

Baraboo-Wisconsin Dells Airport Commission

August 2, 2019

Present: Michael Palm (Baraboo), Mark Whitfield (Village of Lake Delton). Absent: none. Also Present: Ed Geick (Airport Manager), Bill Murphy (FBO) and Ethan Knowler of Metco fuel systems

The owner representatives met at the Baraboo City Hall, 101 South Blvd, Baraboo.

The meeting was called to order by Palm at 9:00 AM and roll call was noted by Geick of those present. Compliance of the Open Meeting Law was noted by Palm.

Previous Minutes

Approval of the meeting minutes of April 16, 2019. A motion was made by Whitfield, seconded by Palm and approved unanimously.

Approve Agenda

Moved by Whitfield, seconded by Palm and carried to approve the agenda.

Action Items

2. APPEARANCES/PRESENTATIONS - None

3. PUBLIC COMMENT - None

4. ACTION ITEMS

a. Discussion and possible action to petition the State of Wisconsin - Department of Transportation, for state and federal aid to undertake the following development at the Baraboo-Wisconsin Dells Regional Airport:

1. Construct relocated fuel farm for an approximate total cost of \$166,667 (Federal Entitlement = \$155,000 + State aid = \$8,333 + Commission contribution = \$8,334).
2. Purchase and install entrance road security lights for an approximate total cost of \$80,000 (State aid = \$64,000 + Commission contribution = \$16,000)

Ed Geick and Bill Murphy explained the two projects that are in the Capital Plan. The cost estimates were developed by the Bureau and will be updated after the design process begins. A motion was made by Palm and seconded by Whitfield to approve of the petition package. The motion was unanimously approved.

b. Approve CSM for lots 38 and 43 and expense of \$655.50

Ed Geick provided a plan of the lots there were being adjusted and also gave an update on hanger lease activity at the Airport. Three new leases have been completed this year and new hangers are expected to be completed this year. The adjustment on this rear lot line will allow for a septic system to be installed. A motion to approve of the CSM was made by Palm, seconded by Whitfield and unanimously approved.

c. Discussion of FY2020 Budget

Draft – Subject to Change 8-9-19

Ed Geick requested any input from Commissioners or Mr. Murphy for development of the FY20 budget.

Report from the Airport Manager, Ed Geick

No additional information was provided.

- b. Report from Bill Murphy, FBO
Murphy noted that activity was high at the airport during the EAA annual event. He also described some of the drainage issues and problems with runway lights that have continued after the new runway was completed last year.
 - c. Review of FY 2019 budget reports
The Commissioners reviewed the budget reports. No action was necessary.
5. **Next Meeting Date:** To be announced later.

ADJOURNMENT: A motion was made by Whitfield and seconded by Palm to adjourn at 9:52 AM.

Ed Geick
City Administrator/Airport Manager