ALLEN STEELE CO INC	U20-006#4-F	08/17/2020	UTIL-HILL ST RIVER CROSSING	960-36-95000-899-000	17,960.71-
09/15/2020	ALLEN STEELE CO INC	U20-006#4-F	08/17/2020	UTIL-HILL ST RIVER CROSSING	970-96-10107-001	7,844.01
09/15/2020	ALLEN STEELE CO INC	U20-006#4-F	08/17/2020	UTIL-HILL ST RIVER CROSSING	970-37-95000-860-000	7,844.01
09/15/2020	ALLEN STEELE CO INC	U20-006#4-F	08/17/2020	UTIL-HILL ST RIVER CROSSING	970-37-95000-899-000	7,844.01-
Total 16859:						25,804.72
<b>16860</b>						
09/15/2020	CENTURYLINK	U150368685	09/01/2020	UTIL-LONG DISTANCE #85185428	960-36-85100-220-000	9.57
09/15/2020	CENTURYLINK	U150368685	09/01/2020	UTIL-LONG DISTANCE #85185428	970-37-66500-220-000	.38
09/15/2020	CENTURYLINK	U150368685	09/01/2020	UTIL-LONG DISTANCE #85185428	970-37-92100-220-000	.38
Total 16860:						10.33
<b>16861</b>						
09/15/2020	COREY OIL LTD	W314317	09/04/2020	WA-OIL: GENERATOR @ WELL #6 (156	970-37-63300-250-000	312.24
09/15/2020	COREY OIL LTD	W314318	09/04/2020	WA-OIL: GENERATOR @ WELL #7 (168	970-37-63300-250-000	336.43
Total 16861:						648.67
<b>16862</b>						
09/15/2020	CT LABORATORIES LLC	W155767	08/31/2020	WA-WELL NO 6 & 8: ANIONS/SDWA/V	970-37-64200-217-000	898.00
09/15/2020	CT LABORATORIES LLC	W155807	09/03/2020	WA-WELL NO 2; 4; 7: ANIONS/SDWA/V	970-37-64200-217-000	1,263.00
09/15/2020	CT LABORATORIES LLC	W156586	08/31/2020	WA-WELL NO. 2: ANIONS/SDWA/NITRA	970-37-64200-217-000	10.00
Total 16862:						2,171.00
<b>16863</b>						
09/15/2020	FIRST SUPPLY LLC MADISON	W12330727	08/19/2020	WATER-INVENTORY-CUST 5004019	970-96-10154-001	1,217.82
09/15/2020	FIRST SUPPLY LLC MADISON	W12355898	09/04/2020	WATER-INVENTORY-CUST 5004019	970-96-10154-001	279.00
Total 16863:						1,496.82
<b>16864</b>						
09/15/2020	GFC LEASING WI	U-100598867	07/27/2020	UTIL-COPIER LEASE/MAINT-PYMT 7	950-36-84000-250-000	215.90
09/15/2020	GFC LEASING WI	U-100598867	07/27/2020	UTIL-COPIER LEASE/MAINT-PYMT 7	960-36-85100-530-000	215.90
09/15/2020	GFC LEASING WI	U-100598867	07/27/2020	UTIL-COPIER LEASE/MAINT-PYMT 7	970-37-93200-530-000	215.90
09/15/2020	GFC LEASING WI	U-100598867	07/27/2020	UTIL-COPIER LEASE/MAINT-PYMT 7	240-36-84000-530-000	277.56
09/15/2020	GFC LEASING WI	U-IN1305575	09/10/2020	UTIL-CANON4235 COLOR IMAGES (89	240-36-84000-250-000	14.94
09/15/2020	GFC LEASING WI	U-IN1305575	09/10/2020	UTIL-CANON4235 COLOR IMAGES (89	950-36-84000-250-000	14.38
09/15/2020	GFC LEASING WI	U-IN1305575	09/10/2020	UTIL-CANON4235 COLOR IMAGES (89	960-36-85100-530-000	14.38
09/15/2020	GFC LEASING WI	U-IN1305575	09/10/2020	UTIL-CANON4235 COLOR IMAGES (89	970-37-93200-250-000	14.38
Total 16864:						983.34
<b>16865</b>						
09/15/2020	MARTELLE WATER TREATMEN	W20441	09/01/2020	WA-AQUAMAG/CHLORINE/FLUORIDE	970-37-64100-345-000	1,854.32
Total 16865:						1,854.32
<b>16866</b>						
09/15/2020	MENARDS - BARABOO	S48490	09/08/2020	SE-RET'D PARTS: LAB STILL-ACCT 31	960-36-82700-250-000	5.28-
09/15/2020	MENARDS - BARABOO	S48494	09/08/2020	SE-QUICK CONNECT NOZZLE-ACCT 3	960-36-83400-250-000	17.99

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
09/15/2020	MENARDS - BARABOO	S48494	09/08/2020	SEWER-GLOVES/PRIMER/HOSE NOZ	960-36-85600-390-000	52.47
Total 16866:						65.18
<b>16867</b>						
09/15/2020	OMNI MATERIALS INC	S344163	07/26/2020	SEWER-KILNDUST-CUST BAR	960-36-82710-345-000	1,481.78
09/15/2020	OMNI MATERIALS INC	S344228	08/09/2020	SEWER-KILNDUST-CUST BAR	960-36-82710-345-000	1,443.46
09/15/2020	OMNI MATERIALS INC	S344402	08/30/2020	SEWER-KILNDUST-CUST BAR	960-36-82710-345-000	1,442.88
Total 16867:						4,368.12
<b>16868</b>						
09/15/2020	PIEPER ELECTRIC INC	W20001#3	08/19/2020	WA-OAK ST BOOSTER ELECTRICAL U	970-96-10107-001	44,910.90
09/15/2020	PIEPER ELECTRIC INC	W20001#3	08/19/2020	WA-OAK ST BOOSTER ELECTRICAL U	970-37-95000-860-000	44,910.90
09/15/2020	PIEPER ELECTRIC INC	W20001#3	08/19/2020	WA-OAK ST BOOSTER ELECTRICAL U	970-37-95000-899-000	44,910.90
Total 16868:						44,910.90
<b>16869</b>						
09/15/2020	SEWER DEBT SERVICE FUND	S09/2020	09/15/2020	SEWER-SEPT 2020 FUNDING	960-96-10125-001	27,965.14
Total 16869:						27,965.14
<b>16870</b>						
09/15/2020	SPRECHER PLUMBING INC	W11280	09/09/2020	WA-REPLACE LEAD SERVICE@127 11	261-37-53700-238-000	3,000.00
09/15/2020	SPRECHER PLUMBING INC	W11280	09/09/2020	WA-REPLACE LEAD SERVICE@127 11	970-96-10145-001	3,000.00
09/15/2020	SPRECHER PLUMBING INC	W11280	09/09/2020	WA-REPLACE LEAD SERVICE@127 11	261-00-25640-000	3,000.00
Total 16870:						3,000.00
<b>16871</b>						
09/15/2020	VOYAGER FLEET SYSTEMS IN	S869251835	09/08/2020	SEWER-FUEL: JET VAC	950-36-83100-348-000	161.40
09/15/2020	VOYAGER FLEET SYSTEMS IN	S869251835	09/08/2020	SEWER-FUEL: JET VAC	960-36-83100-348-000	161.40
09/15/2020	VOYAGER FLEET SYSTEMS IN	W869251835	09/08/2020	WATER-FUEL: TRUCKS	970-37-66200-348-000	540.76
09/15/2020	VOYAGER FLEET SYSTEMS IN	W869251835	09/08/2020	WATER-FUEL: MOWER	970-37-63100-260-000	8.34
09/15/2020	VOYAGER FLEET SYSTEMS IN	W869251835	09/08/2020	WATER-FUEL: MOWER	970-37-66100-348-000	8.34
Total 16871:						880.24
<b>16872</b>						
09/15/2020	WI STATE LABORATORY OF HY	W644363	08/31/2020	WA-FLUORIDE TEST-AUG 2020	970-37-64200-217-000	26.00
Total 16872:						26.00
<b>16873</b>						
09/15/2020	WISCONSIN RURAL WATER AS	W9172020	09/15/2020	WATER- SYSTEM CHALLENGES-PETE	970-37-92600-320-000	50.00
09/15/2020	WISCONSIN RURAL WATER AS	W9172020	09/15/2020	WATER-SYSTEM CHALLENGES-CARL	970-37-92600-320-000	50.00
09/15/2020	WISCONSIN RURAL WATER AS	W9172020	09/15/2020	WATER SYSTEM CHALLENGES-KLEM	970-37-92600-320-000	50.00
09/15/2020	WISCONSIN RURAL WATER AS	W9172020	09/15/2020	WATER-SYSTEM CHALLENGES-CLAR	970-37-92600-320-000	50.00
Total 16873:						200.00
Grand Totals:						114,384.78

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_  
(Date)

## Check Register - Payroll Remittance Checks

August 2020

Check Date	Payee	Description	Amount
8/5/2020	37120	EFTPS SOCIAL SECURITY Pay	15,592.67
8/5/2020	37120	EFTPS SOCIAL SECURITY Pay	15,592.67
8/5/2020	37120	EFTPS MEDICARE Pay Period:	3,646.70
8/5/2020	37120	EFTPS MEDICARE Pay Period:	3,646.70
8/5/2020	37120	EFTPS FEDERAL WITHHOLDING	23,244.11
		<b>EFTPS Total</b>	<b>61,722.85</b>
8/19/2020	37298	EFTPS SOCIAL SECURITY Pay	15,888.28
8/19/2020	37298	EFTPS SOCIAL SECURITY Pay	15,888.28
8/19/2020	37298	EFTPS MEDICARE Pay Period:	3,715.84
8/19/2020	37298	EFTPS MEDICARE Pay Period:	3,715.84
8/19/2020	37298	EFTPS FEDERAL WITHHOLDING	22,250.63
		<b>EFTPS Total</b>	<b>61,458.87</b>
8/17/2020	37121	WI DEPT OF REVENUE STATE TAXES WITHHELD	12,446.47
8/31/2020	37299	WI DEPT OF REVENUE STATE TAXES WITHHELD	12,068.47
8/24/2020	37485	WI DEPT OF EMPLOYEE TRUST HEALTH INSURANCE	134,960.74
8/31/2020	37300	WISCONSIN RETIREMENT RETIREMENT	113,348.79

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_  
(Date)

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
<b>1287</b>							
09/10/2020	1287	US BANK	0161-082520	08/25/2020	LIB (7) \$5 GIFT CARDS SUMME	100-51-55110-391-510	35.00
09/10/2020	1287	US BANK	0161-082520	08/25/2020	LIB - CLOWN WORKSHOP SUP	100-51-55110-391-510	24.74
09/10/2020	1287	US BANK	0161-082520	08/25/2020	DVDS	100-51-55110-328-000	37.92
09/10/2020	1287	US BANK	0161-082520	08/25/2020	LUCKY DAY DVDS JUV	850-51-55110-300-000	52.88
09/10/2020	1287	US BANK	0161-082520	08/25/2020	LIB BARABOO TOURS GIFT CA	100-51-55110-391-510	18.00
09/10/2020	1287	US BANK	0161-082520	08/25/2020	LIB CLOWN WORKSHOP SUPPL	100-51-55110-391-510	21.49
09/10/2020	1287	US BANK	0161-082520	08/25/2020	POSTAGE	100-51-55110-343-000	4.60
09/10/2020	1287	US BANK	0161-082520	08/25/2020	BOOKS	100-51-55110-324-000	68.65
09/10/2020	1287	US BANK	0161-082520	08/25/2020	BOOKS	100-51-55110-324-000	356.07
09/10/2020	1287	US BANK	0161-082520	08/25/2020	LIB-KIPP-DIVERISTY CLASS	100-51-55110-320-000	79.00
09/10/2020	1287	US BANK	0171-082520	08/25/2020	FD - KEYS MADE	100-21-52200-340-000	7.56
09/10/2020	1287	US BANK	0171-082520	08/25/2020	FD - PIZZA FOR INTERVIEWS	100-21-52200-390-000	15.74
09/10/2020	1287	US BANK	0171-082520	08/25/2020	FD - SIMULATION YEARLY FEE	100-21-52200-320-000	139.95
09/10/2020	1287	US BANK	0171-082520	08/25/2020	FD - MONTHLY SCHEDULING S	100-21-52200-270-000	40.00
09/10/2020	1287	US BANK	0561-082520	08/25/2020	CDA-SMALL CLAIMS DOCKETIN	100-13-51300-390-000	5.14
09/10/2020	1287	US BANK	0561-082520	08/25/2020	ATY-CIVIL LITIGATION FORMS L	100-13-51300-320-000	145.00
09/10/2020	1287	US BANK	0561-082520	08/25/2020	ATY-SMALL CLAIMS SATISFACT	100-13-51300-390-000	7.00
09/10/2020	1287	US BANK	3287-082520	08/25/2020	ZOO-CANCELLED WORKSHOP	100-52-55410-320-000	550.00
09/10/2020	1287	US BANK	3287-082520	08/25/2020	ZOO-OPOSSUM HEAT MAT	100-52-55410-340-000	59.94
09/10/2020	1287	US BANK	3287-082520	08/25/2020	ZOO-INSECTICIDE DUST	100-52-55410-340-000	27.03
09/10/2020	1287	US BANK	3287-082520	08/25/2020	ZOO-MONKEY MEDICATIONS	100-52-55410-211-000	44.92
09/10/2020	1287	US BANK	3287-082520	08/25/2020	ZOO-SNAKE HEAT LAMP	100-52-55410-340-000	15.98
09/10/2020	1287	US BANK	3287-082520	08/25/2020	ZOO-ANIMAL SUPPLIES	100-52-55410-340-000	52.06
09/10/2020	1287	US BANK	6187-082520	08/25/2020	LIB- 2 ROLLS STAMPS	100-51-55110-343-000	110.00
09/10/2020	1287	US BANK	6187-082520	08/25/2020	LIB- VOLGISTICS SOFTWARE S	100-51-55110-311-000	37.00
09/10/2020	1287	US BANK	7925-082520	08/25/2020	CDA-POSTAGE	100-00-15980-000	50.00
09/10/2020	1287	US BANK	7925-082520	08/25/2020	CDA-COURT FEES	100-00-15980-000	158.30
09/10/2020	1287	US BANK	8625-082520	08/25/2020	CLK-ELECTION FACE MASKS/C	290-10-54900-319-000	47.98
09/10/2020	1287	US BANK	8625-082520	08/25/2020	CLK-ELECTION CLIP BOARDS	100-11-51440-340-000	14.95
09/10/2020	1287	US BANK	8667-082520	08/25/2020	FD - 2 REMOTE COMPUTER LIC	100-21-52200-310-000	158.40
09/10/2020	1287	US BANK	8667-082520	08/25/2020	FD - DRY CLEAN CLASS A UNIF	100-21-52200-346-000	19.52
09/10/2020	1287	US BANK	8667-082520	08/25/2020	FD - MULTI BIT DRIVER	100-21-52200-340-000	14.99
09/10/2020	1287	US BANK	8667-082520	08/25/2020	FD - 2 REMOTE COMPUTER LIC	100-20-52110-250-000	158.40
09/10/2020	1287	US BANK	8667-082520	08/25/2020	PD - 1 REMOTE COMPUTER LIC	290-10-54900-390-000	79.20
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- OAKESON ARSON TRAININ	100-20-52120-320-000	200.00
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- PACKAGE MAILING LASER	100-20-52110-270-000	26.12
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- USB GPS RECEIVER (10)	100-20-52110-392-000	317.90
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- LITHIUM BATTERIES	100-20-52110-340-000	38.99
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD-NITRILE GLOVES	290-10-54900-319-000	117.06
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- WM LAMP TRACKER SHAR	100-20-52120-392-000	179.00
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- MASKS	290-10-54900-319-000	62.80
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- VERBAL JUDO BOOKS (4)	100-20-52110-320-000	35.16
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- EMOTIONAL SURVIVAL FO	100-20-52110-320-000	75.96
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- BARCODE SCANNER HOLD	100-20-52120-392-000	9.98
09/10/2020	1287	US BANK	8829-082520	08/25/2020	FD- ORIENTATION BINDERS	100-21-52200-310-000	21.20
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD- NITRILE GLOVES	290-10-54900-319-000	82.50
09/10/2020	1287	US BANK	8829-082520	08/25/2020	PD-ZIPLOCS,FURRING STRIPS	100-20-52120-340-000	21.11
09/10/2020	1287	US BANK	8895-082520	08/25/2020	PD- JULY MINIMUM	100-20-52120-270-000	150.00
09/10/2020	1287	US BANK	8972-082520	08/25/2020	LIB 2020 TEEN VOLUNTEERS G	940-51-55110-327-000	60.00
09/10/2020	1287	US BANK	8972-082520	08/25/2020	LIB -THEATRE SNACKS TEEN P	100-51-55110-391-511	8.06
09/10/2020	1287	US BANK	8979-082520	06/25/2027	LIB - ILL POSTAGE	100-51-55110-343-000	2.66
09/10/2020	1287	US BANK	8979-082520	06/25/2027	LIB - DONORPERFECT MONTHL	100-51-55110-311-000	69.94
09/10/2020	1287	US BANK	9442-082520	08/25/2020	ENG-BIDDICK STORMWATER T	950-36-85000-320-000	224.40
09/10/2020	1287	US BANK	9442-082520	08/25/2020	ENG-TOM'S LIQUOR STORE MI	100-00-13100-000	15.81
09/10/2020	1287	US BANK	9682-082520	08/25/2020	FIN-WEB CAM TREASURER	290-10-54900-392-000	34.99

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 1287:							2,911.05
Grand Totals:							2,911.05

FINANCE COMMITTEE APPROVAL:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_  
(Date)

The City of Baraboo, Wisconsin

**Background:** This resolution approves the Parks, Recreation and Forestry Department Fees and Charges for 2021.

As part of the budget process, department staff reviews rates, projects 2021 costs to maintain current service levels as well as make additions or improvements as needed, and submits recommended rates to the City for review. These rates consider neighboring community charges for similar services as well as requests from the public for assistance and improvements when needed.

The Parks & Recreation Commission recommended approval of the proposed fees and charges schedule at their September 14, 2020 regular meeting on a unanimous vote.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** Proposed rates are included in 2021 operating budget submittals. Changes to the proposed rates will require changes to budgeted expenditures and services maintained.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the 2021 Parks, Recreation and Forestry Fees and Charges Schedule be approved as recommended by the Parks and Recreation Commission.

Offered by: Parks and Recreation Comm.

Approved: \_\_\_\_\_

Motion:

Second:

Attest: \_\_\_\_\_

To: Finance Committee & City Council  
From: Mike Hardy, Parks, Recreation & Forestry Director  
Date: September 22, 2020  
Re: 2021 Parks & Recreation Recommended Fees & Charges

The Parks and Recreation Commission has reviewed 2021 Fees and Charges and is recommending for your consideration. The schedule is used to develop our annual operating budget for parks, recreation and forestry facilities and programs, as much of our expenses are covered by user fees, grants, donations and Impact Fees.

Included in your packets are 2 spreadsheets with proposed 2021 revenues which were reviewed and approved by Parks and Recreation Commission at their September 14<sup>th</sup> meeting. I will be available at the meeting to summarize the report and answer any questions.

While COVID cancellations and changes had some impact on 2020 revenues, we are hesitant to make any significant changes in 2021 due to hardships many families are having locally, however we also are trying our best to maintain current levels of service. In the end, only some minor adjustments have been made similar to any other year.

At the Civic Center, note the long term lease proposals sheet. This is a document I use to show the impact of our long term renters to our income, with over 80% of the Civic Center's income coming from these sources. We are recommending another 1% rate increase to keep up with inflation and expected water increases.

On the recommended fees spreadsheet, I show the rates for the past 3 years to give a comparison, and show our history of charges. To make things easier, I have highlighted those fees that would change in 2021 if approved. While some fees are recommended to increase slightly to keep up with rising costs to continue to maintain these facilities and services, note that we were able to reduce several recreation program fees and have expanded our scholarship program which allows residents on the free and reduced lunch program 50% reductions in programs fees, using past donations from our Kuenzi Account.

Your decision on our Fees and Charges Schedule will be used to develop our 2021 budget and determine the level of services we are able to maintain for our residents. As usual, we remain very aggressive in our grant writing and donation solicitation efforts in order to continue to offer a high quality program with minimal taxpayer investments where possible.

2021 Recommended Park, Recreation & Forestry Program Fees

Sponsorship Program	2018 Fees	2019 Fees	2020 Fees	2021 Fees
Memorial Tree w/ plaque	\$500	\$500	\$500	\$500
Riverwalk/Park Bench w/ plaque	\$1,500	\$1,500	\$1,500	\$1,800
Picnic Table w/ plaque	\$1,000	\$1,000	\$1,000	\$1,000
Scoreboard w/signage	\$2,500	\$2,500	\$2,500	\$2,500
Adopt-an-Animal (zoo) w/signage	\$500-\$2,000	\$500-\$2,000	\$500-\$2,000	\$500-\$2,000
Run/Walk sponsorships	\$350-\$850	\$350-\$850	\$350-\$850	\$350-\$850
Swimming Pool Family Fun Nights	\$1,000	\$1,000	\$1,000	\$1,000
Youth Sports Team Sponsorships	\$125-\$200	\$125-\$200	\$125-\$200	\$125-\$200
Senior Fitness Calendar	\$25	\$25	\$25	\$30

Additional sponsorship and donations available by contacting the Director. Naming rights possible with donation in excess of 1/3 value + Council approval

Civic Center Facility	2018 Fees	2019 Fees	2020 Fees	2021 Fees
	Non-Profit	Non-Profit	Non-Profit	Non-Profit
	Profit	Profit	Profit	Profit
Small Room Rental (per hour)	\$10	\$12	\$12	\$15
Large Room Rental (per hour)	\$15	\$17	\$17	\$20
Gym Rental (per hour)	\$15	\$20	\$20	\$25
Weekend rate (per hour)*2 hr. min.	add \$20 to reg. fee			
Warming Kitchen Rental (per hour)	\$10	\$10	\$10	\$10
warming kitchen only available with gym rental				
TV/DVD or Projector Rental (per hr)	\$5	\$5	\$5	\$5
long term lease rates (per sq. ft.)	\$7.76	\$7.84	\$7.96	\$8.04
Boys & Girls Club lease (per month)	\$658.80	\$701.00	\$711.52	\$718.64
Senior Center lease (per month)	\$153.26	\$163.00	\$165.45	\$167.11
Stage III Theater lease (per month)	\$190.12	\$355.00	\$360.33	\$363.94
Tunnel Storage (per area/lessor only)				\$50.00
Reserved Parking (lessor only)				\$60.00

B & G Club and Senior Center charged 20% of regular lease rate. Stage III charged as co-sponsor organization (50% regular rate)

Civic Center Program	2018 Fees	2019 Fees	2020 Fees	2021 Fees
	Res	Res	Res	Res
	Non-Res	Non-Res	Non-Res	Non-Res
Preschool Open Gym	\$15/punchcard or \$1/day	\$15/punchcard or \$1/day	\$15/punchcard or \$1/day	\$15/punchcard or \$1/day
Punchcards include 18 sessions (each session = 2 hours)				
Fitness Room - Daily	\$4	\$4	\$4	\$4
Fitness Room - Monthly	\$22	\$22	\$22	\$22
Senior Citizen - Monthly (55+)	\$17	\$17	\$17	\$17
Fitness Room - 6 Month	\$85	\$85	\$85	\$100
Senior Citizen - 6 Month (55+)	\$60	\$60	\$60	\$75
City Employee	50% off	50% off	50% off	50% off

2021 Recommended Park, Recreation & Forestry Program Fees

Park Facility/Program	2018 Fees		2019 Fees		2020 Fees		2021 Fees	
	Res	Non-Res	Res	Non-Res	Res	Non-Res	Res	Non-Res
Large Shelter with restrooms	\$75		\$80		\$80		\$80	\$100
<i>Large Rentable shelters with restrooms include Ochsner Main &amp; Maxwell-Potter</i>								
Small Shelter with restrooms	\$50		\$55		\$55		\$55	\$75
<i>Small Rentable shelters with restrooms include Pierce, Langer, Steinhorst, Statz, City View, Mary Routree Evans, City View, Ochsner 20x40 &amp; Bandstand</i>								
Shelter w/o restrooms	\$35		\$40		\$40		\$30	\$50
<i>Rentable shelters without restrooms include Campbell, Weber, Mary Hoppe Felts, Deppe &amp; Ritzenhaler</i>								
Lower Ochsner Park	\$35		\$40		\$40		\$40	\$60
Pierce Pavilion	\$225		\$225		\$225		\$200	\$300
Dog Park - Daily Pass	\$2	\$3	\$3		\$3		\$3	\$3
Dog Park - Annual Pass	\$20	\$30	\$20	\$30	\$20	\$30	\$20*	\$30*
<i>* Annual Pass members in 2020 will receive 50% discount in 2021 due to 2020 closures</i>								
Community Garden ground plots	\$25		\$25		\$25		\$25	\$30
Community Garden raised beds							\$20	\$25
Bounce House Permit	\$10 + proof of ins.		\$10 + proof of ins.		\$10 + proof of ins.		\$10 + proof of ins.	\$10 + proof of ins.
Additional picnic table rental	\$5		\$5		\$5		\$5	\$5
<b>Pool Facility/Program</b>								
<b>2018 Fees</b>								
	Res	Non-Res	Res	Non-Res	Res	Non-Res	Res	Non-Res
Pool Rental		\$120		\$120		\$125		\$125
Adult Water Aerobics	\$30	\$40	\$30	\$40	\$30	\$40	\$30	\$40
Aqua Zumba	\$30	\$40	\$30	\$40	\$30	\$40	\$30	\$40
Swim Lessons	\$35	\$45	\$35	\$45	\$35	\$45	\$35	\$45
Daily Swim	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
Individual Season Pass	\$40	\$55	\$40	\$55	\$40	\$55	\$45	\$60
Family Season Pass (6 per address)	\$105	\$130	\$105	\$130	\$105	\$130	\$105	\$130
family members over 6 (same address)	\$10	\$10	\$10	\$10	\$10	\$10	\$20	\$20
<b>Adult Recreation Program</b>								
<b>2018 Fees</b>								
	Res	Non-Res	Res	Non-Res	Res	Non-Res	Res	Non-Res
Adult Softball Leagues		\$300/team		\$375/team		\$375/team		\$375/team
Adult Basketball Leagues		\$400/team		\$450/team		\$450/team		\$450/team
Adult Volleyball Leagues		\$150/team		\$150/team		\$150/team		\$150/team
Adult Cornhole Leagues		\$50/team		\$50/team		\$40/team		\$40/team
Adult Tennis Lessons	\$25	\$35	\$25	\$35	\$25	\$35	\$25	\$35
SSM Senior Fitness (per session)	\$15	\$20	\$15	\$20	\$15	\$20	\$15	\$20
Adult Pickleball Leagues	\$15	\$25	\$15	\$25	\$15	\$25	\$15	\$25
Adult Enrichment & Fitness Classes	\$20	\$30	\$20	\$30	\$20	\$30	\$20	\$30

2021 Recommended Park, Recreation & Forestry Program Fees

Family Recreation Program	2018 Fees		2019 Fees		2020 Fees		2021 Fees	
	Res	Non-Res	Res	Non-Res	Res	Non-Res	Res	Non-Res
Family Cornhole Leagues							\$25/team	
Family Scavenger Hunts					Free			
Family Canoe Adventures							\$60/per 2 members	
Family Bicycle Adventures							\$15/family	
Grandparent/Grandchild Classes							\$15/family	
Youth Recreation Program	2018 Fees		2019 Fees		2020 Fees		2021 Fees	
	Res	Non-Res	Res	Non-Res	Res	Non-Res	Res	Non-Res
Smart Start Sports Programs			\$25	\$35	\$25	\$35	\$20	\$30
T-Rex T-Ball	\$25	\$35	\$25	\$35	\$25	\$35	\$25	\$35
Youth Baseball	\$35	\$45	\$35	\$45	\$35	\$45	\$30	\$40
Rhinos Soccer	\$25	\$35	\$25	\$35	\$25	\$35	\$25	\$35
Youth Soccer	\$35	\$45	\$35	\$45	\$35	\$45	\$30	\$40
Rookie Basketball	\$25	\$35	\$25	\$35	\$25	\$35	\$20	\$30
Youth Basketball	\$25	\$35	\$25	\$35	\$25	\$35	\$30	\$40
Youth Flag Football	\$25	\$35	\$25	\$35	\$25	\$35	\$25	\$35
Youth Tennis	\$35	\$45	\$35	\$45	\$35	\$45	\$30	\$40
High School Tennis	\$35	\$45	\$35	\$45	\$35	\$45	\$35	\$45
Youth Tumbling/Gymnastics	\$30	\$40	\$30	\$40	\$25	\$35	\$25	\$35
Youth Track	\$25	\$35	\$25	\$35	\$25	\$35	\$25	\$35
Indoor Track					\$25	\$35	\$25	\$35
Youth Theater	\$50	\$60	\$50	\$60	\$55	\$65	\$55	\$65
Zookeeper Camps	\$35	\$45	\$35	\$45	\$35	\$45	\$35	\$45
One Day Fun Camps					\$15	\$25	\$10	\$20
Tot Lot	\$40	\$50	\$40	\$50	\$40	\$50	\$35	\$45
Youth Fitness & Adventure Camps					\$25	\$35	\$30	\$40
Youth Bicycle Adventures					\$30	\$40	\$30	\$40
Youth Mini Camps*	\$25	\$35	\$25	\$35	\$25	\$35	\$25	\$35

\*Mini Camps include Basketball, Softball, Soccer, Floor Hockey, Flag Football, Tennis, Biking, Golf, Volleyball, Lacrosse etc. (2 week mini camps)

The City of Baraboo, Wisconsin

**Background:** This resolution approves the Parks, Recreation and Forestry Department 2021 Seasonal and Part-Time Wage Schedule. The Parks, Recreation and Forestry Department employs 50-75 seasonal staff members which assist the 11 permanent staff members and over 20 volunteers in maintaining facilities and running programs in parks, the zoo, Civic Center, forestry, swimming pool, and recreation programs, in addition to the Riverwalk, Baraboo River and City-owned lots and detention basins. Staff regularly review wages and compare with neighboring communities to ensure competitive wages while staying within budget limitations and maintaining expected service levels. The Parks & Recreation Commission recommended approval of the seasonal wage schedule at their September 14, 2020 regular meeting on a unanimous vote.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted  
**Comments:** Proposed wages are included in 2021 operating budget submittals. Changes to the proposed wages will require changes to budgeted expenditures and services maintained.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the 2021 Parks, Recreation and Forestry Seasonal Wage Schedule be approved as recommended by the Parks and Recreation Commission.

Offered by: Parks and Recreation Comm.  
Motion:  
Second:

Approved: \_\_\_\_\_  
Attest: \_\_\_\_\_

To: Finance Committee & City Council  
From: Mike Hardy, Parks, Recreation & Forestry Director  
Date: September 22, 2020  
Re: 2021 Parks & Recreation Recommended Seasonal Wage Rates

The Parks and Recreation Commission has reviewed 2021 seasonal and part-time employee wage rates and is recommending approval of the submitted wage chart.

As we have been able to maintain competitive wages with neighboring communities through a planned responsible increase over several years to lessen impact while maintaining our wages as near the top of area communities with similar services, we did not need to adjust much in 2021. While our biggest competition has come from the private sector in soliciting seasonal applicants in recent years, with many convenience and clothing stores able to offer higher wages, we have been able to bring up wages, especially at the swimming pool, and provide for decent wages.

Note that the only increase in 2021 we are proposing is a \$1 per hour increase for Water Safety Instructors (WSI) at the swimming pool – those who teach swimming lessons. In addition to an hourly wage, we pay for all required certifications for all staff – including Red Cross certs for our pool staff. We also buy uniforms (swim suits) for guards and shirts for parks, Civic Center, zoo and recreation staff and offer flexible time off policies.

Interest in working for our department has risen sharply over the past several years, in part to our work environment we have created and in part to our competitive wages which we review annually to ensure we remain competitive. With COVID and budget limitations in 2021 limiting us in raising wages more, we are fortunate to have been proactive in the past and will continue to do so in the future as life returns to normal so we continue to offer competitive wages well above the minimum wage rate.

## 2021 Seasonal/Part Time Parks & Recreation Wages

<b>Swimming Pool</b>	<b>per hour/game</b>
Pool Manager	\$14.00-\$15.00
Head Lifeguard <i>(Red Cross LG &amp; WSI certified)</i>	\$11.00-\$12.00
Lifeguards <i>(Red Cross LG certified)</i>	\$9.00-\$10.00
WSI Instructors <i>(Red Cross WSI certified)</i>	\$11.00-\$12.00
Water Aerobics Instructor	<i>contracted per participant</i>
Pool Attendant	\$8.00-\$9.00
<b>Recreation</b>	<b>per hour/game</b>
Summer Recreation Specialist	\$10.00-\$11.00
Adult Basketball Referees & Softball Umpires	\$25.00
Adult Volleyball Referee	\$15.00
Adult Sports Scorekeepers	\$8.00-\$9.00
Adult Tennis/Pickleball Coordinator	\$14.00-\$15.00
Enrichment Coordinator	\$14.00-\$15.00
Enrichment Instructor	\$8.00-\$9.00
Sports & Fitness Coordinator	\$14.00-\$15.00
Sports & Fitness Instructor	\$8.00-\$9.00
Youth Tennis Coordinator	\$14.00-\$15.00
Youth Tennis Instructor	\$8.00-\$9.00
Tot Lot Coordinator	\$14.00-\$15.00
Tot Lot Instructor	\$8.00-\$9.00
Youth Sports Referee/Umpire	\$20.00
Youth Camp Coordinator	\$14.00-\$15.00
Youth Camp Instructor	\$8.00-\$9.00
Open Gym Supervisor	\$9.00-\$10.00
<b>Parks/Civic Center/Zoo</b>	<b>per hour/game</b>
Office Assistant	\$11.00-\$12.00
Civic Center Weekend Maintenance	\$12.00-\$13.00
Park Maintenance	\$13.00-\$14.00
Langer Park Ice Rink Supervisor	\$9.00-\$10.00
Zoo Technician	\$12.00-\$13.00
Concessions Worker	\$9.00-\$10.00
Zoo Resident/Intern	\$120/week

The City of Baraboo, Wisconsin

**Background:** This resolution approves the 2020-21 lease of the Pierce Park Pavilion to Thunderbird Youth Hockey. The youth hockey lease would begin on October 15, 2020 and end on April 14, 2021 and include the same terms as has been every year for the past 23 years. No rent would be charged of the group, however public skating must be made available 3 hours a week to comply with terms of the (23-year old) grant that assisted in the construction of the facility (however this may be waived due to COVID restrictions). All utilities used by hockey group during the term of the lease would be the responsibility of Thunderbird Youth Hockey.

The Parks & Recreation Commission recommended approval of the lease with Thunderbird Youth Hockey at their September 14, 2020 regular meeting on a unanimous vote.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** *Since the building of the Pierce Park Pavilion 23 years ago, the City has allowed the youth hockey group free use of the facility. No changes are recommended to this agreement at this time.*

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the 2020-21 Thunderbird Youth Hockey Association lease of the Pierce Park Pavilion be approved with no rent charged as recommended by the Parks and Recreation Commission.

**Offered by:** Parks and Recreation Comm.

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

To: Finance Committee & City Council  
From: Mike Hardy, Parks, Recreation & Forestry Director  
Date: September 22, 2020  
Re: 2021 Leases

The Parks and Recreation Commission has reviewed 2021 leases and is recommending approval to you for 4 special leases in 2021. These are the same special leases you have approved for many years with no major changes, however as all 4 have discounted rates from the approved lease rates, they are required to be approved separately to allow for the discounted rate.

The Boys and Girls Club and Senior Center are both located in the Civic Center and take up the entire second floor of the building. Additionally, we allow them to use the gym and meeting rooms free of charge when those rooms are not being rented or used for City programming. In an effort to assist both groups financially, the City has always given a significant subsidy (rent reduction) to both groups. The Parks and Recreation Commission is recommending that we continue to charge both groups only 20% of their 2021 rent. For the B & G Club, this amounts to a savings of about \$34,500 in rent. For the Senior Center, this amounts to a savings of about \$8,000 in rent. Both groups have thanked the City of Baraboo for their continued support of their programs and noted that they would not be able to operate without the City subsidy.

Stage III Theater for Youth is located on the 3<sup>rd</sup> floor of the Civic Center and rents a classroom, small theater and 2 large storage rooms. Due to their non-profit status and their partnership with City Parks and Rec. youth programming, they have received a 50% discount on all past year leases. Like the other two, Stage III has noted they could not operate with City support. A 50% subsidy results in savings of about \$4,400 a year.

Thunderbird Youth Hockey, formally known as Baraboo Youth Hockey, has leased the Pierce Park Pavilion since the late 1990's when they assisted the City in constructing the facility. Due to a grant received from the state which requires it be available for public use 50% of the time, they have only been able to rent for ½ of the year. Their lease period runs from October 15-April 14 of every year. The City has never charged the group rent on the building, however any utilities used during the 6 months hockey is in the building must be paid by the hockey association. There is some cost to the City as we pay a higher utility rate in the summer months (even when the building is not being used) as well as have some maintenance on the building due to hockey use-however the cost to the City is about \$6,000-\$8,000 a year, depending on the amount of repairs needed during the hockey season. As part of the lease, the hockey association is required to open the rink on Sunday nights for 3 hours for public skating, however they may charge skate rental to those using the rink and sell concessions to assist in their fundraising. Additionally, they provide the rink for free use during our Winterfest celebration use.

These rates are used as part of our 2021 budget process.

# Baraboo Civic Center

## 2021 Long Term Lease Proposals

Proposed rate is \$8.04 per square foot (1% increase)

Room	2020 monthly rate	2020 monthly rate	Tenant
10	\$228.88	\$231.17	Soulsong Productions
20, 26, 27, 29 & Auditorium	\$711.52	\$718.64	Boys & Girls Club*
21 & 24	\$165.45	\$167.11	Senior Center**
31	\$440.89	\$443.11	Wisconsin DNR Forestry
32	\$353.70	\$357.24	WW International
33	\$793.10	\$805.00	Nature Conservancy
35	\$779.79	\$799.04	Wisconsin DPI
37 & 38	\$360.33	\$363.94	Stage III Theater***
39	\$390.04	\$393.94	Lane Property Management
<b>TOTAL</b>	<b>\$4,223.70</b>	<b>\$4,279.19</b>	

Room	2020 yearly rate	2021 yearly rate	Tenant
10	\$2,746.56	\$2,774.04	Soulsong Productions
20, 26, 27, 29 & Auditorium	\$8,538.24	\$8,623.68	Boys & Girls Club*
21 & 24	\$1,985.40	\$2,005.32	Senior Center**
31	\$5,290.68	\$5,317.32	Wisconsin DNR Forestry
32	\$4,244.40	\$4,286.88	WW International
33	\$9,517.20	\$9,660.00	Nature Conservancy
35	\$9,357.48	\$9,588.48	Wisconsin DPI
37 & 38	\$4,323.96	\$4,367.28	Stage III Theater***
39	\$4,680.48	\$4,727.28	Lane Property Management
<b>TOTAL</b>	<b>\$50,684.40</b>	<b>\$51,350.28</b>	

**Total space available for long term leases = 22,296 square feet**

\* = City subsidizes 80% of Boys and Girls Club rent

\*\* = City subsidizes 80% of Senior Center rent

\*\*\* = City subsidizes 50% of Stage III Theater rent

**Total 2019 revenues collected from Civic Center included \$62,282 (\$47,404 from long term leases & \$14,878 from daily rentals)**

**Total 2020 budgeted revenues from Civic Center includes \$61,000 (\$50,684 from long term leases & \$10,316 from daily rentals)**

**2020 daily rentals are down over 50% due to COVID cancellations. (early projection = \$5,000 loss)**

Storage tunnel space adds \$200 to annual revenue in 2021. (4 pods @ \$50/each)

Reserved parking space adds \$480 to annual revenue in 2021. (8 stalls @ \$60/each)

The City of Baraboo, Wisconsin

**Background:** This resolution approves the 2021 lease of several rooms in the Civic Center to the Boys and Girls Club of Baraboo/Sauk County. The Club has rented space in the Civic Center for almost 20 years and received rent assistance from the City every year. No changes are being sought to the lease, which has provided a reduction in rent of 80% for the past 6 consecutive years and allows the Club to continue to operate in the City.

The Parks & Recreation Commission recommended approval of the lease with the Boys and Girls Club at their September 14, 2020 regular meeting on a unanimous vote.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** *The City has provided a lease to the Club at a 80% reduction for the last 6 years and includes the reduction in budget planning.*

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the 2021 Boys and Girls Club of Baraboo/Sauk County lease of parts of the Civic Center be approved with an 80% discount of standard lease rates charged as recommended by the Parks and Recreation Commission.

**Offered by:** Parks and Recreation Comm.

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

NBR-5

RESOLUTION NO. 2020 -

Dated: September 22, 2020

The City of Baraboo, Wisconsin

**Background:** This resolution approves the 2021 lease of two rooms in the Civic Center to the Baraboo Area Senior Citizen Organization (BASCO) for operation of a senior center. BASCO has rented space in the Civic Center for over 15 years and received rent assistance from the City every year. No changes are being sought to the lease, which has provided a reduction in rent of 80% for the past 4 consecutive years and allows BASCO to continue to operate in the City.

The Parks & Recreation Commission recommended approval of the lease with BASCO at their September 14, 2020 regular meeting on a unanimous vote.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** *The City has provided a lease to BASCO at a 80% reduction for the last 4 years and includes the reduction in budget planning.*

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the 2021 BASCO lease of 2 rooms of the Civic Center to be used as a senior center and office space be approved with an 80% discount of standard lease rates charged as recommended by the Parks and Recreation Commission.

Offered by: Parks and Recreation Comm.  
Motion:  
Second:

Approved: \_\_\_\_\_  
Attest: \_\_\_\_\_

NBR-6

RESOLUTION NO. 2020 -

Dated: September 22, 2020

The City of Baraboo, Wisconsin

**Background:** This resolution approves the 2021 lease of two rooms and storage space in the Civic Center to Stage III Theater for Youth. Stage III has rented space in the Civic Center for 4 years and received rent assistance from the City every year. No changes are being sought to the lease, which has provided a reduction in rent of 50% and allows Stage III to continue to operate in the City. The Parks & Recreation Commission recommended approval of the lease with Stage III at their September 14, 2020 regular meeting on a unanimous vote.

**Fiscal Note:**  Not Required  Budgeted Expenditure  Not Budgeted

**Comments:** *The City has provided a lease to Stage III at a 50% reduction for the last 4 years and includes the reduction in budget planning.*

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the 2021 Stage III lease of several rooms of the Civic Center to be used as a youth theater and storage be approved with an 50% discount of standard lease rates charged as recommended by the Parks and Recreation Commission.

**Offered by:** Parks and Recreation Comm.  
**Motion:**  
**Second:**

**Approved:** \_\_\_\_\_  
**Attest:** \_\_\_\_\_

The City of Baraboo, Wisconsin

**Background**

On July 10, 2020, the City issued a Request for Proposals (RFP) for Financial Auditing Services for the City, Utilities, Community Development Authority (CDA), Tax Incremental Financing Districts (TID), Airport and the Business Improvement District (BID). An RFP is commonly used when deliverables are not well-defined or when other selection criteria will be used in addition to price.

The proposals were due by September 4, 2020 and were for a five-year term. As part of the RFP process, a workgroup was created made up of the following personnel:

Ed Geick, Interim City Administrator	Cynthia Haggard, Finance Director
Pat Cannon, Executive Director CDA	Jan Bance, Utility Office Manager
Lori Laux, City Treasurer	

The City received eight proposals from qualified auditing firms. The Firms were as follows, in no particular order:

MBE CPAs, LLC	Baker Tilly, LLP	RPB CPAs
Hawkins/Ash CPAs	KerberRose SC	Lauterbach & Amen, LLP
WIPFLI	CliftonLarsonAllen, LLP	

The workgroup independently and collectively ranked all the Firms utilizing a Decision Matrix (See Attachment A). The scores were put into three distinct categories and weighted as follows:

- 30 - Audit Approach
- 30 - Technical Qualifications and Firm Resources
- 40 - Price

The top three firms were chosen to move on to a second independent phase (Presentation Phase). In the presentation phase the Firms were collectively scored in two distinct weighted categories: Presentation @ 60 and Price @ 40 (See Attachment B). The top three Firms chosen for the Presentation Phase were as follows, in no particular order:

Baker Tilly, LLP	WIPFLI	CliftonLarsonAllen, LLP
------------------	--------	-------------------------

The Workgroup determined that the preferred provider is CliftonLarsonAllen, LLP at an overall cost for the five-year contract of \$361,800 split among the City, Utilities, TIDs, CDA, Airport and BID.

*Note: (√one) [ ] Not Required [x] Budgeted Expenditure [ ] Not Budgeted*

*Comments: \$68,100 will be included in the 2021 budget for the fiscal year end 2020 audit.*

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the City of Baraboo award the Audit Services contract, once received and approved to form by the City Attorney, to CliftonLarsonAllen, LLP. The annual audit year contract amounts are as follows:

2020	2021	2022	2023	2024	Total
\$ 68,100	\$ 70,200	\$ 72,300	\$ 74,500	\$ 76,700	\$ 361,800

**Offered by:** Finance/Personnel Committee

**Approved:** \_\_\_\_\_

**Motion:**

**Second:**

**Attest:** \_\_\_\_\_

Audit Firm	MBE CPAs, LLC	Baker Tilly, LLP	RPB CPAs	HAWKINS/ASH CPAs	KerberRose SC	Lauterbach & Amen, LLP	WIPFLI	CliftonLarsonAllen LLP	Score Weight
Primary point of contact	Chris Iverson (608)356-7733	Andrea Jansen (608)240-2338	Joel A. Joyce (414)271-7800	Randall L. Miller (920)684-7128	Greg Pitel (715)526-9400	Daniel Pals (630)393-1483	Dan Walker (715)858-6632	Jordan Boehm (414)721-7510	
Phone number									
<b>Values Taken from Tally Summary Sheet</b>									
Audit Approach	17	23	20	16	22	21	22	23	30
Technical Qualifications and Firm Resources	11	24	17	16	19	17	19	20	30
Price	7	3	2	1	5	8	6	4	40
<b>Total</b>	1,109.00	1,532.88	1,205.25	1,002.38	1,431.75	1,454.75	1,483.94	1,467.63	100

Represents the three highest scores

Audit Firm	Baker Tilly, LLP	WIPFLI	CliftonLarsonAllen LLP	Score Weight
Primary point of contact	Andrea Jansen	Dan Walker	Jordan Boehm	
Phone number	(608)240-2338	(715)858-6632	(414)721-7510	
<b>Audit Presentation (Score 1 to 5, 5 being the highest)</b>				
Professionalism	5.00	4.00	5.00	
Utilities approach and audit expertise	5.00	4.40	5.00	
HUD approach and audit expertise	5.00	4.40	5.00	
Technical expertise	5.00	4.80	5.00	
Key personnel and roles	5.00	4.20	4.60	
Grasp the audit requirements	5.00	4.80	5.00	
Other services they provide/offer	5.00	5.00	5.00	
Ability to work with our desired schedule	5.00	5.00	5.00	
Ability to break out invoices	5.00	5.00	5.00	
<b>Presentation Total Weighted Points</b>	<b>2,700</b>	<b>2,496</b>	<b>2,676</b>	<b>60</b>
<b>Price</b>	<b>\$ 391,045.00</b>	<b>\$ 325,550.00</b>	<b>\$ 361,800.00</b>	
<b>Subtract: Price Total Weighted Points</b>	<b>243</b>	<b>68</b>	<b>165</b>	<b>40</b>
<b>Total</b>	<b>2,457.21</b>	<b>2,427.87</b>	<b>2,511.20</b>	

Highest Score

**RESOLUTION CREATING TAX INCREMENTAL DISTRICT NO. 10,  
APPROVING ITS PROJECT PLAN AND ESTABLISHING ITS BOUNDARIES  
CITY OF BARABOO, WISCONSIN**

WHEREAS, the City of Baraboo (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 10 (the "District") is proposed to be created by the City as a district in need of rehabilitation or conservation work in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to owners of all property in the proposed district, to the chief executive officers of Sauk County, the Baraboo School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the CDA, on September 1, 2020 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the CDA designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 10, City of Baraboo", are hereby established as specified in Exhibit A of this Resolution.

2. The District is created effective as of January 1, 2020.
3. The Common Council finds and declares that:
  - (a) Not less than 50% by area of the real property within the District is in need of rehabilitation or conservation work within the meaning of Wisconsin Statutes Section 66.1337(2m)(b).
  - (b) Based upon the finding stated in 3.a. above, the District is declared to be a district in need of rehabilitation or conservation work based on the identification and classification of the property included within the District.
  - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
  - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
  - (e) That there are no parcels to be included within the District that were annexed by the City within the preceding three-year period.
  - (f) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
  - (g) The project costs relate directly to promoting the rehabilitation or conservation of the area consistent with the purpose for which the District is created.
4. The Project Plan for "Tax Incremental District No. 10, City of Baraboo" (see Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2020, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**LEGAL BOUNDARY DESCRIPTION OR MAP OF  
TAX INCREMENTAL DISTRICT NO. 10  
CITY OF BARABOO**

[INCLUDED WITHIN PROJECT PLAN]

**PROJECT PLAN**

[DISTRIBUTED SEPARATELY]

**RESOLUTION CREATING TAX INCREMENTAL DISTRICT NO. 11,  
APPROVING ITS PROJECT PLAN AND ESTABLISHING ITS BOUNDARIES  
CITY OF BARABOO, WISCONSIN**

WHEREAS, the City of Baraboo (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 11 (the "District") is proposed to be created by the City as a mixed-use district in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Sauk County, the Baraboo School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the CDA, on September 1, 2020 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the CDA designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 11, City of Baraboo", are hereby established as specified in Exhibit A of this Resolution.

2. The District is created effective as of January 1, 2020.
3. The Common Council finds and declares that:
  - (a) Not less than 50% by area of the real property within the District is suitable for mixed-use development as defined by Wisconsin Statutes Section 66.1105(2)(cm).
  - (b) Based upon the finding stated in 3.a. above, the District is declared to be a mixed-use district based on the identification and classification of the property included within the District.
  - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
  - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
  - (e) That there are no parcels to be included within the District that were annexed by the City within the preceding three-year period.
  - (f) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
  - (g) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
  - (g) Lands proposed for newly platted residential development comprise no more than 35% of the real property area within the District.
  - (h) Costs related to newly platted residential development may be incurred based on the proposed development having a density of at least three (3) units per acre as defined in Wisconsin Statutes Section 66.1105(2)(f)3.a.
4. The Project Plan for "Tax Incremental District No. 11, City of Baraboo" (see Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2020, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

---

Mayor

---

City Clerk

**LEGAL BOUNDARY DESCRIPTION OR MAP OF  
TAX INCREMENTAL DISTRICT NO. 11  
CITY OF BARABOO**

[INCLUDED WITHIN PROJECT PLAN]

**PROJECT PLAN**

[DISTRIBUTED SEPARATELY]

**RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN OF  
TAX INCREMENTAL DISTRICT NO. 11,  
CITY OF BARABOO, WISCONSIN**

WHEREAS, the City of Baraboo (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 11 (the "District") was created by the City on September 22, 2020 as a mixed-use district; and

WHEREAS, the City now desires to amend the Project Plan of the District (the "Amendment") in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such Amendment will allow excess revenue to be transferred to Tax Incremental Districts No. 8 & 10 (the "Recipient Districts") as permitted under Wisconsin Statutes Section 66.1105(6)(f)2.

WHEREAS, an amended Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the Project Plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Sauk County, the Baraboo School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the CDA, on September 1, 2020 held a public hearing concerning the proposed amendment to the Project Plan of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the CDA adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo that:

1. The boundaries of the District named "Tax Incremental District No. 11, City of Baraboo" remain unchanged.
2. That this Amendment is effective as of the date of adoption of this resolution.
3. The Common Council finds and declares that:
  - (a) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
  - (b)** The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
  - (c) Under the amended Project Plan, excess tax increments will be transferred to the Recipient District.
  - (d) The District and the Recipient District lie within the same overlapping taxing jurisdictions.
  - (e) The District has sufficient revenue to pay for all current Project Costs and has sufficient excess revenue to pay for eligible project costs of the Recipient District.
  - (f) The Recipient Districts are districts in need of rehabilitation of conservation which qualifies it as an eligible recipient of excess revenue.
4. The Project Plan for "Tax Incremental District No. 11, City of Baraboo" (see Exhibit A), as amended, is approved, and the City further finds the Project Plan is feasible and in conformity with the master plan of the City.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**PROJECT PLAN**

[DISTRIBUTED SEPARATELY]