

**CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES**

MINUTES FOR: Regular Meeting on May 18, 2020

The Baraboo Police & Fire Commission (PFC) met by means of a 'Remote Conference Call' on this date. Chief Schauf handled the meeting at the Municipal Building, 101 South Boulevard (Room #204B), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on May 15, 2020.

Roll call found Commissioners Getschmann, Kluge, Kujak and Viney were in attendance. Commissioner Madalon was initially absent. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved: Getschmann made a Motion to approve the Agenda; Kluge offered a second. Motion carried 4-0.

Kujak made a request to have the Minutes of April 20, 2020 be approved. Getschmann made a Motion to approve the Minutes; Viney offered a second and the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under ACTION ITEMS:

- Chief Schauf announced the Commissioner Madalon had joined the meeting.
- Chief Schauf presented an oral request to begin a new search for Police Officer candidates. He noted that this search will certainly present some new problems, but we will work through them together. He is looking at leaving the application process open for at least 30 days. He will keep the PFC updated as he proceeds. Viney made a Motion to approve the Chief's request; Getschmann offered a second and the Motion carried 4-0. Madalon abstained, as he only heard part of the discussion.
- The PFC held it's annual election of Officers (President & Secretary).
 - * Madalon nominated Paul Kujak for President. There were no other nominations offered. A voice vote was conducted with everyone but Kujak offering a YES vote. Kujak abstained. Kujak is elected as PFC President for the next year.
 - * Madalon nominated Dennis Kluge for Secretary. There were no other nominations offered. A voice vote was conducted with everyone but Kluge offering a YES vote. Kluge abstained. Kluge is elected as PFC Secretary for the next year.

Under INFORMATION ITEMS:

- Police Chief presented a limited / oral Police Department Monthly Report, noting that calls of service are reduced due to the Covid-19 restrictions in-place, but they are opening up a little. Lack of a document is due to the continued Records Management issues.
- Police Chief noted that last week was 'Police Week' and that the normal celebration held had to be cancelled. However the Command Staff at the PD chose to honor the Officers by coming in on their shifts and providing a cook-out for those working Officers. He added that during this week he would normally present new Officers to the City Council for a 'Pinning Ceremony'. But this year that was

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not possible due to Covid-19 concerns. He hopes to conduct that event later in the year. But for now he announced the Officers that he would have 'pinned': Officers Scott Smith, Brian Sonn, Derek Burch, John Maginot and Community Service Officer John Statz.

- Police Chief identified how the PD is handling calls during this Covid-19 period. It appears that the Officers are taking the difficult duties in stride and handling it well. As the Community re-opens, Officers are back out there working more traffic and parking matters. Normally the Chief would have identified any Community Members that have done something remarkable. But this year he has decided to present that Award / Recognition to the full Baraboo Community - for all those citizens that got out there and gave of themselves to make Baraboo a better place during this crisis.
- Police Chief gave an update on Department staffing and notes that he has not had any more departures. He has added a new Officer - John Maginot to the Patrol force. He added that Officers Sonn & Burch will be on solo Patrol as of this week, so they are moving ahead. He noted that he has a vacant Community Service Officer position - that may remain vacant for awhile yet. He is looking at the potential for some cut-backs in the budget, regarding the impact of Covid-19 on Baraboo, and may need to use this vacant position to cover some losses.
- Fire Chief discussed the Fire Department Monthly Report (had been emailed prior). He noted that the Department has been doing some educational contacts regarding a recent change in the burning ordinance. He also noted that the Department anticipates a Fire Fighter may be resigning at the end of the month. He will update the PFC on that if and when it happens.

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Getschmann offered a second and the Motion carried 5-0.

Respectfully submitted,


Dennis Kluge, Secretary

Approved by PFC on June 15, 2020

Cc: City Clerk