

**CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES**

MINUTES FOR: Regular Meeting on August 19, 2019

Prior to the Meeting beginning, the Secretary gave verbal notice that he desired to Amend the proposed Agenda to correct an over sight in the May Meeting, where a PFC Election of the President & Secretary should have happened - whereas the PFC would have the Election at the August meeting. The Police Chief offered that the PFC could not Amend it's Agenda to include any new items, as the Amendment action could only be used for items already on the Agenda. As such the annual Election will be held at the next PFC Meeting with proper posting.

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on August 13, 2019.

Roll call found Commissioners Getschmann, Kelly, Kluge, Kujak and Madalon were in attendance. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved.

- Getschmann made a Motion to approve the Agenda; Kelly offered a second and the Motion carried 5-0.

Kujak made a request to have the Minutes of July 15 & August 8, 2019 be approved.

- Getschmann made a Motion to approve the Minutes; Kujak offered a second and the Motion carried 5-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, the Police Chief presented a letter asking for the PFC's approval of his pending appointment of a Detective.

- Madalon made a Motion to approve the Chief's request; Getschmann offered a second - which opened discussion on this matter.

Kluge stated that he had some concerns he wished addressed prior to a vote, and without that he would be abstaining from the vote. Kluge stated that minutes prior to the meeting he became aware of a problem that he wished be discussed in a Closed Session - as it pertains to an Officer's performance and potential promotion.

There was much discussion about the legality of proceeding without a Closed Session, as well the legality of posting a Closed Session without 24-hour notice. As a result, the City Attorney was called to the meeting to provide guidance. The City Attorney questioned the PFC as to the posting of the Agenda, the time that the information was learned and determined that although it is potentially an employee's performance and possible promotion to be discussed - it should continue in Open Session.

That advice seemed in conflict with the PFC's previous actions, but was re-affirmed that we could either

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proceed in Open Session; or, post phone the matter to a future meeting where a Closed Session could be clearly identified and properly posted. As the President wished we move forward on the matter, and with the City Attorney's support it was recommended to proceed in Open Session.

Kluge yet cited his objection to the Open Session - then relayed the information he had learned minutes prior to the meeting, as well as ongoing citizen concern / complaint (ie, performance matters). The Chief stated that he would like some time to look into this matter, but asked that the pending 'Motion & Second' be acted on.

PFC Members noted that they felt they could not proceed without the Chief's answer, which would take some time to find. As such, Madalon asked if he could re-scind his earlier motion, and was told he could not. However he could 'Post Phone or Table' the matter until further information was gained from the Chief; Getschmann offered a second and it was Tabled 5-0. The Chief was advised that the PFC would make itself available for a Special Meeting, or the matter could be addressed at the September meeting.

Under NEW BUSINESS, The Police Chief noted again that his Department is yet missing proper software to provide a Monthly Report - he anticipates that will be corrected in March of 2020. He added that the Department is working through the current year budget, as well preparing for the 2020 Budget process. He currently does not have any budgetary concerns.

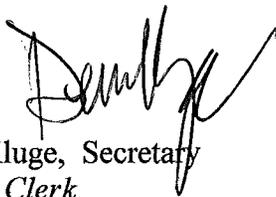
The Fire Chief presented his Monthly Report; adding that the new Fire Inspector (Megan Krauthammer) just started today. The Chief also discussed the ongoing debate on a new Fire / EMS Station or new Library expansion project.

Under COMMUNICATIONS - The Fire Chief provided an Exit Interview from a Fire Fighter (Yngsdal) .

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Getschmann offered a second and the Motion carried 5-0.

Respectfully submitted,



Dennis Kluge, Secretary
Cc: City Clerk

Approved by PFC on September 16, 2019