

AGENDA FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, June 16, 2020 - 5:30pm

Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Ave, Baraboo WI 53913

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to attend the meeting remotely. Anyone appearing in person will be required to socially distance themselves. Remote participation by Library Board Members and the public is allowed though not required.

Conference Call Number: 1-414-662-3639

Conference Code Number: 795 338 657#

Members Noticed: J. Ellington, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling, M. Yates-Wickus, P. Zolper

Others Noticed: Clerk's office, City Administrator, Mayor, City Attorney, TAB Representative, Library Staff, Media, P.Cannon, L. Stanek

I. Call to order

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approval of the May 19, 2020 Library Board meeting minutes
- D. Approval of the Agenda

II. Public Hearings/Appearances

III. Action items

- A. Discussion and possible action on investment strategy presented by Laura Stanek, 3rd Oak Investments
- B. Discussion and possible action on use of East Building for book sale use
- C. Discussion and action on Nominating Committee for board seats
- D. Discussion and possible action on Sunshine Fund procedure
- E. Discussion and possible action on fundraising plan from the Fundraising Committee
- F. Bills: J. Ellington, Examiner

IV. Information items

- A. Financial Reports
 - 1. Revenue and donations report

2. General Fund Income Statement with Comparison to Budget report
 3. Trust Fund report
 4. LPL Brokerage Funds report
- B. Staff reports
1. Adult Services and Technology Report
 1. Virtual Adult program attendance
 2. Seed Library
 2. Youth Services Report
 1. Virtual Youth program attendance
 2. Comments from Facebook Live program attendees
 3. Online programming
 3. Director's Report
 1. Personnel/hiring updates
 2. Library Building Expansion Project update
- C. Statistics
- D. Friends report – no meeting held
- E. Correspondence
- F. President Comment
1. Thank you to Phillip Zolper for his service on the board
 2. Lynn Harthorne to be appointed to library board

V. Adjourn

Agenda posted on _____
Agenda prepared by J. Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.