

Minutes

Baraboo District Ambulance Commission

Call to Order & Roll Call

- The May 22, 2019 meeting of the Baraboo District Ambulance Service Commission was called to order by Dahlke at 7:00 pm.
- Commissioners present: Dave Dahlke, Erik Larson, Robin Meier, Darlene Otto, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stieve, Terry Turnquist, and Phil Wedekind
- Also present were: Attorney Maffei, Chief Sechler, Deputy Chief Rago, Captain Johnson, Snow, and Vande Hei
- Dahlke confirmed that the meeting had been posted in compliance with the Open Meeting Law.
- The agenda was adopted with a motion made by Puttkamer, seconded by Sloan. Voice vote, all ayes. Motion carried.

Approval of Previous Minutes

- A motion to approve the April 17, 2019 minutes was made by Wedekind, seconded by Petty. Voice vote, all ayes. Motion carried.

Public Invited to Speak

- None

Appearances/Announcements/Correspondence

- None

Reports

1. Legal Counsel Report – No report.
2. Treasurer's Report – Meier compared the Financials from this time period with the Financials from the same time period in 2018. She stated that the income is down, and A/R is up.
3. President's Report – No report.
4. Chief's Report – Sechler reviewed the written report that was submitted in the Commission packet.

Consent Agenda

1. Approve check details and online payments for April 7, 2019 – May 11, 2019 in the amount of \$110,449.34.
2. Approve write-offs in the amount of \$43,349.16.
A motion to approve as presented was made by Larson seconded by Meier. Voice vote, all ayes. Motion carried.

New Business

1. The Election of Officers
 - a. President – nomination by Puttkamer, seconded by Petty for Dahlke. Motion by Sloan to close nominations, seconded by Larson. Voice vote, all ayes. Motion carried.
 - b. Vice-President - nomination by Petty, seconded by Sloan for Puttkamer. Motion by Sloan to close nominations, seconded by Otto. Voice vote, all ayes. Motion carried.
 - c. Secretary - nomination by Larson, seconded by Puttkamer for Sloan. Motion by Meier to close nominations, seconded by Otto. Voice vote, all ayes. Motion carried.
 - d. Treasurer - nomination by Petty, seconded by Larson for Meier. Motion by Sloan to close nominations, seconded by Stieve. Voice vote, all ayes. Motion carried.

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Motion by Sloan, seconded by Petty to approve the slate as indicated. Voice vote, all ayes.
Motion carried.

2. President Dahlke appointed the following individuals to the Finance ad hoc committee:
Meier, Petty, and Puttkamer
3. Appointment of representatives to the ad hoc Building committee, being organized by the City of Baraboo. Motioned by Sloan, and seconded by Wedekind that Tim Stieve and Chief Sechler be named as the representatives for the ad hoc Fire/EMS Building Committee that the City of Baraboo mayor is establishing. Voice vote, all ayes. Motion carried.
4. Sechler and Maffei presented the amendment to the SSM – Ambulance Services Agreement. After discussion, a motion to approve the contract was made by Sloan seconded by Stieve. Voice vote, all ayes. Motion carried.
5. Sechler presented the NIMS policy needed for the AFG award compliancy. After discussion, a motion to approve the NIMS policy was made by Stieve seconded by Puttkamer. Voice vote, all ayes. Motion carried.

Commissioner Comments & Future Agenda Items

- Turnquist commented on the proposed new Fire / EMS station that is being considered. He stated that the Baraboo EMS costs / share of the future facility should not exceed the current expenses related to what Baraboo EMS is currently paying for the existing buildings.
- Please mark your calendars for the next Commission meetings, which will be the following:
 - June 26, 2019
 - July 24, 2019

Adjournment

- Motion to adjourn by Wedekind, seconded by Petty at 7:35 pm. Voice vote, all ayes. Motion carried.

Respectfully Submitted,

Dana Sechler, Chief / EMS Director
Baraboo District Ambulance Service