

**FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
BOARD MEETING MINUTES**

Tuesday, September 11, 2018 - 6:00 pm
Civic Center, Room 18

- I. **Call to order:** Meeting was called to order at 6:05 p.m. by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Maria Kopecky and Maria Luisa Ramos Romero. Absent was Jennifer Watts.
- II. **Review of agenda:** No additions or corrections.
- III. **Minutes of August 14, 2018 meeting:** Motion to approve the minutes made by Jessica Bergin and seconded by Maria Luisa Ramos Romero.
- IV. **Treasurer's report:** Accepted for audit.
- V. **Secretary's report & correspondence:** None.
- VI. **Standing Committee reports**
 - A. **Director's Report:** The Strategic Planning Committee has had its first meeting and is working on two ideas. The committee will send a survey to the community. To make the response more successful, it was suggested that the FBPL sponsor a drawing for those who complete the survey. Possible "prizes" could be Baraboo Chamber Bucks, coupons to the upcoming Book Sale or tote bags. The Strategic Planning Committee will also host community input sessions. The city finance committee has reviewed the capital improvement plan and is considering giving improvements to the fire department a higher priority over the library expansion plan. The city council has not approved this as yet. The Library Board will work to focus on gaining support for the library expansion. The rain garden sign has been installed.
- VII. **Special Committee reports**
 - A. **Book Sale committee:** Sale will be December 7th and 8th. Lena Nissley has been working with volunteers to prepare and pack books. Storage space at the library is filled and she will use area at the Baraboo Arts building.
 - B. **Books for Newborns:** Pat Shear recently dropped off books at the hospital and more have been ordered. We will look at updating some of the pamphlets that are included with the books.
 - C. **Music with Friends:** The Driftless Brass Quintet has agreed to perform at the January 2019 annual meeting.
- VIII. **Unfinished Business**
 - A. **Donation from Sauk County Community Foundation:** Some possible ideas for this money are additions to the adult and youth collections, purchase of sturdy home delivery bags and purchase of books for the Books For Newborns program.

B. Fall Art Fair on the Square - Oct. 13: One person has volunteered to help at the library information table. Three more people are needed. A follow up email will be sent and a request will be posted on the Friends' Facebook page.

C. FBPL swag/tote bags: Sara will contact Golden Needle to get a quote on imprinted tote bags.

D. Annual membership meeting – January:

1. Music, food, speaker: The meeting will be on Thursday January 10, 2019 at 6:30. There will be a short meeting followed by snacks and our first Music with Friends performance. A separate invitation will be included with the November appeal letter.

E. Drawing event: Rob Gorder has agreed to schedule another charcoal drawing fund raiser early in 2019. Pat Shear will check schedules and work with Rob in order to select a date.

IX. New Business

A. Approval of disbursement requests:

\$72.69 to U.S. Bank for supplies for the Volunteer Appreciation event.

X. Next meeting date - Tuesday, October 2, 6:00 pm, Civic Center, room 12-14

XI. Adjournment: Motion to adjourn made by Pat Shear, seconded by Maria Kopecky.
Meeting adjourned at 7:10 p.m.

Posted: September 7, 2018