

BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913
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Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Stuart Koehler, Treasurer

Cliff Bobholz
Joel Petty
Dean Skare
Michael Zolper

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA
Thursday, February 21, 2019 6:00 PM
Community Room, Donahue Terrace Apartments, 227 First Ave., Baraboo WI 53913

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| I. <u>Call to Order</u> | Wastlund |
| II. <u>Roll Call</u> | Cannon |
| III. <u>Note Compliance with the Open Meeting Law</u> | Wastlund |
| IV. <u>Approval of Agenda</u> | Action |
| V. <u>Approval of Minutes</u> | |
| 1. Meeting of December 4, 2018 | Action |
| 2. Meeting of January 15, 2019 | Action |
| VI. <u>Announcement of Public Events</u> | |
| VII. <u>Public Comment</u> | |
| No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time. | |
| VIII. <u>Receipt of Financial Statements and Approve Vouchers and Journal Entries</u> | |
| 1. January 10, 2019 through February 1, 2019 Vouchers | |
| 2. Financial Statements | |
| 3. Vacancy Report | |
| 4. Outstanding Loan Report | |
| IX. <u>Executive Director's Report</u> | |
| 1. Update on resident meetings | Cannon |
| X. <u>Committee Reports</u> – Action by the CDA Board may be taken on any and all of the Committee Report items: | |
| 1. BEDC | Wastlund |

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| <p>2. Executive Committee
 a) Municipal Building Pay Request #19
 b) Smoking Policy
 c) Pet Policy</p> | <p>Wastlund</p> |
| <p>3. Finance Committee
 a) None</p> | <p>Wastlund</p> |
| <p>4. Loan Review Committee
 a) CDBG Loan Bella Vita Cafe</p> | <p>Fordham</p> |

XI. Old Business

- 1. Update on CDA Projects**
 - a) Update on City Hall – Public Safety Construction project status
 - b) Web site RFP
 - c) Use of solar energy at CDA owned facilities
- 2. Update on CLOSE program**
 - a) Potential Fair Housing Actions
 - b) Recommendation to City Council to submit CDBG application regarding CLOSE Program
- 3. Consideration and discussion of CDA Strategic Plan**

XII. New Business

- 1. Lease Termination Appeal Hearing**
 - a) CLOSED SESSION: The Chair will announce that the Board will go into Closed Session according to §19.85(f), considering financial, medical, social or personal histories ... of specific persons ... which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories ... or involved in such problems or investigations (appeal hearing regarding termination of lease agreement/eviction for Avdi Sejdija).
 - b) OPEN SESSION: The Chair will announce that the Board will return to Open Session as per §19.85(2), Wis. Stat., to address any business that may be the result of discussions conducted in Closed Session.
 - c) CLOSED SESSION: The Chair will announce that the Board will go into Closed Session according to §19.85(1)(a), Wis. Stat., deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governing body (the Board will deliberate concerning the hearing for Avdi Sejdija).
 - d) OPEN SESSION: The Chair will announce that the Board will return to Open Session as per §19.85(2), Wis. Stat., to address any business that may be the result of discussions conducted in Closed Session.
- 2. Consideration and discussion of the proposed Smoking Policy**
- 3. Consideration and discussion of the Pet Policy**
- 4. Consideration and discussion of automatic rent increase for Donahue Terrace Apartments**
- 5. Consideration and discussion of Citizen Participation Plan for CDBG Program**

XIII. Board Member Comments

No formal Board action will be taken during this meeting on any topic brought up in Board member comment that is not on this agenda. Issues raised by the Board may become a part of a future agenda. Items brought up in Board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XIV. Public Comment

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XV. Adjournment

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk for the City of Baraboo at 101 South Blvd., Baraboo, WI 53913 or by phone at (608) 355-2700 during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Agenda Posted by: staff on 2-18-2019

Agenda Prepared by Patrick Cannon on 2-16-2019