

**CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES**

MINUTES FOR: Regular Meeting on June 17, 2019

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on June 12, 2019.

Roll call found Commissioners Getschmann, Kluge, Kujak and Madalon were in attendance. Others present during the meeting were Police Chief Mark Schauf, Fire Chief Kevin Stieve and Ass't. Fire Chief Willer.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved.

- Madalon made a Motion to approve the Agenda; Getschmann offered a second and the Motion carried 4-0.

Kujak made a request to have the Minutes of May 20, 2019 be approved.

- Getschmann made a Motion to approve the Minutes; Madalon offered a second and the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, the Police Chief provided an update on the Police Officer hiring process. He noted that the Department is currently at full staffing. He anticipates that full staffing will be short lived as there are indications that an Officer maybe considering resignation. If that happens there is yet some names on the current Police Officer eligibility list.

Under NEW BUSINESS, The Police Chief noted that his Department is yet missing proper software to provide an accurate Monthly Report - he anticipates that will be corrected in the near future. He added that as they are working through the yarly Police Budget that it is tight, but they remain on target.

The Fire Chief presented his Monthly Report; noted that the new Assistant Fire Chief (Willer) is present for this meeting to greet the Commissioners.

Under Communications - the PFC received a card of thanks from the family of former Commissioner J. Merle Alt.

The Police Chief then discussed the Mayor's previous announcement regarding the vacant PFC position, and seeking Baraboo Citizens to submit a letter of interest for the position. The deadline for those letters will be June 21st, 2019.

The Police Chief discussed the vacant Detective position and his desire to begin that promotional / hiring process.

- Getschmann made a Motion to approve the Chief's request; Kluge offered a second and the Motion carried 4-0.

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Kujak announced that the Commission will meet in CLOSED SESSION as per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and as per 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specific public business, whenever competitive or bargaining reasons require a Closed Session. The purpose of the closed session was to discuss the Detective Sergeant and School Resource Officer selection processes.

- Getschmann made a Motion to approve; Madalon offered a second and the Motion carried 4-0.

Kujak announced that the Commission will reconvene in OPEN SESSION as per Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session to this point.

- Getschmann made a Motion to approve; Kluge offered a second and the Motion carried 4-0.

Under NEW BUSINESS:

The Police Chief presented a letter requesting the PFC's approval of his appointment of Jeff Shimon to the position of Detective Sergeant.

- Getschmann made a Motion to approve; Madalon offered a second and the Motion carried 4-0.

The Police Chief presented a letter requesting the PFC's approval of his appointment of Amanda Sabol to the position of School Resource Officer.

- Getschmann made a Motion to approve; Madalon offered a second and the Motion carried 4-0.

Under PFC Comments ... Kujak discussed with the Police Chief, that at a previous PFC Meeting, a Baraboo Officer inquired of the Commissioners that the Officers would encourage PFC members to individually come along on a 'Police Ride-A-Long', to get a first hand look at what the Baraboo Officers in the field are doing. At the time it was thought to be a sincere & educational request of the Officers, and one that the PFC Members should partake. The Chief agreed and offered that he would assist any PFC Member in getting such scheduled. All Commissioners were encouraged to contact the Chief if they wished to do so.

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Kluge offered a second and the Motion carried 4-0.

Respectfully submitted,



Dennis Kluge, Secretary
Cc: City Clerk

Approved by PFC on July 15, 2019