

# AGENDA FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Tuesday, August 18, 2020, 5:30pm

**Location:** Lower Level Meeting Room, Baraboo Public Library, 230 4<sup>th</sup> Ave, Baraboo WI 53913

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to attend the meeting remotely. Anyone appearing in person will be required to socially distance themselves. Remote participation by Library Board Members and the public is allowed though not required.

**Conference Call Number: 1-414-662-3639**  
**Conference Code Number: 727 588 637#**

**Members Noticed:** J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling, M. Yates-Wickus,

**Others Noticed:** Clerk's office, City Administrator, Mayor, City Attorney, TAB Representative, Library Staff, Media, C. Arndt, A. Dilcher, P. Cannon

## I. Call to order

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approval of the July 21, 2020 Library Board meeting minutes
- D. Approval of the Agenda

## II. Public Hearings/Appearances

## III. Action items

- A. Committee assignments
- B. Recommendation from building committee on photovoltaic panels for building expansion
- C. Recommendation from building committee on HVAC system for building expansion
- D. Bills: J. Ellington, Examiner

## IV. Information items

- A. Sunshine fund
- B. Report from Building Committee
- C. Financial Reports

1. Revenue and donations report
2. General Fund Income Statement with Comparison to Budget report
3. Trust Fund report
4. LPL Brokerage Funds report

D. Staff reports

1. Adult Services and Technology Report
  1. Virtual programming
  2. Zoom purchase
2. Youth Services Report
  1. Program Statistics
  2. Activity Report
3. Director's Report
  1. COVID-19
  2. Reminder on trustee training week August, one per year recommended for board
  3. Share updated staff directory

E. Statistics

F. Friends report

G. Correspondence

## V. Adjourn

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Agenda posted on \_\_\_\_\_  
Agenda prepared by J. Bergin

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4<sup>th</sup> Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.