CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES

MINUTES FOR: Special Meeting on September 2, 2020

The Baraboo Police & Fire Commission (PFC) met by means of a 'Remote Conference Call' on this date. Chief Stieve handled the meeting at the Baraboo Fire Department, 135 4th Street (Training Room), Baraboo. The meeting was opened at 11:00AM by PFC President Kujak. A notice of this meeting was posted on August 27, 2020.

Roll call found Commissioners Getschmann, Kluge, Kujak, Madalon and Viney were in attendance. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda be approved: Getschmann made a Motion to approve the Agenda; Kluge offered a second and the Motion carried 5-0.

There were no citizens present to speak under 'Public Comments'.

Under ACTION ITEMS:

- Chief Stieve presented two letters seeking the PFC's approval of his hiring Aubrey DeForest and Colin Trulock as Baraboo Fire Fighters from the current Baraboo Fire Fighter Eligibility List.
  - Getschmann made a Motion to approve the Chief's request; Viney offered a second; in discussion Getschmann asked what happened to Justin Christopherson, who had been on the prior list. Chief Stieve responded that he was not successful in passing the background. Getschmann noted that he was okay with that response.
  - Madalon asked if these two candidates have passed a Background Check, to which Chief Stieve advised they have.
  - With no other discussion, the roll was called and the Motion carried 5-0.

- Chief Stieve presented a letter seeking the PFC's approval of a new 'Eligibility List for Paid-Per-Call Firefighter'. The previous eligibility list has been exhausted and is currently invalid. That letter (dtd: September 2, 2020) identified four Fire Fighter candidates:
  - Tyler Brescia
  - Justin Riley
  - Kevin Royal
  - Phillip Zolper
  - Kluge made a Motion to approve the Chief's request; Kujak offered a second; and in Discussion Madalon asked if the name Brescia was a local person or not. Chief Stieve advised that he is unsure of his ties to Baraboo, as he has not completed the Background Check at this time.
  - Kluge stated for Clarification - that this vote is on the creation of a new 'Eligibility List for Paid-Per-Call Firefighters', not that they are being hired at this time.
  - With no other discussion, the roll was called and the Motion carried 5-0.

- Chief Stieve was anticipated to be presenting a letter for additional Fire Fighter hires from the New Eligibility List. However he noted that he was not ready and no action was taken on this matter.

- Chief Schauf discussed that he is having difficulty in getting the testing results in a timely process, which the delay has caused at least 3, if not 4 Police Officer Candidates to have found other employment. His Candidate List was at 19 and is now reduced to 15 or 16. Schauf is asking to PFC to allow him to hold open the application deadline for another 2-3 weeks to hopefully obtain more candidates.
  Viney made a Motion to approve the Chief's request; Getschmann offered a second; There was minimal discussion for clarity, and the roll was called with the Motion carried 5-0.

Under INFORMATION ITEMS: There was no items and no action taken.

Kujak made a request for an adjournment:
- Kujak made a Motion for adjournment; Viney offered a second and the Motion carried 5-0.

Respectfully submitted,

Dennis Kluge, Secretary

Approved by PFC on September 21, 2020
Cc: City Clerk