

**AGENDA FOR THE MEETING OF THE  
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Tuesday, September 17, 2019- 5:30pm

**Location:** Lower Level Meeting Room, Baraboo Public Library 230 4<sup>th</sup> Ave. Baraboo, WI 53913

**Members Noticed:** J. Ellington, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling, M. Yates-Wickus, P. Zolper

**Others Noticed:** Clerk's office, City Administrator, Mayor, City Attorney, TAB Representative, Library Staff, Media

**I. Call to order**

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approval of the August 20, 2019 Library Board meeting minutes
- D. Approval of the Agenda

**II. Public Hearings/Appearances**

**III. Action items**

- A. Discuss patron concerns re: lost item charges and notifications
- B. Discuss proposal to change library open hours
- C. Proposed Staff In-Service on November 22 (library would be closed) which will include training on new ILS system that will be implemented in December
- D. Proposed new recording secretary- P. Roland
- E. Information and discussion on library impact fees
- F. Consider Buildings and Grounds Committee recommendation for cleaning contractor
- G. Report on results of 9/10/19 Common Council meeting re: building expansion
- H. Proposal from potential building expansion project donor

**I. Bills: J. Ellington, Examiner**

#### **IV. Information items**

- A. Teen Advisory Board report (no report this month)
- B. Financial Reports
  - a. Revenue and donations report
  - b. General Fund Income Statement with Comparison to Budget report
  - c. Trust Fund report
  - d. LPL Brokerage Funds report
- C. Staff reports
  - a. Adult Services Report
  - b. Youth Services Report
  - c. Director's Report
- D. Statistics
- E. Friends report – P. Zolper
- F. Correspondence

#### **VI. Adjourn**

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Agenda Posted by \_\_\_\_\_ on \_\_\_\_\_  
Agenda prepared by J.Bergin

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4<sup>th</sup> Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.