

**CITY OF BARABOO  
POLICE AND FIRE COMMISSION  
MEETING MINUTES**

**MINUTES FOR: Regular Meeting on April 20, 2020**

The Baraboo Police & Fire Commission (PFC) met by means of a 'Remote Conference Call' on this date. Chief Schauf handled the meeting at the Municipal Building, 101 South Boulevard (Room #204B), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on April 16, 2020.

Roll call found Commissioners Getschmann, Kluge, Kujak and Madalon were in attendance. Commissioner Kelly was absent. Others present during the meeting were Police Chief Mark Schauf, Fire Chief Kevin Stieve and 'citizen' Joseph Viney.

Compliance with the open meeting law was noted by Kujak and Schauf.

Kujak made a request to have the Agenda approved: Getschmann made a Motion to approve the Agenda; Kluge offered a second. Motion carried 4-0.

Kujak made a request to have the Minutes of March 16, 2020 be approved. Madalon made a Motion to approve the Minutes; Getschmann offered a second and the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under ACTION ITEMS:

There were no items needing attention.

Under INFORMATION ITEMS:

- Police Chief presented a limited / oral Police Department Monthly Report, noting that calls of service have been reduced due to the Covid-19 restrictions in-place. Lack of a document is due to the continued Records Management issues.
- Police Chief identified how the PD is handling calls during this Covid-19 period. It appears that the Officers are taking the difficult duties in stride and handling it well. He noted that the Officers currently have the appropriate PPE (Personal Protection Equipment) needed for their duties. He advised the PFC that they can maintain that currently. However if the pandemic stays on course, they will be okay. However if Sauk County becomes a 'hot spot' for the disease - the PD may not have an adequate supply.
- Police Chief offered praise for the way that Chief Stieve is handling his duties as the City's Emergency Management Director in the current setting.
- Police Chief gave an update on Department staffing and the progress of hiring new Officers. He noted that the Department lost another Officer this month, with the departure of Officer Jeremy Drexler - who transferred to Reedsburg PD. He noted that the Officer chose not to file an 'Exit Interview' when asked. Chief Schauf noted that there are only two candidates on the current Eligibility list for Police Officers. That he is hopeful to be hiring one soon, and they will be continuing the background on the other. He has one Officer coming off Field Training and should be Patrol ready soon. He will provide more detail in CLOSED Session and after we return to OPEN Session. Commissioners expressed a desire to have him move forward on developing a new Candidate list as soon as possible. He

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anticipates bringing some ideas back to the May meeting.

- Fire Chief presented the Fire Department Monthly Report as well as his 'April 13 public Safety Report'. He notes that the Department calls are down 13%. The City Public Safety Committee is meeting daily at 9AM, and notes it is working well. He highlighted that the Primary Elections went as well as could be expected, with City staff stepping in to pick-up some of the workload. The city is now on to the planning for the annual 'Severe Storm Plan', which is going well.

Under CLOSED SESSION:

- Kujak announced that the Commission would meet in a Closed Session as per Wisconsin Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and per 19.85(10)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specific public business, whenever competitive or bargaining reasons require a Closed Session. The purpose of the closed session is to discuss ongoing Background Checks of current Police Officer candidates. Kujak additionally invited future Commissioner Joseph Viney to attend the Closed Session to better understand the Commission's work.
- Getschmann made a Motion to approve; Madalon offered a second. Motion carried 4-0.

Return to OPEN SESSION:

- Kujak announced that the Commission would reconvene in Open Session as per Wisconsin Statutes 19.85(2) to address any business that may be the result of discussion conducted in Closed Session.
- Madalon made a Motion to approve; Getschmann offered a second. Motion carried 4-0.

Continue ACTION ITEMS:

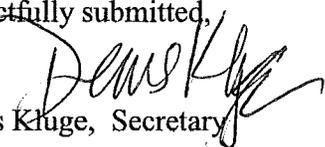
- Police Chief presented a letter requesting the PFC's approval of making a hiring offer to Candidate John Maginot to the position of Baraboo Police Officer. That appointment will include a 12-month probationary period, beginning on the date of hire. It will additionally occur only after successful completion of a medical evaluation, psychological examination, and would have been presented for approval by the City Administrator.
- Getschmann made a Motion to approve; Kluge offered a second. Motion carried 4-0.

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Getschmann offered a second and the Motion carried 4-0.

Respectfully submitted,

Dennis Kluge, Secretary



Approved by PFC on May 18, 2020

*Cc: City Clerk*