CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES

MINUTES FOR: Regular Meeting on April 15, 2019

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on April 10, 2019.

Roll call found Commissioners Alt, Getschmann, Kluge, Kujak and Madalon were in attendance. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved.

- Alt made a Motion to approve the Agenda; Madalon offered a second. Kujak then noted that he wished to Amend the planned 'Closed Session' language. He asked to have the portion on 'disciplinary matter' changed to read 'disciplinary matters within the Police Department.' Having no discussion, he asked for a motion to approve where Alt made a motion to approve the Amendment; Madalon offered a second and the Motion carried 5-0. Kujak then made a request to approve the 'Amended Agenda', where Alt made a motion to approve; Madalon offered a second and the Motion carried 5-0.

Kujak made a request to have the Minutes of March 18 and April 8, 2019 be approved.

- Getschmann made a Motion to approve the Minutes; Alt offered a second and the Motion carried 5-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, the Police Chief provided an update on the School Resource Officer selection process, indicating that the Interview date will be Tuesday, April 30th, 2019 at 8:30am.

The Police Chief discussed the upcoming 'Patrol Officer' candidate process, where the PFC Interviews will be conducted on Monday, April 22nd, 2019.

Under NEW BUSINESS, The Police Chief gave an oral report on his Monthly Police Report. He added that CSO Gordy Ringlestetter has given notice on his upcoming retirement, of 31 yrs of service.

Further that Ian Carroll, recently hired, has started and is going through routine Field Training.

The Chief noted that on May 7th (11:00AM) there will be a dedication of two benches to City Hall and Baraboo Emergency Service Units, where Baraboo VFW Post 987 has made the donation to the City.

Kujak quizzed the Chief about a recommendation from last week's Interview candidates, where the PFC members are encouraged to participate in a 'ride-along' with a Baraboo Patrol Officer in the near future. The PFC Members as well as Chief Schauf thought this was a good thing, and he offered to the PFC members to just give him a call to make those arrangements.

CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES

Kujak announced that the Commission would meet in 'CLOSED SESSION' as per Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and as per 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specific public business, whenever competitive or bargaining reasons require a Closed Session. The purpose of the closed session is to discuss: the recent selection process to fill the vacant Police Detective Sergeant position; Disciplinary matters within the Police Department; Fire Chief to discuss the upcoming interviews of Assistant Fire Chief / Training Officer candidates.

- Motion to go to Closed Session by Madalon; Getschmann offered a second. Motion passed 5-0.

Kujak announced that the Commission would reconvene in 'OPEN SESSION' as per Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session.

- Motion to return to Open Session by Alt; 2nd by Getschmann; motion passed 5-0.

Returning to NEW BUSINESS: The Police Chief presented a letter requesting the PFC to certify a new eligibility list for the Police Department's Detective Sergeant position, and at the same time de-certify any and all previous eligibility lists for that position.

- Alt made a motion to approve the Chief's appointment; Getschmann offered a second. Motion passed 5-0.

Kujak requested a motion of adjournment:

- Madalon made a motion to adjourn the meeting; Getschmann offered a second. Motion passed 5-0.

Respectfully submitted,

Dennis Kluge, Secretary

Approved by PFC on May 20, 2019

Cc: City Clerk