

**CITY OF BARABOO  
POLICE AND FIRE COMMISSION  
MEETING MINUTES**

**MINUTES FOR: Special Meeting on August 23, 2019**

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 10:00am by PFC President Kujak. A notice of this meeting was posted on August 21, 2019.

An error was noted on the proposed Agenda regarding the official meeting room (states #214, should state #205), Fire Chief Kevin Stieve was asked to look at #214 to see if anyone was there. He advised that no one was outside the door and that room is locked with no one inside.

Roll call found Commissioners Getschmann, Kluge, Kujak and Madalon were in attendance. Commissioner Kelly was excused. Others present during the meeting were Police Chief Mark Schauf, Fire Chief Kevin Stieve, Police Lieutenant Ryan Labroschian and Officer Eric Oakeson.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved.

- Getschmann made a Motion to approve the Agenda; Kluge offered a second and noted the room number error, stating it should read #205. With that being said the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, the Police Chief asked that the prior August 19<sup>th</sup> letter asking for the PFC's approval of his pending appointment of a Detective, be revisited as it had been post-phoned on August 19<sup>th</sup>.

The Chief presented a 2-page letter responding to the August 19<sup>th</sup> PFC concerns. In the PFC's reading of this document and hearing from Chief Schauf and Lt. Labroschian, it was felt the matter of concern has been currently resolved.

With the concern resolved, the PFC returned to the Chief's request seeking the PFC's approval of his pending appointment of a Detective. Going back to the original motion by Commissioner Madalon, and second by Commissioner Getschmann - this now brings the PFC to a vote. The President called the vote on the original motion, and it passed 4-0.

Under NEW BUSINESS, the President noted that the annual election of PFC President & Secretary routinely happens in May. However it was missed in May, and needs to be resolved during this meeting.

- Madalon nominated Kujak to the position of PFC President; Getschmann offered a second; Kujak called for the voice vote, passed 4-0.
- Madalon nominated Kluge to the position of PFC Secretary; Getschmann offered a second; Kujak called for the voice vote, passed 4-0.

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Getschmann offered a second and the Motion carried 4-0.

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Respectfully submitted,



Dennis Kluge, Secretary  
Cc: City Clerk

Approved by PFC on September 16, 2019