

## MINUTES FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES

**Date and Time:** Tuesday, March 17, 2020 - 5:30pm

**Location:** Room 214, City Municipal Building, 101 South Blvd. Baraboo, WI 53913

**Members Present:** J. Ellington (excused), F. Hartmann (present), A. Kujawa (excused), B. Persche (present), P. Roland (present), L. Steffes (5:36pm), B. Stelling (present), M. Yates-Wickus (present), P. Zolper (unexcused)

**Others Present:** **Jessica Bergin, Nathan Rybarczyk**

### I. **Call to order (5:31pm Beth Persche)**

- A. Note compliance with Open Meeting Law
- B. Roll call J. Ellington (excused), F. Hartmann (present), A. Kujawa (excused), B. Persche (present), P. Roland (present), L. Steffes (5:36pm), B. Stelling (present), M. Yates-Wickus (present), P. Zolper (unexcused)
- C. Approval of the February 18, 2020 Library Board meeting minutes Motion to approve made by F. Hartmann. Second M. Yates-Wickus. Motion passes unanimously.
- D. Approval of the Agenda B. Stelling makes motion to approve agenda. F. Hartmann second. Motion passes unanimously.

### II. **Public Hearings/Appearances**

### III. **Action items**

#### A. **Consideration of Assistant Director compensation as Acting Director.**

\*stays in open session

M. Yakes-Wickus makes a motion as follows: "The Library Board approves temporarily moving acting library director Nathan Rybarczyk up a pay grade from J-6 to K-1 effective during the period in which he performed the library director's duties in February and March of this year, which will result in additional compensation to Nathan in the amount of approximately \$1,100 (the final amount to be calculated by the City's Finance Department)."

P. Roland second. Roll call vote: L. Steffes (aye), B. Stelling (aye), M. Yates-Wickus (aye), P. Zolper (aye), F. Hartmann (aye), B. Persche (aye), P. Roland (aye) Motion passes.

- B. Bills: B. Stelling, Examiner-- Brief explanation of findings. B. Stelling makes a motion to pay the bills. Second by M. Yates-Wickus. Motion passes unanimously.

#### **IV. Information items**

A. Update on Sauey Foundation donation--update from F. Hartmann (Forest Hartmann and Jessica Bergin will follow up with the Sauey Foundation and we will continue to move forward.)

#### **B. Financial Reports**

1. Revenue and donations report
2. General Fund Income Statement with Comparison to Budget report
3. Trust Fund report
4. LPL Brokerage Funds report

#### **C. Staff reports**

1. Adult Services and Technology Report
  1. Adult program attendance
  2. Sauk County Job Center training
  3. GED preparation for Sauk County Residents involved in the criminal justice system
  4. Upcoming programs
2. Youth Services Report
3. Youth program attendance
4. Outreach to schools and other partners
5. Director's Report--Nathan Rybarczyk offers an update about library staffing and their possible redeployment to other departments while the library is closed.
6. Personnel/hiring updates
7. Jessica's medical leave

#### **D. Statistics**

E. Friends report – P. Zolper (not present)

F. Correspondence--reviewed by Beth Persche

**V. Adjourn B. Stelling makes a motion to adjourn. Second, L. Steffes. Motion passes unanimously. (5:46pm)**