



ADMINISTRATIVE COMMITTEE AGENDA

Date and Time: Monday, June 7, 2021 at 8:00AM CST
Location: City Hall, 101 South Boulevard, Baraboo, WI 53913
Room: C205 *Dennis O Thurow* Committee Room

This meeting is open to the public. However, with the health concerns regarding COVID-19, anyone appearing in person will be required to socially distance themselves.

Remote participation at this meeting is allowed and encouraged. Committee Members and the public wanting to participate remotely must dial:

Conference Call: 1 (414) 662-3639 Conference Code: 295 476 830#

Notices:

Members Noticed: Alderpersons: John Ellington, Heather Kierzek & Kathleen Thurow
Citizen or other notices: Mayor Rob Nelson, Administrator, Casey Bradley; Police Chief, Mark Schauf; City Engineer, Tom Pinion; Clerk, Brenda Zeman, Library for subsequent posting, and Media

1. Call to Order:

- a. Roll call of members.
- b. Note Compliance with Open Meeting Law.
- c. Approve minutes – May 24, 2021.
- d. Approve agenda.

2. Action Items:

- a. Consider the 2021/2022 Liquor License Applications:
 - i) CLASS "B" FERMENTED MALT BEVERAGE
(1) Jose's Mexican Bakery, d/b/a Jose's Mexican Bakery, 325 South Blvd, Unit 2
 - ii) CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS C" WINE
(1) Four Star Family Restaurant d/b/a Four Star Family Restaurant, 1011 8th St.

3. Information Items

- a. Date and time of next meeting: July 6, 2021 at 8:00AM CST

4. Adjournment: 1040

Aldersperson Ellington

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

Agenda prepared by Brenda Zeman, (608) 355-2700
Agenda Posted by Brenda Zeman on June 2, 2021

Any person, who has a qualifying disability as defined by the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Baraboo City Clerk at 101 South Boulevard, Baraboo, Wisconsin or by phone (608) 355-2700 during regular business hours at least 48 hours before the meeting to ensure reasonable arrangements are made to accommodate each request.

Present: Alderpersons John Ellington, Heather Kierzek & Kathleen Thurow
Absent: None
Also Present: City Clerk, Brenda Zeman; Police Chief, Mark Schauf; Mayor Rob Nelson
Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow, seconded by Kierzek to approve the April 5, 2021 minutes. Motion carried unanimously.

Motion by Thurow, seconded by Ellington to approve the Agenda. Motion carried unanimously.

Consider the 2021, 6-month Class “B” Liquor License Application for the Baraboo Dugout Club

Chief Schauf explained that this club supports Baraboo Baseball. Because of Covid, they did not apply for a license last year but prior to that, have held the license for several years. There have been no issues with this license. Motion by Thurow, second by Kierzek to approve the application. Motion carried unanimously.

Consider the 2021/2022 Liquor License Applications

Class “A” Fermented Malt Beverage for establishments doing business as: Casey’s General Store and Las Milpas

Motion by Kierzek, seconded by Thurow to approve and recommend to Council the Class “A” Fermented Malt Beverage. Motion carried unanimously.

Class “B” Fermented Malt Beverage for establishments doing business as: Driftless Glen Distillery and Sauk County Agricultural Society.

Motion by Kierzek, seconded by Thurow to approve and recommend to Council the Class “B” Fermented Malt Beverage. Motion carried unanimously.

Class “A” Off Premise Liquor Consumption/on Premise Wine Samples for establishment doing business as: Bekah Kate’s.

Motion by Kierzek, seconded by Thurow to approve and recommend to council the Class “A” Off Premise Liquor Consumption/on Premise Wine Samples. Motion carried unanimously.

“Class A” Combo Liquor and Fermented Malt Beverage for establishments doing business as: Barabrew Liquor, Pierce’s Express Market, Get N Go, Kwik Trip #657, Kwik Trip #855, Turner BP, United Cooperative and Wal-Mart.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the “Class A” Combo Liquor and Fermented Malt Beverage. Motion carried unanimously.

“Class B” Fermented Malt Beverage and “Class C” Wine for establishments doing business as: Al Ringling Theatre, Broadway Diner, Ringling House Bed & Breakfast, Las Milpas (restaurant), The Relish Tray Bistro and the Log Cabin Restaurant and Bakery.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the “Class B” Fermented Malt Beverage and “Class C” Wine. Motion carried unanimously.

“Class B” Combination Liquor and Fermented Malt Beverage for establishments doing business as: Baraboo Arts, Baraboo Elks Club #688, Baraboo Burger Company, Downtowner Bar & Grill, Bumps Bar, Fore Seasons Restaurant, Brothers on Oak, Jose’s Authentic Mexican Restaurant, Old Baraboo Inn, Peking Buffet, Poor Richards Bar, Quindt’s Towne Lounge Restaurant & Eating House, Gem City Saloon, Square Tavern, Thunderbird Lanes, Little Village Café and Zach’s Bar.

Motion by Kierzek, seconded by Thurow to approve and recommend to council the “Class B” Combination Liquor and Fermented Malt Beverage. Motion carried unanimously.

“Class B” Reserve Combination Liquor and Fermented Malt Beverage for establishments doing business as: Al Ringling Brewing Co., and Con Amici.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the "Class B" Reserve Combination Liquor and Fermented Malt Beverage. Motion carried unanimously.

"Class B" Wine Only for establishment doing business as: Von Klaus Winery

Motion by Kierzek, seconded by Thurow to approve and recommend to council the "Class B" Wine Only. Motion carried unanimously.

"Class B" Wine Only and Class "B" Fermented Malt Beverage for establishment doing business as: Balanced Rock Winery.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the "Class B" Wine Only and Class "B" Fermented Malt Beverage. Motion carried unanimously.

"Class C" Wine for establishment doing business as: Bekah Kate's.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the Class "C" Wine. Motion carried unanimously.

Discussion Item: Adding pigeons to permitted foul

Chief Schauf notes that this request is for a pet and therefore could not apply under a food source as in our Chicken ordinance. The committee unanimously agrees that they are not in favor of allowing pigeons.

Member comments

The next meeting will be Monday, June 7, 2021 at 8:00AM.

Motion to adjourn by Ellington, seconded by Thurow and unanimously carried. Meeting adjourned at 8:15AM.

Respectfully submitted,
Brenda Zeman, City Clerk

Action Item A

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07 01 2021 ending: 06 30 2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Baraboo
 Village of }
 City of }

County of Sauk Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Jose's Mexican Bakery	1909 Jefferson St Baraboo, Wi 53913

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Parra Wilson	Heather	Diane	1909 Jefferson St Baraboo, Wi 53913

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Jose's Mexican Bakery Business Phone Number 6084484818

2. Address of Premises 325 South Blvd Unit 2 Post Office & Zip Code 53913

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

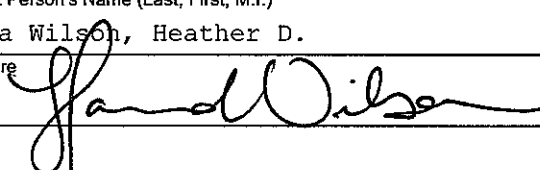
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Unit 2 of building

Applicant's Wisconsin Seller's Permit Number 456-1030358034-02	
FEIN Number 83-2031998	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 35
TOTAL FEE	\$ 135

PAID
 MAY 25 2021
 CITY OF BARABOO

5. Legal description (omit if street address is given on previous page): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** Yes No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3** Yes No
7. Except for questions 6a and 6b, have there been any **changes** in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** Yes No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** Yes No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? Yes No
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No
12. Does the applicant owe municipal property taxes, assessments, or other fees? Yes No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) Parra Wilson, Heather D.	Title / Member Owner	Date 05/25/2021
Signature 	Phone Number 6084772022	Email Address hpwork917@outlook.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 5-25-21	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07 01 2021 ending: 06 30 2022
(mm dd yyyy)

To the Governing Body of the: Town of }
 Village of } Baraboo
 City of }

County of Sauk Alderman's Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>XHELADINI</u>	<u>ISAK</u>		<u>1630 Berry Hill Ct Baraboo WI 53913</u>
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
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All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>XHELADINI</u>	<u>ISAK</u>	<u>Open</u>	<u>1630 BERRY HILL COR, BARABOO WI 53913</u>

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
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Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Four Star Family Restaurant Business Phone Number 608-356-0082

2. Address of Premises 1011 8th Street Baraboo Post Office & Zip Code WI 53913

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)


Cooler, Dining Room

Applicant's Wisconsin Seller's Permit Number <u>456000012484013</u>	
FEIN Number <u>391798986R140946</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100</u>
<input checked="" type="checkbox"/> Class C wine	\$ <u>100</u>
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>35</u>
TOTAL FEE	\$ <u>235</u>

PAID
MAY 24 2021
CITY OF BARABOO

5. Legal description (omit if street address is given on previous page): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** Yes No
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7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** Yes No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** Yes No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? Yes No
[phone (608) 266-2776]
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Contact Person's Name (Last, First, M.I.) <i>Isak Xheladini</i>	Title / Member	Date <i>May 24/21</i>
Signature 	Phone Number <i>608-477-9096</i>	Email Address <i>albie225@gmail.com</i>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>5-24-21</i>	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk