

Present: Alderpersons John Ellington and Heather Kierzek
Absent: Alderperson John Alt
Also Present: Mayor, Mike Palm; City Administrator, Ed Geick; City Attorney, Emily Truman, Finance Director, Cynthia Haggard and City Clerk, Brenda Zeman.
Citizen Present: None

The meeting was called to order by Chairman John Ellington at 8:00AM CDT., with roll call and noting compliance with the Open Meetings Law.

Moved by Kierzek to approve the minutes of July 1, 2019, seconded by Ellington and unanimously carried.

Motion by Kierzek to approve agenda, seconded by Ellington and unanimously carried.

Review and recommendation to the Council - Liquor Licenses.

Motion to recommend to approve and move on to Council the Devil's Lake Bistro, Class "B: Fermented Malt Beverage 7 "Class C" Wine license by Kierzek, seconded by Ellington and unanimously carried.

Motion to recommend to approve and move on to Council the Al. Ringling Brewing Co., Reserve "Class B" Liquor & Class "B" Fermented Malt Beverage by Ellington, seconded by Kierzek and unanimously carried.

Motion to recommend to approve and move on to Council the Kwik Trip #657, change of Agent to Jacob Goeke by Kierzek, seconded by Ellington and unanimously carried.

Motion to recommend to approve and move on to Council the Baraboo Young Professionals, Picnic License for 9-20-2019 and 12-20-2019, "Baraboo Night Market" by Ellington, seconded by Kierzek and unanimously carried.

Consider Operator's Licenses

Motion to approve and move on to Council both Elizabeth P. Williams, United Cooperative and Kathleen Cummings, Balanced Rock Winery by Kierzek, seconded by Ellington and unanimously carried.

Review and recommendation to Council to make updates to Employee Handbook

Truman introduced the changes to the handbook with the most significant change allowing up to 80 hours a year of paid military leave. The Federal Government pays its employees military leave along with some States and Local Governments.

Haggard expressed her past experience with military leave: Past practice was to keep military personnel whole. Keeping them whole takes into consideration the military base pay and the regular pay they receive from the City. The City would make up the difference in pay, thus keeping them whole.

Truman touched on the 2nd significant change regarding an employee being allowed to perform volunteer work for the City as long as it doesn't violate FLSA. The other related item is moonlighting for another City department.

Truman touched on the 3rd significant change that all future changes to the handbook will be sent to the Finance Committee, not the Administrative Committee, as it's a personnel related item.

Motion by Kierzek to approve the recommended changes on to Council to include the updated changes regarding keeping military personnel whole, seconded by Ellington and unanimously carried

Member comments

The next meeting will be September 5, 2019 at 8:00AM CDT. Meeting location will be 101 South Boulevard. Moved by Kierzek to adjourn, seconded by Ellington and unanimously carried. Meeting adjourned at 8:35AM CDT.

Respectfully submitted,
Cynthia Haggard, Finance Director