

AGENDA FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Monday May 20, 5:30pm

Location: Council Chambers, City of Baraboo Municipal Building, 101 South Blvd., Baraboo, WI 53913

Members Noticed: J. Ellington, J. Gunnell, F. Hartmann, A. Kujawa, B. Persche, L. Steffes, B. Stelling, L. Von Asten, P. Zolper

Others Noticed: Clerk's office, City Administrator, Mayor, City Attorney, TAB Representative, Library Staff, Media

I. Call to order

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approval of the April 16, 2019 and April 23, 2019 Library Board meeting minutes
- D. Approval of the Agenda

II. Public Hearings/Appearances

III. Action items

- A. Introduce new trustee, Philip Zolper
- B. View and consider for approval the updated schematic design of library expansion with MSA/QE
- C. Open house May 22 – public viewing of schematic designs
- D. Consider for final approval the purchase contract for church property
- E. Planning for presentation to Council May 28 (budget scenario, timeline, costs of delaying, public support)
- F. Appoint board liaison to Friends of the Library board (to replace J. Watts)
- G. **Closed Session** - The Library Board may go into CLOSED SESSION as per Wisconsin Statute 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has

jurisdiction or exercises responsibility. (Director performance appraisal and compensation)

Motion by: Second: Roll call vote:

- H. **Open Session** – The Library Board will return to OPEN SESSION as per Wisconsin Statute 19.85(2) to address any business that may be a result of discussion conducted in Closed Session

Motion by: Second: Roll call vote:

I. Bills: B. Persche, Examiner

IV. **Information items**

- A. Teen Advisory Board report (no report this month)
- B. Financial Reports
 - a. Revenue and donations report
 - b. General Fund Income Statement with Comparison to Budget report
 - c. Trust Fund report
 - d. LPL Brokerage Funds report
- C. Staff reports
 - a. Adult Services Report
 - b. Youth Services Report
 - c. Director's Report
- D. Statistics
- E. Friends report
- F. Correspondence

VI. **Adjourn**

Agenda Posted by _____ on _____
Agenda prepared by J.Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.