

Minutes of the Public Safety and Administration Building Stakeholder Group Meeting

Date and Time: Thursday, March 31, 2016 at 7:00p.m.

Location: Council Chambers, City Hall, 135 4th Street, Baraboo, WI

Members in Attendance: Bekah Stelling, Lacey Steffes, Gil Gerdman, Kevin Vodak, Dennis Thurow,
Anthony Kujawa

Others Present: Ed Geick, Tom Pinion, Mayor Mike Palm, Police Chief Schauf

Mayor Palm called the meeting to order at 7:00 PM and note compliance with the Open Meeting Law.

Gerdman moved and Thurow seconded a motion to approve the agenda. All ayes.

Items to be discussed:

1. Recap of site tour

Comments were taken from committee members about the building tour on _____

- Sun Prairie's facility was downtown and the facilities in other communities were not associated with any identifiable downtown.
- Stelling liked the Verona facility best.
- The St. Francis rotunda was good.
- St. Francis was not an inviting building. No signage inside.
- St. Francis board room was not set up well.
- Verona and Sun Prairie had good council room designs.
- Gerdman: Verona had good natural lighting.
- Sun Prairie offices were cramped and dark.
- Gerdman: need 85 to 105 parking spaces
- Steffes: consider providing good art work in building.
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2. Discussion of Site B – Alliant/Boo Canoe Site

- Ed Geick presented information on the requirement to repay TIF 8 for it's investment in the land and cleanup.
- There was general discussion of the two primary sites.

3. Original charge of stakeholders group

Mayor Palm reviewed the Group's original purpose and his reasons for creating the Group. The Mayor also indicated his interest in hearing the Group's opinions on the design of public areas inside and outside the building. Mayor Palm indicated that departments in the building will be responsible for design of their facilities.

Kujawa moved to endorse site B as the Group's preferred location for the new Public Safety/Administration Building, seconded by Gerdman. On a voice vote the motion was unanimously carried.

Stelling: noted her approval of the pedestrian bridge idea.

4. Discussion on expanded role to include input on “common areas” of the facility

- Stelling: the City should maintain the historical integrity of the area in the building design.
- Steffes: the Council Chambers should have a view of the river.
- Stelling: there should also be a view of the river maintained from Broadway and Lynn Streets.
- Stelling: Whitewater has a nice terrace effect at its city hall.
- Steffes: a common entry for both buildings would be good.
- Thurow: Art work should be included in entry.

5. Members asked for a copy of the architect’s schedule.

6. Stelling: suggested putting information on web site and newspaper explaining why, pictures and video.

7. Gil Gerdman’s memo

- Gerdman presented a summary of his memo and recommendations.
- There was discussion of the route signage to Devil’s Lake.
- Creation of space for tourism/visitors was suggested.
- It was suggested to invite the Chamber to future meetings.
- Consider the use of showcases in lobby.
- It was suggested that Scott O’Donnell be invited to join Group. Mayor Palm will follow up on this.

Adjournment: Gerdman moved and Thurow seconded a motion to adjourn at 8:34 PM.
Unanimously approved.

Adjournment

The Mayor adjourned the meeting at 8:34 PM.