

**CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES**

MINUTES FOR: Regular Meeting on February 17, 2020

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on February 11, 2020.

Roll call found Commissioners Getschmann, Kluge, Kujak and Madalon were in attendance. Commissioner Kelly was excused. Others present during the meeting were Police Chief Mark Schauf, and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved: Getschmann made a Motion to approve the Agenda; Kluge offered a second. Motion carried 4-0.

Kujak made a request to have the Minutes of January 20 and February 8, 2020 be approved. Madalon made a Motion to approve the Minutes; Getschmann offered a second and the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under ACTION ITEMS:

- The PFC held some discussion on a standardized 'Exit Interview' form for the Police & Fire Departments, with a rough draft presented. The matter was post-phoned until the March PFC Meeting, where the Chief's will bring back their Draft for possible approval.

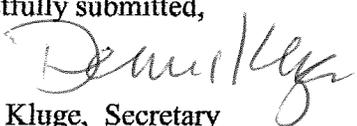
Under INFORMATION ITEMS:

- Police Chief presented the Police Department Monthly Report.
- Fire Chief presented the Fire Department Monthly Report.
- Police Chief presented the PFC members with the 'League of Municipalities' latest PFC Manual.
- Police Chief provided an update on Department staffing levels, noting the Officer in Field Training is doing well; and he plans to hold the vacant Detective slot open while he fills Patrol slots.
- Kujak and Kluge discussed the recent (Jan 31, 2020) 'City Agenda Preparation Training' as it relates to the PFC Meetings.
- Kluge presented his PFC Training Invoice (\$130.00, Leag. of Muni. #80693 to Chief Stieve)

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Getschmann offered a second and the Motion carried 4-0.

Respectfully submitted,


Dennis Kluge, Secretary

Approved by PFC on March 16, 2020

Cc: City Clerk