

Present: Michael Palm (Baraboo), Jeff Morris (Village of Lake Delton)

Absent: none

Also Present: Cheryl Giese, Ed Geick, John Ellington, Emily Truman (Baraboo), Richard Cross, John Webb (Village of Lake Delton), Mark Graczykowski, Justin Weiss (MSA)

Citizens Present: Bill Murphy, press

The owner representatives met at the City of Baraboo City Hall.

Approve Agenda

Moved by Jeff, seconded by Mike and carried to approve the agenda.

Previous Minutes

Moved by Jeff, seconded by Mike and carried to approve the minutes of February 27, 2017.

INFORMATION ITEMS:

WAMA Legislative Day: Mike reported that the group will lobby support for creation of a national database whereby mechanic liens can be reported on aircraft. This bill would enable people wishing to acquire aircraft to determine if the aircraft has a clean title. It was the first lobby day hosted by WAMA.

Intergovernmental Agreement: The owners reviewed a red-lined version of the existing intergovernmental agreement. Recent ownership changes were reflected. The owners discussed other desired changes, including:

1. Equally share the operating and capital costs.
2. City of Baraboo remain the managing owner, including City Attorney as the principle attorney and Cheryl Giese remaining as the Airport Manager.
3. Tie the 6 year Capital Improvement Plan to the Agreement, including annual financial contributions by the Owners, and require Owner's approval of 6 year capital plan.
4. Desire to create a sinking fund for future maintenance.

The City and Village Attorneys were asked to work on this language and report at the next meeting.

Land Use Overlay Zoning Ordinance: The owners reviewed the history of the draft ordinance and discussed the land area that is desired to be included in the proposed ordinance. The original draft included a 3 mile radius of the airport, but later versions focused primarily on extensions from the runways. The purpose of the Overlay zoning was also reviewed. A funding petition is needed to qualify for reimbursement of the cost of creating the ordinance. The Owners decided to proceed with an overlay zoning ordinance and will review the matter further at their next meeting.

Airport Name Change: The Mayor reported that the City Council proceeded with renaming the Airport to the "Baraboo-Wisconsin Dells Regional Airport" at their last Council meeting.

ACTION ITEMS:

Capital Funding: The Owners discussed that the present Intergovernmental Agreement included a provision to fund the capital account to a maximum of \$10,000 per owner community annually. The new language will require contributions based on the capital plan as adopted by the Owners. Moved by Mike, seconded by Jeff and carried to postpone a decision until the Intergovernmental Agreement is approved.

65% Engineering Plans: Mark Graczykowski and Justin Weiss of MSA Professional Services presented updated engineering plans for the runway reconstruction and widening project. The project is on schedule for bidding in August. The project estimate has been slightly reduced to \$3,316,000 and includes a completion time of 60 working days. They will further review the timeline to see if it can be reduced any further. The final engineering plans should be ready in June. No action taken.

6 Year Capital Plan: The Owners reviewed the draft plan of capital improvements showing the order of major improvements as:

1. Runway reconstruction/widening.
2. Fuel Farm reconstruction and relocation.
3. North Parallel taxiway and lighting replacements
4. Terminal Building
5. Entrance Road and Parking Lot.

It was noted that the estimated costs are the full cost of the projects and that State and Federal funding will be applied for as part of the State's biennium budget requests. Project funding can range from 50% to 90% depending upon the priority and eligibility of funds. The Capital Improvement Plans are revised every other year. The Owners will be required to submit a petition for funding to the Bureau for a number of the projects.

Next meeting: The next meeting will be determined after the Intergovernmental agreement and Land Use overlay zoning ordinance are ready for review.

Adjournment: Moved by Mike, seconded by Jeff and carried to adjourn.

Cheryl Giese
City Clerk-Finance Director
Airport Manager
City of Baraboo