

BARABOO
COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo, WI 53913
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Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Stuart Koehler, Treasurer

Cliff Bobholz
Heather Kierzek
Joel Petty
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA

Tuesday, March 5, 2019 7:00 PM

Community Room - Corson Square Apartments, 920 Tenth St., Baraboo WI 53913

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| I. <u>Call to Order</u> | Wastlund |
| II. <u>Roll Call</u> | Cannon |
| III. <u>Note Compliance with the Open Meeting Law</u> | Wastlund |
| IV. <u>Approval of Agenda</u> | Action |
| V. <u>Approval of Minutes</u> | Action |
| 1. Meeting of February 21, 2019 | |
| • A motion will be made by Commissioner Petty to rescind the approval of the December 4, 2018 meeting minutes, which occurred at the February 21, 2019 meeting, to allow for the amendment of the December 4, 2018 meeting minutes to reflect that the date tenant Joan Carriveau's lease expires is April 28, 2019. <i>(Because advance notice has been given, approval of the motion to rescind requires a simple majority vote)</i> | |
| • If Commissioner Petty's motion to rescind passes, a motion should then be made to approve the December 4, 2018 meeting minutes as amended to reflect that the date tenant Joan Carriveau's lease expires is April 28, 2019. | |
| • A motion should then be made to approve the February 21, 2019 meeting minutes contingent upon the February 21, 2019 meeting minutes being amended to reflect the amendment made to the December 4, 2018 meeting minutes. | |
| VI. <u>Announcement of Public Events</u> | |
| VII. <u>Public Comment</u> | |
| No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time. | |
| VIII. <u>Receipt of Financial Statements and Approve Vouchers and Journal Entries</u> | |
| 1. February 1, 2019 through February 28, 2019 Vouchers | |

3. Vacancy Report
4. Outstanding Loan Report

IX. Executive Director's Report

1. Update on resident meetings Cannon

X. Committee Reports – Action by the CDA Board may be taken on any and all of the Committee Report items:

1. **BEDC** Wastlund
2. **Executive Committee** Wastlund
3. **Finance Committee** Wastlund
4. **Loan Review Committee** Fordham

XI. Old Business

1. Update on CDA Projects
 - a) Web site RFP
 - b) Use of solar energy at CDA owned facilities
2. Update on CLOSE program
3. Consideration and discussion of CDA Strategic Plan

XII. New Business

1. Consideration and discussion of CDA involvement in City Capital Projects
2. Consideration and discussion of CDA committee appointments

XIII. Board Member Comments

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XIV. Adjournment

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.