

Minutes

Baraboo District Ambulance Commission Finance Ad Hoc Committee

Call to Order & Roll Call

- The June 26, 2019 meeting of the Ad Hoc Committee was called to order by Meier at 6:47 pm.
- Committee members present: Meier and Petty. Also present: Dahlke, Sechler, Snow, Sloan, Stieve, Turnquist, and Wedikind.
- Meier confirmed that the meeting had been posted in compliance with the Open Meeting Law.
- The agenda was adopted with a motion made by Petty, seconded by Meier. Voice vote, all ayes. Motion carried.

Approval of Previous Minutes

- A motion to approve the May 22, 2019 minutes was made by Petty, seconded by Meier. Voice vote, all ayes. Motion carried.

Public Invited to Speak

- No public comments.

Appearances / Announcements / Correspondence / Reports

- None

New Business

1. Approve check details and online payments for May 12, 2019 – June 15, 2019 in the amount of \$106,444.24. A motion to approve as presented was made by Petty, seconded by Meier. Voice vote, all ayes. Motion carried.
2. Approve write-offs in the amount of: \$20,924.96.
A motion to approve as presented was made by Petty, seconded by Meier. Voice vote, all ayes. Motion carried.

Additional Comments & Future Agenda Item

- Meier stated that she met with Troy and Tony and they worked on some format changes to the way in which the Financials are prepared. A “YTD column” has been added. As well, additional funds (such as grants, etc.) are listed separately at the bottom of the ‘Actual vs. Budget’ page, so as to give a better picture of the Financials. Lastly, Meier would like to recommend that there is a section that would indicate the gross A/R, allowance, and the net. She would like the group to think through the proposed changes to the various items, and comment back at the next meeting.

Adjournment

There being no further business to come before the Committee, a motion to adjourn was made by Puttkamer, seconded by Meier. Voice vote, motion carried at 6:55 pm.

Respectfully submitted,

Dana Sechler, Chief / EMS Director
Baraboo District Ambulance Service