

# BARABOO BUSINESS IMPROVEMENT DISTRICT APPEARANCE COMMITTEE

**Date and Time:** **Thursday, September 12, 2019, 8:30 A.M.**  
**Location:** Bekah Kate's, 117 3<sup>rd</sup> Street, Baraboo  
**BID Members Noticed:** B. Stelling, N. Bacher, S. Fay, S. Byberg  
**Others Noticed:** S. Bruner  
E. Geick  
Media: News Republic, WRPQ, Library, City Hall

## OPENING

1. Call to Order.
2. Roll Call.
3. Announce compliance with Open Meeting Law.
4. Adopt Minutes of September 17, 2018 Meeting.
5. Adopt Agenda.

## NEW BUSINESS

1. Review decorating plans for the remainder of 2019 in the downtown area
2. Review decorating plans for 2019-2020
  - a. Fall Containers
  - b. Winter Container Plans
  - c. Spring Containers
  - d. Summer Containers
  - e. Summer Hanging Baskets
  - f. Watering Contract with Willie Deppe
3. 2019-2020 Projects:
  - a. New Décor for Courthouse Lawn
  - b. Trees in Downtown Baraboo
4. Other Projects BID may be interested in

## COMMITTEE CHAIR AND MEMBER COMMENTS

## ANNOUNCEMENTS

## ADJOURNMENT

Bekah Stelling, Chairperson

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***Members noticed must notify the Chairperson at least 24 hours before the meeting if they will not be able to attend.***

Agenda jointly prepared by B. Stelling  
Agenda posted by D. Munz on 09/09/2019

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact City Clerk Cheryl Giese, phone # 355-2700, ext. 305, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Council, committee, commission or board identified in the caption of this notice.

**FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH**

BID Appearances Meeting: Meeting 9/17/18 @ 8:30 am at Bekah Kate's

\*Meeting began at 8:37am

Attended by: Bekah, Sarah, and Lacey

Adopted Minutes from 3/13/18 meeting (Sarah motioned, Lacey second)

Adopt agenda (Sarah motioned, Lacey second)

1. Review final budget spending to be done in 2018
  - Discussed awaiting final word from Landscape Techniques commitment to garland and DBI tree. Still have \$2500 budgeted for that project and DBI pays for tree on Ringling Marquee.
  - Spent remaining money in "Other" budget area on Dog Waste Stations, Metal Art picks for planters
    - Need to schedule gathering to change bulbs in wreaths and fluff bows.
    - New Bike Racks still not installed, Bekah did decide on possible locations.
    - Benches being repaired are still missing from downtown. Will need to repair a few more.
    - Holiday Window display contest to come out of Business Development for \$250 instead of Appearances.
  - Funding for BPAA for fixing up our garbage cans discussed. Will need to talk to BPAA to see where this project is at. Will need to address them next year regardless.
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2. Budget for 2019 : Motion to Approve Budget (Lacey motion, Sarah second)

APPEARANCE/BANNERS		2019				
HANGING FLOWERS AND BASKETS					\$7,400.00	
SPRING					\$800.00	
WINTER					\$975.00	
SUMMER					\$825.00	
Fall Décor					\$700.00	
FLAGS					\$300.00	
POLE DÉCOR					\$3,500.00	
Install Labor					\$1,000.00	
OTHER					\$3,000.00	
<b>APPEARANCE/BANNERS TOTAL</b>						<b>\$18,500.00</b>

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3. Long Range Plans:

2019

- Garbage Can in the Civic Center Parking Lot
- Parking Signs/Wayfinding Signs for Downtown Parking Lots
- Repair/Replace Garbages/Recycling Downtown

5 Year Plans:

- Trees in Downtown Baraboo
- Lights on Buildings
- Decorations for the Courthouse Lawn/Square for the Holidays.

Motion to Adjourn ( Sarah motioned, Lacey second)

\*Meeting concluded at 9:35am

Committee members: Sarah, Nicole, Sheila and Bekah (chairperson)