

**CITY OF BARABOO  
POLICE AND FIRE COMMISSION  
MEETING MINUTES**

**MINUTES FOR: Regular Meeting on September 17, 2018**

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on September 12, 2018.

Roll call found Commissioners Alt, Getschmann, Kluge, Madalon and Kujak were in attendance. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved.

- Madalon made a Motion to approve the Agenda; Alt offered a second and the Motion carried 5-0.

Kujak made a request to have the Minutes of July 16, 2018 approved.

- Madalon made a Motion to approve the Minutes; Getschmann offered a second and the Motion carried 5-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, the Fire Chief presented a letter and oral discussion on the hiring of two Fire Fighters (Sienna Barron and Madeline Mayer). The Fire Chief requested the support of the PFC in his hiring action.

- Getschmann made a Motion to approve the Chief's action; Alt offered a second and the Motion carried 5-0.

Under NEW BUSINESS, the Police and Fire Department Monthly reports were received and discussed by the respective Chief.

Chief Schauf noted that they have a clerical position open with the resignation of clerk, having taken employment in another City. He will be filling that position in the near future.

Additionally, the Department is short three personnel due to FMLV; two new personnel in training which is making for some interesting scheduling to cover all duties.

The Police Chief also highlighted the City's response to the recent flooding issues, and gave considerable praise to the Fire Chief's leadership skills in this area. The PFC echoed that sentiment for Chief Stieve.

The Police Chief, supported by the Fire Chief, that they are undergoing some interesting budget work as they look for the 2019 City Budget process.

The Fire Chief noted that the recent flood damage caused the placement of over 10K sandbags, with approximately 406 volunteers coming in to fill and place bags.

He also highlighted ongoing works towards a 'possible' new Fire Station in future years. Current

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proposals are to complete the leg work towards that project in 2019 & 2020, with a potential ground breaking in 2021. At this time there is no building site or projected costs as this is far to early to have such.

He noted that the Department is searching for budget dollars to create a full-time Training Officer for the Department.

Kujak requested a motion of adjournment:

- Madalon made a motion to adjourn the meeting; Alt offered a second. Motion passed 5-0.

Respectfully submitted,

**DRAFT DOCUMENT ONLY!**

Dennis Kluge, Secretary  
*Cc: City Clerk*

Approved by PFC on October 15, 2018