

MINUTES FOR THE SPECIAL MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD

Date and Time: Tuesday July 28, 2020 5:30pm

Location: Microsoft Teams meeting. This meeting is open to the public.

Conference Call Number: +1 414-662-3639 Conference ID: 881 689 812#

Members Present: B. Persche, B. Stelling, A. Kujawa, F. Hartmann J. Ellington, L. Steffes, P. Roland

Others Present: Carter Arndt, Emily Truman

A. Call to order 5:31pm

B. Note compliance with Open Meeting Law

C. Roll call-- L. Harnthorne (not present, excused), J. Ellington (present), F. Hartmann (present), A. Kujawa (present), B. Persche (present), P. Roland (present), L. Steffes (present), B. Stelling (present), M. Yates-Wickus (not present, excused)

D. Approval of the Agenda

a. Motion A. Kujawa

b. Second B. Stelling

c. Roll call vote--B. Persche (aye), P. Roland (aye), L. Steffes (aye), B. Stelling (aye), J. Ellington (aye), F. Hartmann (aye), A. Kujawa (aye)

d. Motion passes

E. Public Hearings/Appearances

F. Action items

a. Discussion and action on Amendment #3 to the Professional Services Agreement with MSA Professional Services.

i. Discussion--Carter Arndt explains the new language offered in the rewritten amendment.

ii. Motion to accept Amendment #3 to the Professional Services Agreement with MSA Professional Services as submitted at this time. (See attachment.) A. Kujawa

- iii. Second J. Ellington
- iv. Discussion--F. Hartmann--existing contract between Library Board and MSA, originally signed almost two years ago. That contract states that the fee for MSA would be determined at the end of the schematic design, urges all to vote no and stay with original contract. Suggests closed session in August meeting to talk about next steps and concerns of amending this contract. C. Arndt responds that if we took this route, the fee wouldn't change, but we would lose about three weeks of the project. A. Kujawa asks about losing the three weeks and the reason that we shouldn't pass the motion. Question about whether or not we can discuss issues in open session. Emily says yes, but Forrest says he doesn't feel comfortable addressing this issue in open session. C. Arndt explains that MSA would put things on pause until they either get a signed amendment or the fee before it goes on to the Development Phase.
- v. Roll call vote--J. Ellington (aye), F. Hartmann (nay), A. Kujawa (aye), B. Persche (aye), P. Roland (aye), L. Steffes (aye) B. Stelling (aye)
- vi. Motion passes

G. Information items

H. Adjourn 6:18pm

- a. Motion B. Persche
- b. Second L. Steffes
- c. Roll call vote-- B. Stelling (aye), J. Ellington (aye), F. Hartmann (aye), A. Kujawa (aye), B. Persche (aye), P. Roland (aye), L. Steffes (aye)
- d. Motion passes