

Present: Alderpersons John Ellington, Heather Kierzek & Vacant  
Absent: None  
Also Present: City Administrator, Kennie Downing; Finance Director, Cynthia Haggard; Police Chief, Mark Schauf; City Attorney, Emily Truman; and City Clerk, Brenda Zeman.  
Citizen Present: None

The meeting was called to order by Chairman John Ellington at 8:00AM CST., with roll call and noting compliance with the Open Meetings Law.

Moved by Kierzek to approve the minutes of February 26, 2020, seconded by Ellington and unanimously carried.

Motion by Kierzek to approve agenda, seconded by Ellington and unanimously carried.

Review and recommendation to the Council – Operator’s Licenses.

Chief Schauf mentioned there was nothing precluding the issuance of licenses to Marianne Prusiewicz, Jeffery Hinze and David Bower and recommended approval.

Motion to recommend to approve and move on to Council the Operator’s Licenses for Marianne Prusiewicz, Jeffery Hinze and David Bower by Kierzek, seconded by Ellington and unanimously carried.

Review and recommend staff to amend Section 12.02 of the Baraboo Municipal Code to have the Common Council delegate the ability to issue operator’s licenses to the City Clerk

City Attorney Truman stated that up until about a year ago, the licenses were approved by the City Clerk. It came to the attention of the City that it was not allowed per Statute. The City Code was updated to have the licenses go to Administrative Committee then to Council.

A couple of weeks ago, the legislature updated the law to how the City used to do it by having the City Clerk approve them.

Aldersperson Ellington questioned if the Administrative Committee would get the licenses at all. Truman responded that if the licenses are not recommended for approval, those cases would be routed through the Committee.

Motion to recommend to approve and move on to Council the amended Section 12.02 of the Baraboo municipal Code to have Common Council delegate the ability to issue operator’s licenses to the City Clerk. by Kierzek, seconded by Ellington and unanimously carried.

Review and recommend adopting an Ordinance allowing remote participation at meetings

Motion to recommend adopting an Ordinance allowing remote participation at meetings to Council by Kierzek, seconded by Ellington and unanimously carried.

Member comments

The next meeting will be Monday, May 4 at 8:00AM CST. Meeting location will be 101 South Boulevard.

Motion to adjourn by Kierzek, seconded by Ellington and unanimously carried. Meeting adjourned at 8:16AM CST.

Respectfully submitted,  
Cynthia Haggard, Finance Director