FRIENDS OF THE BARABOO PUBLIC LIBRARY

ADVOCACY, FUNDRAISING, VOLUNTEERISM

BOARD MEETING MINUTES

Monday, February 11, 2019 - 6:00 pm

Civic Center, Room 11

I. **Call to order-** Meeting was called to order at 6:00 p.m. by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin and Maria Kopecky. Absent were Jennifer Watts, Anne Horjus and Maria Luisa Ramos Romero.

II. **Review of agenda-**Items under Unfinished Business, section B. and New Business, Item A. were postponed until the March meeting.

III. **Minutes of December 4, 2018 meeting-**Motion to approve the minutes made by Jessica Bergin, seconded by Maria Kopecky.

IV. **Treasurer's report-**Maria Kopecky presented a 2018 year end budget along with the proposed 2019 budget. Accepted for audit.

V. **Correspondence-**A note was received from the library staff thanking the Friends for sponsoring the staff appreciation dinner.

VI. **Standing Committee reports:**

A. Director's Report-The strategic plan has been completed but has not yet been approved. There will be a preview of the library's expansion concept designs on February 19th at 5:30 p.m. and on February 20th at 10:00 a.m. and 5:30 p.m. The library has been offered 10-12 refurbished Chromebooks. If they are not usable for the library, they could possibly be sold at the next book sale.

VII. **Special Committee reports**

A. Recent events: Cocoa Crawl & Charcoal Drawing-The Cocoa Crawl went well. Attendance was good despite the cold weather. Charcoal Drawing fundraiser resulted in a $400 donation and was a fun morning.

B. Book Sales-Nothing to report.

C. Books for Newborns-Books were ordered in January: 25 each of the three English titles and 5 of the Spanish. Some literature that we used to order from DPI is now only available as a download. Jessica will continue to help with copies for now.

D. Music with Friends-The next performance will be Thursday March 14th. The February event was cancelled due to bad weather and has been rescheduled for Thursday March 28th. The last event will be Thursday April 11th.

VIII. **Unfinished Business**

A. Approval of 2019 Budget-Motion to approve the proposed 2019 budget made by Pat Shear, seconded by Jessica Bergin. Motion approved.

B. Membership Strategies-Items moved to March agenda.

1. **Children's book cart-**
2. **Story time presence-**
3. **Membership materials in Children's Department-**

IX. New Business

A. Welcome Anne Horjus-Moved to March agenda.

B. Coordinator for May book sale-We have been unable thus far to find a coordinator for the May 10-11 book sale. Pat Shear will try to set up a meeting with Lena to discuss the details of the sale and send out another letter requesting volunteers. Zach has asked to help coordinate the volunteers who process the books for the sale.

C. Baraboo Reads donation-Jessica Bergin presented the details of the program and the budget. After discussion a motion to spend $750.00 for 50 copies of *Gift of Our Wounds* was made by Pat Shear and seconded by Jessica Bergin. Motion approved. Friends logo stickers will be applied to the books.

D. Youth Services request-Carrie Kipp presented a request for three sensory-friendly kit items that can be checked out or used in the library. After discussion it was recommended that the $389.18 cost for the kits be taken form the 2019 Youth Services budget.

E. Purchase of items for Friends Events-Discussion held on replacing items for events (creamer, hot pot for water, etc.) Motion to allot up to $100 for items made by Jessica Bergin, seconded by Pat Shear. Motion approved.

F. Approval of disbursement requests-

$69.47 Festival Foods-Cocoa Crawl supplies and stamps

$48.47 Aldi's-Refreshments for Cocoa Crawl and Annual Meeting

X. Next meeting: March TBA

XI. Adjournment-Motion to adjourn made by Jessica Bergin, seconded by Maria Kopecky. Meeting adjourned at 7:05 p.m.

Pat Shear, Meeting Minutes Recorder
Submitted February 11, 2019