

AGENDA FOR THE CITY OF BARABOO PUBLIC SAFETY COMMITTEE

Members noticed must notify Committee Chairman Wedekind at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Monday, December 10, 2018 – **2:30 P.M.**
Location: **Baraboo Municipal Building – 101 South Blvd, Baraboo, WI**
Members Noticed: Phil Wedekind, Tom Kolb, Michael Plautz
Others Noticed: Administrator E. Geick, Mayor M. Palm, Police Chief M. Schauf, Fire Chief K. Stieve, Attorney E. Truman, T. Pinion, W. Peterson, T. Gilman, Al Mueller, Shannon Hill, Charles Sweeney, and Library.

1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of November 12, 2018 Public Safety Committee meeting.

2. New Business

- a. Consider renewing North Central Wisconsin Storm Water Coalition Cooperative Agreement.
- b. Review and approve proposed parking lot Lease Agreement with I A.M. for the city-owned parking lot located south and west of 106 Walnut Street.
- c. Review and discussion of on-line petition for 4-way stop signs at 5th and Oak.
- d. Consideration of Vehicle and Equipment Towing Proposals for 2019/2020
- e. Discuss Public Works Department's snow plowing operations.
- f. Discuss procedures for bidding public construction projects.
- g. Review and approve 2019 budgeted vehicle and equipment purchases for the Public Works Department, Fire Department, and Utilities.
- h. Review and approve Fire Department's Training Officer Position Description.
- i. Review and recommendation to adopt new Sewer Utility Rate Structure.
- j. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for November 2018.

3. Reports

- a. Utility Superintendent's Report
- b. Street Superintendent's Report
- c. Police Chief's Report
- d. Fire Chief's Report

4. Adjournment

Phil Wedekind, Chairperson

Agenda Prepared by Kris Jackson
Agenda Posted by Kris Jackson December 07, 2018

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of other governmental bodies of the City of Baraboo, who are not members of the above Council, committee, commission, or board, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

FOR INFORMATION ONLY, NOT TO BE PUBLISHED

MEMORANDUM

City of Baraboo

Date: December 06, 2018

To: Public Safety Committee

From: Tom Pinion

Re: Background for December 10th mtg. @ **2:30 pm** – **Municipal Building (Thurow Committee Room)**

Item A. This is simply a renewal of the original Agreement that was approved in 2014. The Resolution & Agreement are included in the Packet.

Item B. This item was discussed at last month's meeting and staff was authorized to finalize negotiations with I A.M. Dairy. Included in the Packet are the Resolution and final draft of the Lease Agreement for your consideration.

Item C. Shannon Hill recently contacted me and requested that this item be on the agenda as she as circulated an on-line petition to support the installation of 4-way stop signs at the intersection of 5th & Oak. The 11-page petition with 207 "signatures" and corresponding comments is included at the end of the agenda packet.

Item D. Chief Schauf recently solicited Proposal for 2019/2020 Towing Contract and the three Proposals that were submitted were reviewed at last month's meeting. Due to some apparent confusion among the prospective vendors, staff is recommending that we extend the current contract with Bill's Towing through the winter season so a more detailed RFP can be issued early next year to clarify what the City's is requesting.

Items E & F. These two items were requested by the Chairman as discussion items only to review the current snow plow operations and bidding procedures.

Item G. Staff has been soliciting prices for the vehicle and equipment purchases that are included in the 2019 budget. Included in the packet are the prices we have received to date and we hope to provide more information at the meeting.

Item H. The Fire Chief has included the Position Description for a Training Officer in the packet and is seeking the Committee's "stamp of approval" prior to its subsequent review and approval by the Finance & Personnel Committee and Common Council.

Item I. The 2018 Sewer Utility Budget included money for a Rate Study. Our Auditors have repeatedly encourage the Utility to commission a new Rate Study since the current one is very old. Our current (old) rate is based solely on water consumption but there is a minimum quarterly charge (\$31.96) for very low consumption. The Sewer Utility solicited Proposals and hired a consultant, Baker Tilly (the Utility's Auditor) to prepare a new Rate Study. Since it is the industry standard for rates to be structured with two components – a fixed rate based on water meter size and a variable rate based on consumption, Baker Tilly has recommended a "two-tiered" rate.

This restructuring of the sewer rates will not (should not) increase the annual revenue to the Utility but revenues will be reapportioned. It is inevitable that most people will be paying a slightly different amount for sewer service in future years, some slightly more and some slightly less than they previously paid.

We have included several charts and exhibits in the packet in an attempt to show the effect of this new rate structure. We are seeking the Committee's recommendation to implement this new rate structure effective January 1, 2019.

Item J. This is the standing agenda item to review and approve monthly utility billing adjustments. The adjustments for November are included in the packet.

See you Monday at **2:30 PM!**

Minutes of the Public Safety Committee Meeting – November 12, 2018

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Tom Pinion, Chief Schauf, Chief Stieve, Wade Peterson, Randy Scott, Leah & Ed Winneshiek, Al Mueller, Bob Hudack, Meg Roback, Kory Anderson, and Ben Bromley.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 2:00 P.M. at the Wastewater Treatment Facility. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Wedekind to approve the minutes of the September 24, 2018 meeting. Motion carried unanimously.

New Business

- a. Consideration of Vehicle and Equipment Towing Proposals for 2019/2020 – Chief Schauf presented the three proposals to the Committee. He said that Hovlands responding saying that they did not haul heavy trucks. Bill’s Towing responded saying there would be no cost to the City if a City vehicle needs to be towed. He said that they also said that a vehicle towed for the City that would normally be billed to the owner for the snow removal, they indicated there would be no charge. He said the other bid received was from Craig’s Towing, which is relatively new to the area. Craig’s had no cost for towing City vehicles; however, a much higher rate for towing private vehicles. He said that the Department has had some concerns with Bill’s in the past, people in the public indicating that Bill’s was over charging for their tow services. It was moved by Kolb seconded to Wedekind to recommend Bill’s Towing as the lower bidder for 2019/2020. Motion carried unanimously.
- b. Request by Seneca Foods Corp. to add a streetlight on the south side of Sauk Avenue west of their main office located at 801 Sauk Avenue – Pinion said that Seneca has a fair amount of pedestrian traffic going from headquarters to production facility. Streetlight is requested to provide better lighting for crossing. He said the cost would add \$84.00/year to the street light budget. It was moved by Kolb, seconded by Wedekind to add a streetlight on the south side of Sauk Avenue west of the main office as requested. Motion carried unanimously.
- c. Request for a second driveway for the single-family residence at 560 Quarry Street by Edward Winneshiek – Pinion said this location is behind Quintd’s Towne Lounge. Highland Drive is on one side of the building and Quarry Street on the other; therefore, the dwelling has double frontage, but is not a corner lot. He said that there is a fair amount of stairs on the Highland Drive side, which is the existing driveway. He said that it is getting more difficult for Mr. Winneshiek to navigate the stairs; therefore, from a safety perspective, the family is considering installing a second driveway off Quarry Street. He said that there are some topographically challenges; however, anything can be done. He went on to say that, Quarry Street sits approximately three feet above the yard, so they will have to fill a place there to safely pull off the road and meet the driveway standards with a hard surface driveway. Pinion said that the entire cost of the driveway would be the owner’s responsibility. It was moved by Kolb, seconded by Wedekind to approve the request for a second driveway at 560 Quarry Street. Motion carried unanimously. Leah Winneshiek stated that in order for them to continue to ask for help from Ho-Chunk Nation from their program for elders she would need a copy of the minutes from this meeting.
- d. Consideration of request from I AM Dairy to lease the city-owned parking lot on the south side of 106 Walnut Street – Pinion presented the background to the Committee. He said that I AM Dairy is requesting to lease the old Alliant parking lot, south and west of the old Bear A Boo Daycare Center. Pinion said that staff has looked at the general terms of a draft lease agreement; however, he is looking for whether the Committee feels that this is a good or bad idea, then staff will work out the details of amount of the lease and any other provisions as Al Mueller is able to review it with his attorney if we get any feedback. Pinion said that this is all City-owned property and available for lease and generate some revenue. It was moved by Kolb, seconded to Wedekind to direct staff to finalize negotiations. Motion carried unanimously.
- e. Consideration of Tumbled Rock Brewery’s request to discharge wastewater to the City of Baraboo via the Town of Baraboo Sanitary District No. 1’s sewer collection system – Pinion said the Wastewater Treatment Plant not only services the residents of the City, but also a couple of outlying areas, West Baraboo, the Town of Baraboo Sanitary District No. 1, and Devil’s Lake. He said that the City has written agreements with each one. He said that the agreement with the Sanitary District states that any time there is a new industry or factory that they need to get written approval from the City to continue. The provisions of that contract say they can discharge 57,000 gallons per day; they are barely getting that per month. Pinion said that this is a new facility that is going to be created, falls under the industrial and manufacturing general sense of use, and requires written permission from the City. Pinion said that the Committee is familiar with the distillery and some of the challenges that the City has faced with wastewater there, is a brewery, they both container alcohol, but they are significantly different in terms of process and recipes. He said this is a 15-barrel brewing facility and the majority of the

water goes out the door in the product, there are some spent grains that would be separated and hauled off-site, and then the rinse water from that brewing facility that would be discharged to the sewer system. Wedekind asked if the city would run into the same with the winery. Pinion said that the winery contained alcohol, but yet a different process. He said that it would be similar; most of their solids would be collected and hauled off-site. He said that the brewery and done some research and the City has spoken to other communities that have breweries, the City certainly expect it will exceed the domestic strength waste concentrations contained in City ordinance. He said that the brewery knows that they have to install a sampling manhole, effluent metering device, and then have a flow proportionate sampler so that a baseline can be created. He said that expectation is over a month or six-month to get a reasonable average. Peterson said that he met with Randy Scott, owner of developer of Tumbled Rock, and the architect and talked about all the issue and he feels everything will be fine. Kolb asked if a surcharge would be required. Peterson said that they would be considered an industrial customer and have the surcharges applicable for whatever is considered high strength. It was moved by Kolb, seconded by Wedekind to approve the request of Tumbled Rock Brewery to discharge wastewater to the City of Baraboo via the Town of Baraboo Sanitary District No. 1's sewer collection system. Motion carried unanimously.

- f. Consideration of proposed Deed Restriction to prevent the independent sale of any of the six lots comprising the City Services Center "campus" at 450 Roundhouse Court – Pinion presented the background. He said that all six lots were created by a series of certified survey maps. He said the City is going to build a storage building on-site, and given the location is will cross a property. Therefore, as this goes to the State for State-approved plans, they will want to see something that eliminates the underlying property lines. It was moved by Kolb, seconded by Wedekind to recommend the proposed Deed Restriction as proposed. Motion carried unanimously.
- g. Consider accepting Quit Claim Deeds for a 20-foot wide strip of land centered about the existing paved shared driveway from the seventeen abutting property owners to establish a public alley between Elizabeth and Camp Streets from 2nd Street to 4th Street – Pinion presented the background. He said that this area is a platted area that originally was called the Village of Litchfield, eventually became the City of Baraboo. He said that these lots, there was no alley plated like there is on the other blocks, no right-of-way plated for an alley, some way there is a paved surface that extends from south end of the block to the north end of the block. Pinion said that technically it is considered a private, shared driveway. He went on to say that, residents have asked the City to reconstruct it; however, public dollars cannot be invested on private property. He said that over the course of the last couple of years, he has met with the residents on two different occasions and Attorney Truman accompanied him to a neighborhood meeting, there are 17 property owners, he has 16 signed quitclaim deeds, and the other one is on its way. Pinion said that the City plows it the majority of the time and use it to pick up garbage. He said with the Committee's recommendation and Council approval it convert this to an alley. It was moved by Kolb, seconded by Wedekind to recommend accepting the quite claim deeds and to establish a public alley between Elizabeth and Camp Streets from 2nd Street to 4th Street. Motion carried unanimously.
- h. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for September & October 2018 – It was moved by Kolb, seconded Wedekind to approve billing adjustments/credits for September & October as presented. Motion carried unanimously.
- i. Tour the Water Resource Recovery Facility's recent Biosolids upgrade project and the new storage building – At 2:45 the Committee toured the Biosolids upgrade.

Reports

- a. Utility Superintendent's Report – Peterson said that start-up of the last piece of equipment for the biosolids project is planned for next week. He said that 21 lead services have been replaced, so 2019 and 2020 the department will be pushing hard to get more people into the program. He said that the Sewer Rate Study is getting close and he hopes to have something at the second Council meeting with a proposed change and the sewer rates. The Jet-Vac truck for \$398,600 should be here the first week in December. He said that the water crew is finishing up hydrant flushing. He said that the sewer crew has been extremely busy helping out with the new garage. Biosolids, hopefully, the majority will be hauled out Wednesday and Thursday.
- b. Street Superintendent's Report – Pinion presented Gilman's report. Brush and leaf pickup is the focus of the Department. He said that there is some patching left to do. Compost site continues to be taken care of. He said that there are two street sweepers out throughout the months of October and November. The department did have a demonstration on a crack filler, so it is being looked at to pursue and get final pricing from vendors. He said that Berkley Blvd., between Dominos and the

old Culver's was a piece of unimproved right-of-way behind the guardrail, the Department made some storm sewer repairs, regraded it so it should drain very well. Alleys that we scheduled for this year have been finished. Pinion said on the Engineering side, curb and gutter was poured on Mill Race today. He said finish grading was done on Vine Street and will be blacktopped by the end of this week. Pinion went on to say that there has been some press coverage and social media discussion regarding a couple of people's desire to have a four-way stop at 5th and Oak. He said that he and Schauf will look at this and it will be on a future agenda.

- c. Police Chief's Report – Schauf said that the Department is busy. He said that drugs are still a primary concerns. He said that he has two employees that are currently field training, and will be in the final stages within the next two weeks. He said there are still two vacancies within the department, noting that Ruth Browning left the department to take a position with the CDA as their Compliance Officer.
- d. Fire Chief's Report – Stieve said that he and Pinion are working together for the Building Inspector/Fire Inspector/OC FF position.

ADJOURNMENT – It was moved by Kolb, seconded by Wedekind to adjourn at 3:12 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

The City of Baraboo, Wisconsin

Background: The City of Baraboo is one of approximately 220 communities in the State of Wisconsin required to have a Municipal Separate Storm Sewer System (MS4) permit from the Wisconsin Department of Natural Resources. That permit specifies that public education and outreach programs be developed to encourage residents and businesses to modify their behaviors and procedures to reduce stormwater pollution. In 2014, the City approved original Cooperative Agreement with the North Central Wisconsin Stormwater Coalition (We joined this group in 2013). The NCWSC’s mission is to develop and implement a single information and outreach program to meet the MS4 permit requirements.

All 13 communities have been asked to renew the attached cooperative agreement.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments

**APPROVING NORTH CENTRAL WISCONSIN STORMWATER COALITION
COOPERATIVE AGREEMENT**

WHEREAS, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

WHEREAS, the goal of the WPDES Storm Water Program is to prevent the transportation of pollutants to Wisconsin’s water resources via stormwater runoff, and

WHEREAS, the City of Baraboo owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

WHEREAS, the Stormwater Management Cooperative Agreement is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Rothschild and Weston; and the town of Rib Mountain, herein referred to as the North Central Wisconsin Stormwater Coalition, and

WHEREAS, the purpose of the Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirement of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

WHEREAS, the coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

BE IT RESOLVED, the Common Council of the City of Baraboo hereby authorizes the Mayor and City Clerk to execute the attached Stormwater Management Cooperative Agreement between Marathon County, the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau and Wisconsin Rapids; the villages of Kronenwetter, Rothschild, and Weston; and the Town of Rib Mountain.

Offered by:
Motion:
Second:

Approved: _____

Attest: _____

STORMWATER MANAGEMENT COOPERATIVE AGREEMENT

This Agreement is entered into pursuant to Wis. Stat. § 66.0301 to specify those certain responsibilities of the parties hereto in the implementation of an intergovernmental stormwater management program during the term of this Agreement.

I. PARTIES

This Agreement is between the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, Wisconsin Rapids, the villages of Kronenwetter, Rothschild and Weston, the Town of Rib Mountain, and Marathon County, herein referred to as the North Central Wisconsin Stormwater Coalition.

Each party shall be responsible for assigning appropriate designees to participate as members of the North Central Wisconsin Stormwater Coalition on behalf of each party. Duties and responsibilities are set forth below.

II. TERM OF AGREEMENT

This Agreement shall commence on February 1, 2019, and continue through January 31, 2024. Any party may withdraw on thirty (30) days written notice to the coalition, subject only to the payment of any obligations due to the coalition under this Agreement.

III. PURPOSE OF AGREEMENT

The purpose of this Agreement is to develop and implement a single information and outreach program for all participating members meeting the requirements of the Wisconsin Administrative Code to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs. The coalition will also be tasked with cooperating to adapt and revise operating procedures, and municipal ordinances to comply with the requirements of Wisconsin Pollutant Discharge Elimination System (WPDES) General Permits held by each of the parties and any changes made to pertinent Wisconsin Administrative Code and to review changes to legislation and policies regarding stormwater and provide recommendations and options to member communities as well as state or federal policy makers and officials.

The parties to this Agreement may seek to improve the quality of local stormwater management programs by mutually agreeing to contract for services that would evaluate institutional arrangements for long-term program delivery and develop marketing and/or educational materials about stormwater impacts. The general WPDES permit terms and conditions, as currently held by all participating parties, are incorporated by reference. Said permits are subject to change.

IV. PROGRAM SUMMARY

The activities required to complete this program include, but are not limited to the following.

- A. Review current research about stormwater impacts on waters of the state.
- B. Assess the public's current knowledge of the causes of stormwater pollution.
- C. Develop marketing/educational materials to encourage reduction of the causes of stormwater pollution.
- D. Provide information directly to the public to influence changes in the behavior and encourage best practices for stormwater management.
- E. Evaluate collaborative efforts and institutional arrangements which may be used to implement a long-term information and outreach program to meet the interests of the participating agencies.

F. Work collaboratively to revise current ordinances to address the requirements of WPDES General Permits held by each of the participating parties.

G. Work collaboratively to develop new procedures and revise existing agency practices to comply with and address the requirements of WPDES General Permits held by each participating party.

V. SCOPE OF SERVICES

North Central Wisconsin Stormwater Coalition duties shall include the following:

- A. Research, evaluate and develop a public education and outreach program, which will meet the requirements of WPDES permits held by the participating parties.
- B. Develop procedures and modify ordinances as necessary to comply with the WPDES permit, and the Administrative Code and changes made to the code and permit requirements.
- C. Collect funds from members to implement the education and outreach plan developed by the coalition and distribute these funds as voted upon by the membership to target educational goals of the WPDES program. Funding levels required shall be determined by the coalition members based upon educational activities and research planned by the members.
- D. Marathon County shall act as administrative and fiscal agent for the coalition and may delegate all or part of the necessary duty to a partner agency or organization.
- E. Create and administer bylaws to govern its operation.

VI. INSURANCE

Each party to this Agreement shall maintain its own liability and worker's compensation insurance sufficient to insure against the risks arising from each party's responsibilities under this Agreement. Events and activities sponsored by the North Central Wisconsin Stormwater Coalition shall be considered as work time by the personnel of all participating parties and shall be construed to carry with it all worker's compensation and liability insurance coverage for any claims arising from acts or omissions of said personnel.

VII. MUTUAL INDEMNIFICATION

The parties agree fully to indemnify and hold one another harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third persons or their property, caused by the fault or negligence of the said party, its agents, or employees, in the performance of this Agreement. The parties shall give to each other prompt and reasonable notice of any such claims or actions and shall retain the right to investigate, compromise and/or defend same.

VIII. WAIVER OF BREACHES

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered to be cumulative and in addition to any other remedies provided by law.

IX. APPLICABLE LAW

This Agreement shall be governed under the laws of the State of Wisconsin.

X. SECTION HEADINGS

The headings of the several sections, and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction or effect hereof.

XI. NON-ASSIGNMENT OF AGREEMENT

The participating parties agree that there shall be no assignment or transfer of this Agreement, nor any interests, rights or responsibilities herein contained, except as agreed in writing by all participating parties.

XII. MODIFICATIONS TO AGREEMENT

There shall be no modifications to this Agreement except by a two-thirds (2/3) vote of the membership.

XIII. INTEGRATION OF AGREEMENT

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous agreements, whether written or oral, and all negotiations as well as any previous agreements presently in effect between the participating parties relating to the subject matter of this Agreement.

All parties hereto having read and understood the entirety of this Agreement consisting of three (3) typewritten pages hereby affix their duly authorized signatures.

XIV. APPROVAL

The undersigned have adopted resolutions approving this Stormwater Management Cooperative Agreement:

The City of Baraboo, Wisconsin

Background: To help alleviate some parking problems on Vine Street, the City has offered to rent to I A.M. Dairy a parking lot owned by the City located at 114 Walnut Street. The lease will commence on January 1st and run for one year, with an automatic renewal on an annual basis. Both the City and I A.M. Dairy may terminate the lease at any time and for any reason with 90 days' notice to the non-terminating party. The rent amount will be \$1,500/year payable to the City on or before January 1st. For the duration of the lease, I A.M. Dairy will be responsible for maintaining the parking lot and for having both personal property and public liability insurance coverage for the parking lot, with the policy naming the City as an additional insured.

Note: (√one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Common Council approves the lease agreement between the City of Baraboo and I A.M. Dairy for the City owned parking lot located at 114 Walnut Street and authorizes City Administrator Ed Geick and City Clerk Brenda Zeman to execute the Lease Agreement on behalf of the City.

Offered by: Finance Committee

Approved: _____

Motion:

Second:

Attest: _____

LEASE AGREEMENT
Parking Lot at 114 Walnut Street

THIS LEASE AGREEMENT ("Lease") is entered into by and between the City of Baraboo, a Wisconsin municipal corporation with a mailing address of 101 South Blvd., Baraboo, WI 53913 ("Landlord") and I A.M. Dairy Distributing, LLC, with a mailing address of 105 Vine Street, Baraboo, WI 53913 ("Tenant"). The Landlord and Tenant may be jointly referred to herein as the Parties.

WITNESSETH

The Landlord and Tenant, for and in consideration of the terms and provisions contained herein, agree as follows:

1. Address of Property. The property which is the subject of this Lease ("Leased Premises") is described as follows:

The parking lot located on Walnut Street in the City of Baraboo, Lot 2 of CSM #5911, as shown on Map #1 which is attached and incorporated herein.
2. Term. This Lease shall commence on January 1, 2019 and shall automatically renew on the first day of each subsequent year, subject to Paragraph 15, below.
3. Rental. The Tenant shall have the right to park motor vehicles, including cars, trucks and semi-trailers, on the Leased Premises at a cost of \$1,500 per year, for the term of this Lease, payable on or before January 1st of each year.
4. Improvements. The Tenant shall have the right to make improvements to the Leased Premises with the prior written consent of the Landlord. In the event of electrical improvements being made, the Tenant shall be solely responsible for the timely payment of any charges associated therewith, including, but not limited to, the payment of any electrical bills. The Tenant is strictly prohibited from making any improvement that may result in a lien being placed against the Leased Premises by a third party.
5. Assignment and Subletting. This Lease is personal to the Tenant only and the Tenant shall not assign this Lease nor sublet the Leased Premises or any part thereof without the prior written consent of the Landlord.
6. Vacation of Premises. The Tenant agrees to vacate the Leased Premises at the end of the lease term or upon termination and promptly deliver it to the Landlord.
7. Landlord's Right to Enter. The Landlord may enter upon the Leased Premises at reasonable times and without notice to the Tenant to inspect the Leased Premises, make repairs, conduct tests or surveys, to comply with any applicable law or regulation to undertake development plans for the Leased Premises, and for any other reasonable purposes as determined by the Landlord.
8. Taxes and Insurance.
 - a. The Landlord shall be responsible for the payment of all real estate taxes for the Leased Premises, if applicable, and the Landlord shall keep the Leased Premises insured against loss or damage to the Leased Premises.

- b. The Tenant shall have and maintain for the duration of the Lease insurance coverage in an amount adequate to cover the Tenant's personal property stored on the Leased Premises and Tenant shall have and maintain public liability insurance insuring against personal injuries sustained on the Leased Premises as a result of Tenant's acts and omissions. The policy shall name Landlord as an additional insured. Proof of insurance must be provided by the Tenant to the Landlord upon request by the Landlord.
9. Damage by Casualty. If, during the term of this Lease, any portion of the Leased Premises is totally or partially damaged or destroyed, the Landlord shall be under no obligation whatsoever to repair or rebuild the same regardless of the extent of the damage to the Leased Premises nor shall the Landlord be obligated in any respect to use insurance proceeds to repair any such damage. If the Leased Premises is damaged to such a degree that renders said premises unsatisfactory to Tenant, Tenant's only remedy shall be to vacate the Leased Premises and Landlord shall not be under any obligation to restore the Leased Premises to a useable condition.
10. Landlord Has No Obligation to Repair. The Landlord shall not be obligated to make any repairs or to make any improvements or to do any maintenance to the Leased Premises in order to make the Leased Premises useable for the Tenant.
11. Tenant Obligations. During the term of this Lease, as a condition of the Tenant's continuing right to use and occupy the Leased Premises, the Tenant agrees and promises:
 - A. To use the Leased Premises for parking lot purposes for the Tenant's sole use.
 - B. Not to use or keep upon the Leased Premises anything that would adversely affect coverage under an insurance policy.
 - C. To obey all lawful orders, rules, and regulations of all governmental authorities.
 - D. To be liable for all acts of negligence by Tenant and Tenant's, employees, agents, guests and invitees, and to indemnify, defend and hold harmless the Landlord for any and all acts of negligence caused by the Tenant or the Tenant's employees, agents, guests and invitees.
 - E. To vacate the Leased Premises promptly at the end of the lease term, time being of the essence as to the Tenant's vacating the Leased Premises.
 - F. To keep the Leased Premises in a clean and tenantable condition and in as good repair as at the beginning of the lease term, normal wear and tear excepted.
 - G. To perform all snow removal and/or plowing, grass and weed cutting, pavement patching and all ordinary day-to-day maintenance of the Leased Premises.
12. Disposal of Tenant's Property. If the Tenant leaves any property on the Leased Premises after vacating the Leased Premises, the Tenant shall be deemed to have abandoned the property and the Landlord shall have the right to dispose of the property as the Landlord deems appropriate.
13. Inspection by Tenant. The Tenant acknowledges that the Tenant is fully familiar with the condition of the Leased Premises and accepts the Leased Premises in the condition as it is on the date of execution of this Lease.

14. Notices. All notices and other communications shall be in writing and be deemed given when delivered personally or three business days after mailing if mailed by first class mail, postage prepaid. Notices shall be delivered to the addresses specified above.
15. Termination. Either Party may terminate this Lease at any time, with or without cause, by providing the non-terminating Party with a 90-calendar day written notice of termination. In the event the Lease is terminated by the Tenant, any and all amounts paid or due and owing to the Landlord pursuant to Paragraph 3, above, shall be nonrefundable and shall not be prorated; in the event the Lease is terminated by the Landlord, the Landlord shall refund to the Tenant the prorated amount for not rental time that was used by the Tenant.
16. Amendments. This Lease may be modified or amended or the provisions hereof waived with the mutual written consent of the Parties.

CITY OF BARABOO, LANDLORD

Ed Geick, City Administrator

Date

Brenda Zeman, City Clerk

Date

I A.M. DAIRY, LLC, TENANT

Allen O. Mueller, Owner

Date

Mary A. Mueller, Owner

Date

Map #1





PROFESSIONAL SERVICES

TRANSPORTATION • MUNICIPAL DEVELOPMENT • ENVIRONMENTAL
1230 South Boulevard Baraboo, WI 53913
608-356-2771 1-800-362-4505 Fax: 608-356-2770
Web Address: www.msa-ps.com
© MSA PROFESSIONAL SERVICES

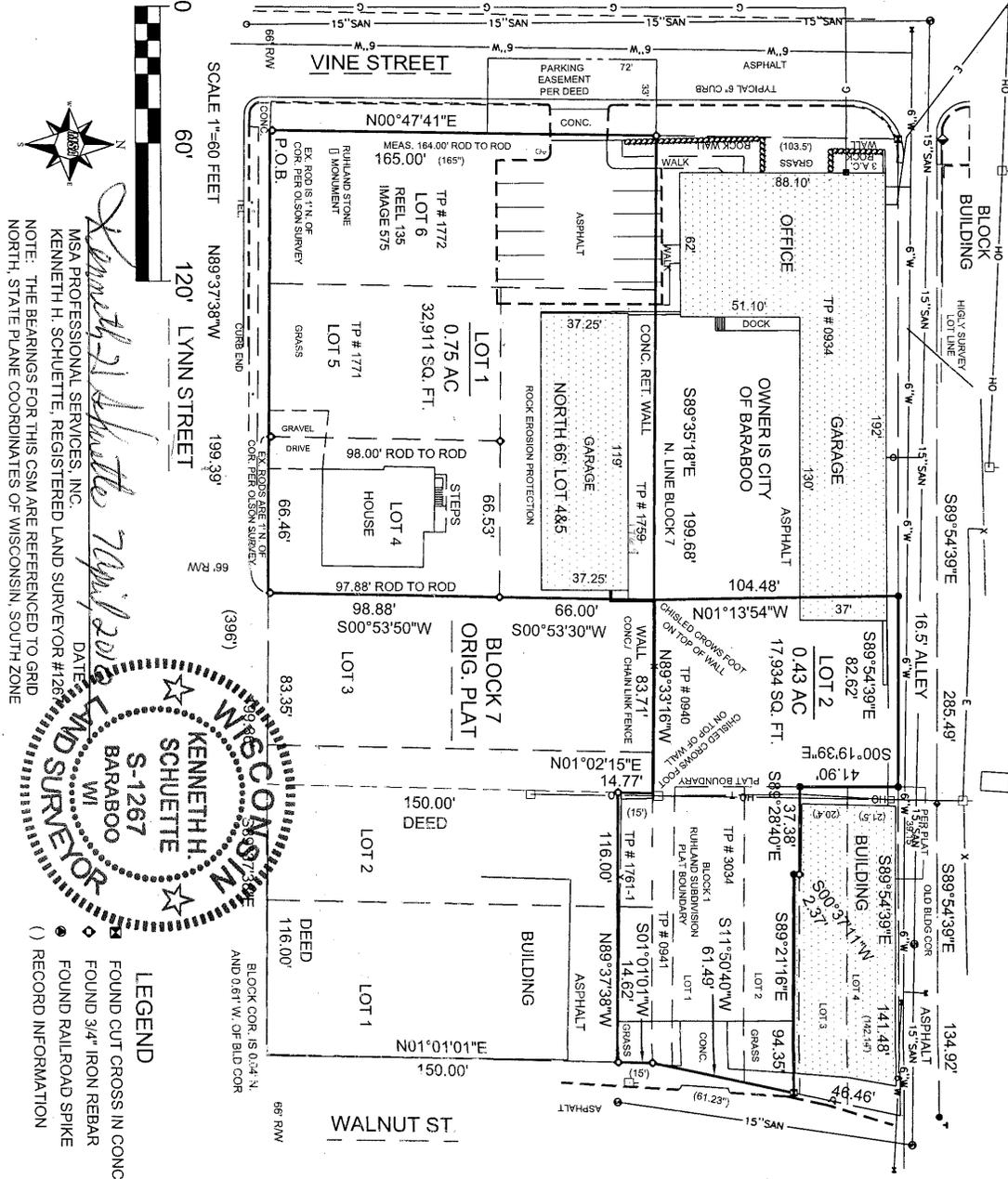
REGISTRAR'S OFFICE
SAUK COUNTY WI
RECEIVED FOR RECORD
Fee Amount: \$13.00

PROJECT NO. 00035023
DRAWN BY: KHS
SURVEYOR: KHS
FILE NO. 29-1-919
SHEET NO. 1 OF 2

CLIENT:
CITY OF BARABOO
124 SECOND STREET
BARABOO, WI. 53913
608-355-2760

SAUK CERTIFIED SURVEY MAP # 5911

LOCATED IN LOTS 6, 5, 4, PART OF LOTS 2 AND 1 OF BLOCK 7, ORIGINAL PLAT, LOT 1 AND 2 OF RUHLAND PLAT, TO CITY OF BARABOO, LOCATED IN PART OF THE FRAC. NE1/4-NE1/4 OF SECTION 2, T11N, R6E, CITY OF BARABOO, SAUK COUNTY, WISCONSIN



001 34 Pg 5911

Skidsteer Quotes - 2 Units

Vendor	Price Per Unit	Total Trade In Offered	TOTAL	Rank
Mid State Equipment (Bobcat)	\$46,450	\$51,500	\$41,400	1
Fabick (Caterpillar)**	\$43,500	\$45,000	\$42,000	2
Brooks Tractor (John Deere)	\$56,500	\$54,000	\$59,000	3

Our current units are Bobcat brand.

**Fabick Skidsteer did not meet spec. (They will quote next larger size but price will increase.)

CITY OF BARABOO

ASSISTANT FIRE CHIEF - TRAINING – FIRE DEPARTMENT – The City of Baraboo Fire Department is accepting applications for the full-time position of Assistant Fire Chief - Training Officer.

The ideal applicant possesses:

- Valid Driver's License
- High school diploma or equivalent
- Associate Degree in Fire Science/Technology, closely related field or higher
- Five (5) years verifiable fire service with three (3) years supervisory experience at Company Officer level or higher
- Fire Officer II Certification (IFSAC or Pro Board Accredited)
- Emergency Services Instructor II Certification (IFSAC or Pro Board Accredited)
- Incident Command Training up to ICS 400
- Driver/Operator Certification or proven ability in Pumper and Aerial operations
- Alternatively, a combination of education, training and/or experience, which can be demonstrated to result in the possession of the knowledge, skills, and abilities necessary to perform the duties of this position will be considered.

Commented [TE1]: Are these certificates?

Essential Duties and Responsibilities include, but are not limited to the following:

- Assist Fire Chief in administering the functions of planning, organizing, leading, coordinating, and controlling the operations and administration of the Department and its personnel;
- Coordinate Fire Department training program; and,
- Respond to fires, emergency and non-emergency incidents required of the Baraboo Fire Department in accordance with department standards and perform the functions required at emergency incidents, including combating and extinguishing fires.

Job requires working outside in adverse weather conditions, exposure to dangerous situations and the ability to exert moderate to heavy physical effort in light to heavy work. In addition, work and physical movements commensurate of being a firefighter.

The annual salary range for this position is \$62,836.80 to \$81,702.40. The Application and full Position Description are available on the City's Website, www.cityofbaraboo.com. Call 608-355-2710 with any questions.

**The application deadline is 4:00 PM on
January 11, 2019.**

The City of Baraboo is an Equal Opportunity Employer.

BARABOO FIRE DEPARTMENT**POSITION DESCRIPTION****POSITION:** ASSISTANT FIRE CHIEF - TRAINING (Career)**POSITION DESCRIPTION NO.:** 400.04**EFFECTIVE DATE:****SUPERSEDES:** New**REVIEWED/UPDATED:** 12/03/2018**GRADE:** 12**APPROVAL:** 
Kevin G. Stieve, Fire Chief

General Purpose: This position exists to perform and/or supervise firefighting, fire prevention, emergency rescue or any other emergency incidents for service. This position also involves the utilization of manpower, development, and, performance evaluation, organization morale, and safety of personnel, equipment maintenance and utilization, budget preparation, the enforcement of the codes and ordinances of the municipalities, as well as Fire Department policies and procedures. In addition, this position shall be responsible for the planning, organizing, and overall coordination of fire department training and act in the Safety Position, as required by Wisconsin Administrative Code SPS 330 and adopted and/or recommended National Fire Protection Association (NFPA) Codes and Standard

Supervision:

Received: The Assistant Fire Chief – Training works within the Department organization for general day-to-day activities and during calls for service. Reports to the Fire Chief.

Exercised: The Assistant Fire Chief – Training and Safety performs supervisory duties as follows: supervise and instruct subordinate personnel and allocate work assignments for Fire Department personnel both fulltime and paid-per-call. During calls for service, will work within the Department organization. In the absence of the Fire Chief and Deputy Fire Chief, incumbent assumes full command of Department.

Essential Job Functions and Responsibilities: The following duties are normal for this position. These are not an all-inclusive list. Other duties may be required and assigned.

1. Assist Fire Chief in administering the functions of planning, organizing, leading, coordinating, and controlling the operations and administration of the Department and its personnel.
2. Assist in supervising all fire prevention, public education, rescue, and fire suppression activities of the Department as assigned.
3. Respond to fires and other emergency and non-emergency calls for service, determining what apparatus and equipment is needed, making decisions as to the best methods of controlling the incident scene and direct the work of Department members– establish Incident Command.
4. Establish minimum standards of training and technical competence for all Fire Department personnel.
5. Assist in developing policies, rules, regulations, and standard operating procedures governing both emergency and non-emergency operations of the Department and enforcement of same.
6. Assist in evaluating Department personnel performance.
7. Assist in the investigation of fires and analyze findings to determine causes of fire.
8. Assist in the development and implementation of public safety education programs for civic, fraternal, educational, institutional, or industrial organizations or agencies.
9. Coordinate Fire Department training program.
10. Prepare and maintain all lesson plans, training records, and ensure that all members maintain current certifications.
11. Assist in department budget development
12. Prepare and maintain reports and records to include incident reports, investigative reports, and other

Assistant Fire Chief – Training (Career)
Position Description # 400.04

Department reports.

13. Participate in local, regional, state, and national conferences and seminars on fire administration, fire training, prevention, public education and suppression to maintain a continuing level of professional and technical competence.
14. Perform duties in conformance with Federal, State, County, and City Laws, Statutes, and Ordinances.
15. Understand and exhibit standardized and accepted practices in Fire Department administration, fire prevention, firefighting techniques, training, and scientific principles involved in fire suppression and hazardous materials response.
16. Exhibit the knowledge, skill and ability in supervising the operation of various types of firefighting equipment and apparatus.
17. Represent the fire department in a positive and professional manner
18. Learn the community's geography, street locations, nature and location of hazardous premises, principal buildings, fire communications equipment, fire hydrants, and other water sources.
19. Lead the fire department health and safety committee
20. Act as Chief of Department when required.
21. Perform other duties as required.

Desired Minimum Qualifications:

General:

1. Have a High School diploma or equivalent.
2. Has, at a minimum, attained the age of 18.
3. Associate Degree in Fire Science/Technology, closely related field or higher.
4. Possess a valid Wisconsin Driver's License.
5. Perform the above listed essential Job Functions and Responsibilities.
6. Complete certification to drive and operate all fire department apparatus within 12 months of employment
7. Possess a Wisconsin Firefighter Level II certification.
8. Possess Wisconsin Emergency Services Instructor I and II certification
9. Possess Wisconsin Fire Officer I and II certification
10. Possess Incident Command System Training up to ICS 400
11. A minimum of five (5) years verifiable fire service experience with three (3) years supervisory experience at Company Officer level or higher is desired; however, other combinations of education, training and/or experience which can be demonstrated to result in the possession of the knowledge, skills, and abilities necessary to perform the duties of this position will also be considered.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

1. Ability to analyze data and information using established criteria, in order to determine consequences and to identify and select alternatives.
2. Ability to compare, count, differentiate, measure, copy, record and transcribe data and information.
3. Ability to classify, compute, tabulate, and categorize data.
4. Ability to lead and direct a group of workers, including the ability to provide counsel and mediation.
5. Ability to influence, persuade, convince, and train others.
6. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations.

Assistant Fire Chief – Training (Career)
Position Description # 400.04

7. Ability to utilize a variety of advisory and design data and information such as training requirements, training materials/textbooks, personnel policies, performance evaluations, payroll reports, time sheets, FLSA spreadsheets, equipment specifications, budgets, grant applications, accident/injury reports, fire inspection reports, equipment operating/maintenance manuals, computer software operating manuals, meeting minutes, agendas, maps, fire code manuals, blueprints, rules and regulations, procedures, ordinances, statutes and non-routine correspondence.
8. Ability to communicate orally and in writing with department personnel, city officials, city staff, school personnel, news media representatives, civic groups, law enforcement agencies, state officials and the general public.

Mathematical Ability

1. Ability to calculate percentages, fractions, decimals, volumes, ratios, present values and spatial relationships.
2. Ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

1. Ability to quickly and calmly adapt to a changing emergency operational environment.
2. Ability to use functional reasoning in performing influence functions such as leading, managing, supervising, teaching, mentoring, planning, directing and controlling.
3. Ability to exercise judgment, decisiveness and creativity required in critical and/or unexpected situations involving moderate risk to the organization.

Physical Requirements

1. Ability to operate equipment and machinery requiring complex and rapid adjustments such as motor vehicles, fire apparatus, two-way radios, emergency medical equipment, rescue tools, hazardous materials equipment, computer terminal/keyboard, calculator, computer printer, photocopier, and telephone.
2. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as operating firefighting and emergency medical equipment.
3. Ability to exert moderate to heavy physical effort in light to heavy work, typically involving some combination of stooping, kneeling, crouching and crawling, lifting, carrying, pushing and pulling.
4. Ability to recognize and identify degrees of similarities or differences between characteristics of colors, shapes, sounds, odors and textures associated with job-related objects, materials and tasks.

Environmental Adaptability

1. Some tasks may involve exposure to temperature extremes, traffic hazards, machinery, electrical currents, toxic agents, explosives, confined spaces, disease, irate individuals, intimidation and violence.

Selection Guidelines: A formal application, rating of education and experience, oral interview, reference check, and job related tests may be required. The duties listed in this position description are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Assistant Fire Chief – Training (Career)
Position Description # 400.04

The Baraboo Fire Department is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Fire Department will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

By signing below I have read, understand and had the opportunity to ask questions on the above Position Description. I further acknowledge that this signed copy will be located in my personnel file.

Signature

Print Name

Date

The City of Baraboo, Wisconsin

Background:

The 2019 City of Baraboo Budget authorizes the hiring of a fulltime Training Officer for the Fire Department. The position description for this new position is attached and approval is requested.

This position became an idea through the Implementation Team assigned to the Fire Department Operations Study completed by RW Management. This position will be very valuable to the Fire Department not only from the training aspect, but in future recruitment and retention efforts and how the fire department operates in the future.

The desire is to begin advertising for this position so the actual hiring process can take place shortly after the start of 2019.

The hiring process will be a collaborative effort between Fire Chief, Police and Fire Commission and City Administration.

Fiscal Note: (one) Not Required Budgeted Expenditure Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Position Description for Assistant Fire Chief – Training is hereby approved.

Further, the Fire Chief is authorized to begin the hiring process.

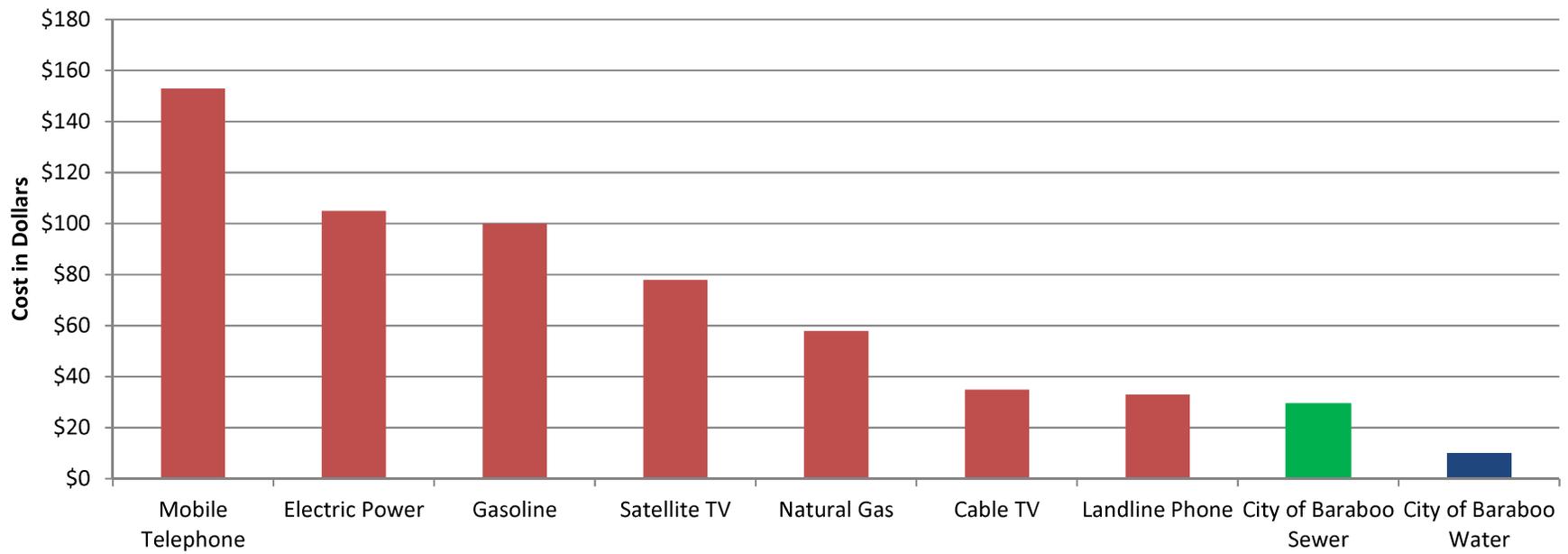
Offered by: Finance/Personnel
Motion:
Second:

Approved: _____
Attest: _____

SEWER RATE COMPARISON FOR COMPARABLY-SIZED COMMUNITES

COMMUNITY (population)	QUARTERLY FIXED RATE (based on meter size)						VARIABLE RATE (/100 gallons)	QUARTERLY SEWER BILL (based on 20,000 gallons)					
	5/8"	1"	1-1/2"	2"	3"	4"		5/8"	1"	1-1/2"	2"	3"	4"
Baraboo (12,164)	\$7.40	\$9.50	\$12.90	\$17.00	\$26.60	\$40.30	\$0.402	\$87.80	\$89.90	\$93.30	\$97.40	\$107.00	\$120.70
Plover (12,772)	\$14.90	\$37.25	\$74.50	\$119.20	\$260.75	-----	\$0.330	\$80.90	\$103.25	\$140.50	\$185.20	\$326.75	-----
Middleton (19,660)	\$29.37	\$45.04	\$70.67	\$101.69	\$173.67	\$276.63	\$0.297	\$88.77	\$104.44	\$130.07	\$161.09	\$233.07	\$336.03
Chippewa Falls (14,035)	\$17.01	\$17.01	\$17.01	\$17.01	\$17.01	\$17.01	\$0.380	\$93.01	\$93.01	\$93.01	\$93.01	\$93.01	\$93.01
Portage (10,473)	\$33.00	\$81.00	\$150.00	\$195.00	\$348.00	\$570.00	\$0.308	\$94.60	\$142.60	\$211.60	\$256.60	\$409.60	\$631.60
Sun Prairie (32,894)	\$27.69	\$40.32	\$61.86	\$88.86	\$146.85	\$231.72	\$0.382	\$104.09	\$116.72	\$138.26	\$165.26	\$223.25	\$308.12
Stoughton (13,088)	\$21.96	\$33.69	\$53.25	\$76.74	\$131.52	\$209.79	\$0.493	\$120.56	\$132.29	\$151.85	\$175.34	\$230.12	\$308.39
Reedsburg (9,487)	\$34.50	\$76.05	\$145.50	\$228.75	\$422.85	\$700.35	\$0.519	\$138.30	\$179.85	\$249.30	\$332.55	\$526.65	\$804.15
Wisconsin Rapids (17,806)	\$43.17	\$85.05	\$154.50	\$237.75	\$431.85	\$863.61	\$0.479	\$138.97	\$180.85	\$250.30	\$333.55	\$527.65	\$959.41
Platteville (12,457)	\$46.35	\$61.80	\$80.34	\$105.06	\$163.77	\$250.29	\$0.632	\$172.75	\$188.20	\$206.74	\$231.46	\$290.17	\$376.69
Grafton (11,643)	\$49.10	\$84.30	\$143.40	\$213.90	\$378.50	\$613.70	\$0.670	\$183.10	\$218.30	\$277.40	\$347.90	\$512.50	\$747.70
Whitewater (14,540)	\$27.00	\$45.00	\$99.00	\$174.00	\$390.00	\$690.00	\$1.065	\$240.00	\$258.00	\$312.00	\$387.00	\$603.00	\$903.00

Monthly Average Utility Costs



CUSTOMER ADDRESS	CURRENT (2018) RATE INFORMATION						Meter Size	PROPOSED (2019) RATE INFORMATION			
	1st Qtr Use (x00 gals)	2nd Qtr Use (x00 gals)	3rd Qtr Use (x00 gals)	Quarterly Average (x00 gals)	Rater per 100 gallons	Quarterly Sewer Bill		Quarterly Sewer Fixed Base Charge	Sewer Volume Charge per 100 gallons	Quarterly Sewer Bill	Quarterly Difference
RESIDENTIAL											
338 5th St	87	92	82	87	\$0.4261	\$ 37.07	5/8"	\$7.40	\$0.402	\$ 42.37	\$5.30
114 7th St	46	60	59	55	\$0.4261	\$ 31.96	5/8"	\$7.40	\$0.402	\$ 29.51	(\$2.45)
525 Bascom Hill	221	233	190	215	\$0.4261	\$ 91.47	5/8"	\$7.40	\$0.402	\$ 93.70	\$2.23
636 Parkside	57	61	72	63	\$0.4261	\$ 31.96	5/8"	\$7.40	\$0.402	\$ 32.86	\$0.90
127 10th Ave	193	161	167	174	\$0.4261	\$ 74.00	5/8"	\$7.40	\$0.402	\$ 77.21	\$3.21
328 Mulberry	61	57	51	56	\$0.4261	\$ 31.96	5/8"	\$7.40	\$0.402	\$ 30.05	(\$1.91)
1516 Roblee	160	156	158	158	\$0.4261	\$ 67.32	3/4"	\$8.10	\$0.402	\$ 71.62	\$4.29
1721 Birch	23	19	26	23	\$0.4261	\$ 31.96	5/8"	\$7.40	\$0.402	\$ 16.51	(\$15.45)
888 Iroquois	120	129	124	124	\$0.4261	\$ 52.98	5/8"	\$7.40	\$0.402	\$ 57.38	\$4.40
1200 Walnut #5	28	30	24	27	\$0.4261	\$ 31.96	5/8"	\$7.40	\$0.402	\$ 18.39	(\$13.57)
427 Lake St	125	153	163	147	\$0.4261	\$ 62.64	5/8"	\$7.40	\$0.402	\$ 66.49	\$3.86
1100 Tandom Trl	170	163	182	172	\$0.4261	\$ 73.15	3/4"	\$8.10	\$0.402	\$ 77.11	\$3.96
1520 Roblee Rd	152	156	153	154	\$0.4261	\$ 65.48	5/8"	\$7.40	\$0.402	\$ 69.17	\$3.70
1340 Silver Dr	21	11	9	14	\$0.4261	\$ 31.96	5/8"	\$7.40	\$0.402	\$ 12.89	(\$19.07)
824 6th St	200	211	182	198	\$0.4261	\$ 84.23	5/8"	\$7.40	\$0.402	\$ 86.86	\$2.64
COMMERCIAL										\$ -	
1113 12th St	925	696	524	715	\$0.4261	\$ 304.66	1.5"	\$12.90	\$0.402	\$ 300.33	(\$4.33)
127 4th St	176	240	180	199	\$0.4261	\$ 84.65	5/8"	\$7.40	\$0.402	\$ 87.26	\$2.61
117 4th St	570	761	856	729	\$0.4261	\$ 310.63	5/8"	\$7.40	\$0.402	\$ 300.46	(\$10.17)
124 4th Ave	403	482	534	473	\$0.4261	\$ 201.55	5/8"	\$7.40	\$0.402	\$ 197.55	(\$4.00)
1215 8th St	3193	3708	3050	3317	\$0.4261	\$ 1,413.37	1.5"	\$12.90	\$0.402	\$ 1,346.33	(\$67.04)
701 Hwy 12	780	823	860	821	\$0.4261	\$ 349.83	1.5"	\$12.90	\$0.402	\$ 342.94	(\$6.89)
INDUSTRIAL										\$ -	
801 Sauk	1260	1411	1191	1287	\$0.4261	\$ 548.53	2"	\$17.00	\$0.402	\$ 534.51	(\$14.02)
801 Lynn	808	878	789	825	\$0.4261	\$ 351.53	2"	\$17.00	\$0.402	\$ 348.65	(\$2.88)
1239 Sauk	116	136	118	123	\$0.4261	\$ 52.55	1.5"	\$12.90	\$0.402	\$ 62.48	\$9.93
1060 Teel	18753	26296	24830	23293	\$0.4261	\$ 9,925.15	4"	\$40.30	\$0.402	\$ 9,404.09	(\$521.06)
PUBLIC AUTHORITY										\$ -	
707 Center	495	360	201	352	\$0.4261	\$ 149.99	1.5"	\$12.90	\$0.402	\$ 154.40	\$4.42
1531 Draper	2111	1790	750	1550	\$0.4261	\$ 660.60	1.5"	\$12.90	\$0.402	\$ 636.13	(\$24.46)
124 2nd St	444	426	421	430	\$0.4261	\$ 183.37	2"	\$17.00	\$0.402	\$ 189.99	\$6.63
1006 Connie	826	850	586	754	\$0.4261	\$ 321.28	2"	\$17.00	\$0.402	\$ 320.11	(\$1.17)
										\$ -	
LSC COMMUNICATIONS	648	789	886	774	\$0.4261	\$ 329.94	1.5"	\$12.90	\$0.402	\$ 324.18	(\$5.76)
	8875	6094	3834	6268	\$0.4261	\$ 2,670.65	2"	\$17.00	\$0.402	\$ 2,536.60	(\$134.05)
CONTRACT CUSTOMERS											
West Baraboo	85616	140402	159640	128553	\$0.2735	\$ 35,159.15	10"	\$171.00	\$0.270	\$ 34,880.22	(\$278.93)
Sanitary District	14723	15418	17003	15715	\$0.2735	\$ 4,297.96	6"	\$74.60	\$0.270	\$ 4,317.56	\$19.60
Devil's Lake	313	6054	16174	7514	\$0.2735	\$ 2,054.99	4"	\$40.30	\$0.270	\$ 2,068.99	\$14.00

**RESOLUTION NO. 2018 -
The City of Baraboo, Wisconsin**

Dated: December 11, 2018

A long, long time ago, in a far, far away land there was a sewer utility that had a billing rate structure that didn't conform to the norm. Annually the Utility's audit team noted in its report that our sewer billing structure was not the industry stand. Our entire revenue was based/billed on volume charges alone. With the upgrade to the Biosolids portion of the WRRF, the Utility is taking on new debt and operational cost. Also, we had a customer question our high strength waste rates. We decided that it would be an appropriate time to request an outside consultant to evaluate our entire sewer budget, billing system and re-structure rates.

The Utility hired Baker Tilley (same company that we use for our auditing services). The Utility was responsible for providing Baker Tilley with a significant amount of past revenue and expenditure details, billing rates, the new debt schedules, and our proposed 2019 budget. There was a two month process of clarifying data and reviewing projection tables.

Our goal was to have a new bill structure in place by January 1, 2019. The final review was completed on December 5th.

This new structure follows the industry standard that most Wisconsin Sewer Utilities follow. The structure is now a two tiered system. There is a fixed quarterly charge on the water meter size and a volume charge. (This is the same rate structure that the Water Utility uses). The basis behind the new rate structure is the Utility has expenses no matter what the volume of sewage that goes to the WRRF. Hypothetically, if there was a disaster and there was no flow going to the WRRF we would have no way of generating revenue to cover our expenses.

There is no change to the previously presented annual budget amount. The new structure does shift everyone's bill (slightly up or slightly down). There is supplemental information that will be presented that demonstrates some of those affected changes, you will also see how our sewer rates compare with other similar sized communities, and also see how our utility bills relate to other monthly expenses.

Fiscal Note: (✓ one) [] Not Required [] Budgeted Expenditure [] Not Budgeted Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT, the proposed 2019 Sanitary Sewer Budget for the City of Baraboo in the amount of **\$1,719,387** is hereby adopted; and,

BE IT FURTHER RESOLVED, that adoption of said budget establishes the following sewer rates effective beginning the first quarter billing of 2019:

City of Baraboo	* 100 Gallons Usage	\$0.402	
Outlying Area:	* 100 Gallons Usage	\$0.270	
Surcharge for High Strength:	BOD	\$ 0.45/lb	was \$0.64/lb
	S.S.	\$ 0.51/lb	was \$0.70/lb
	Phosphorus	\$ 4.00/lb	was \$2.98/lb
Quarterly Fixed Meter Charge	5/8"	\$ 7.40	
	3/4"	\$ 8.10	
	1"	\$ 9.50	
	1-1/2"	\$ 12.90	
	2"	\$ 17.00	
	3"	\$ 26.60	
	4"	\$ 40.30	
	6"	\$ 74.60	
	8"	\$ 116.00	
	10"	\$ 171.00	
12"	\$ 225.00		
Septage		\$116.72/1000 gallons	
Holding Tank		\$ 10.85/1000 gallons	

Administration Fee		\$ 15.00/load
Bio Solids	Class A	
	Utility haul	\$ 22.50/load
	Customer hauls	\$ 0.75/yd.
	Class B	FREE
Digester Solids Treatment		\$ 50.00/100 lbs. of dry solids
BOD Testing		\$ 18.00/sample
S.S. Testing		\$ 12.00/sample
pH Testing		\$ 7.00/sample
Phosphorus Testing		\$ 23.00/sample

Offered by: Public Safety Committee
Motion:
Second:

Approved: _____
Attest: _____

Report Criteria:
Selected types: Assistance Applied, Billing Adjustment

Billing Adjustment

11/05/2018

Name	Customer Number	Type	Description	Amount	Service
CUMMINGS, TIMOTHY	70-031000-07	Billing Adjustment	REMOVE PN, TO MATCH TAX LETTER	-1.22	Multiple
HANGER, KERRI	79-107000-01	Billing Adjustment	REMOVED PENALTY-MISAPPLIED PYM	-4.23	Multiple
THALACKER, JOSHUA	52-081000-05	Billing Adjustment	REMOVE PN TO MATCH TAX LETTER	-.50	Multiple
Total 11/05/2018:				<u>-5.95</u>	

11/06/2018

Name	Customer Number	Type	Description	Amount	Service
BICKNELL, GLEN	62-012000-02	Billing Adjustment	REMOVE PENALTY PAID ON 10/19	-1.98	Multiple
Total 11/06/2018:				<u>-1.98</u>	

11/07/2018

Name	Customer Number	Type	Description	Amount	Service
ALONGI, BETTY	59-041000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	7.58	Multiple
ARDELT, ALLISON	99-013440-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.28	STOTP - 99
BADER, KIRK	73-012000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	27.97	Multiple
BARABOO HOLDINGS LLC	69-027200-08	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.59	Multiple
BARABOO LUXURY APT LLC	68-004000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	16.23	STOTP - 99
BARABOO LUXURY APT LLC	99-005080-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	43.62	STOTP - 99
BLAKE, EDWIN	99-009740-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
BOEHNEN, ROBERT & THERESE	99-011410-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.70	STOTP - 99
BOYSA FOX POINT APTS	86-013600-03	Billing Adjustment	Cert Penalty - 11/07/18 09:21	4.57	Multiple
BOYSA FOX POINT APTS	86-015000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	4.84	Multiple
BUDDE, PHILLIP	55-013000-02	Billing Adjustment	Cert Penalty - 11/07/18 09:21	4.47	Multiple
CHAMBERS, BETH	85-045000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.39	Multiple
CHICKERING, DAVID	99-012440-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
CONE, AMY	95-103000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	15.07	Multiple
CONNORS, JESSICA	99-012210-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.40	STOTP - 99
DECORAH, FOSTER	99-011830-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
DINH, TIEN	86-021900-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	2.15	Multiple
FOLLENDORF, LOWELL	99-010680-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	13.66	STOTP - 99
GRIFFIN, MATTHEW	99-014750-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
HARTWIG, JOHN	99-011110-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
HR PROPERTIES OF WISC LLC	58-022000-04	Billing Adjustment	Cert Penalty - 11/07/18 09:21	9.09	Multiple
HR PROPERTIES OF WISC LLC	99-017400-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	2.14	STOTP - 99
JACKSON SR, NICHOLAS	60-019000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.20	Multiple
JACKSON, DAVID & TRISH	99-027800-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
KAYLOR, KAROLINE K	61-119000-06	Billing Adjustment	Cert Penalty - 11/07/18 09:21	10.61	Multiple
KAYLOR, KAROLINE K	99-014120-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.40	STOTP - 99
KLEIST, THOMAS	59-003000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	31.28	Multiple
KLEIST, THOMAS	60-026000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	34.50	Multiple
KNEEBONE, JESSE	64-116700-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.70	STOTP - 99
MALLORY, JANNA	99-024800-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.28	STOTP - 99
MCARTHUR LIVING TRUST, WANDA	99-003530-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
MENG, GUIMING	95-027000-03	Billing Adjustment	Cert Penalty - 11/07/18 09:21	11.28	Multiple
MEYER, TODD	99-013880-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
MICHALSKI, HENRY	99-013520-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
MITCHELL & FAUST LLC	68-074400-02	Billing Adjustment	Cert Penalty - 11/07/18 09:21	2.49	Multiple
MUELLER, ALLAN	87-113000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.28	STOTP - 99

Name	Customer Number	Type	Description	Amount	Service
NELSON, GARY	51-078000-02	Billing Adjustment	Cert Penalty - 11/07/18 09:21	32.96	Multiple
NELSON, GARY	68-049000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	2.17	Multiple
NELSON, GARY	51-023000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	93.58	Multiple
NELSON, GARY	51-023500-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	86.05	Multiple
NELSON, GARY	59-079000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	127.46	Multiple
NELSON, GARY	60-022000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	116.38	Multiple
NELSON, GARY	61-078000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	111.29	Multiple
NELSON, GARY	62-009000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	135.33	Multiple
NELSON, GARY	62-010000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	93.75	Multiple
NELSON, GARY	62-030000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	48.07	Multiple
NELSON, GARY	62-031000-02	Billing Adjustment	Cert Penalty - 11/07/18 09:21	9.19	Multiple
NELSON, GARY	63-002000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	9.92	Multiple
NELSON, GARY	63-002500-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	126.53	Multiple
NELSON, GARY	63-002500-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	7.91	Multiple
NELSON, GARY	63-108100-02	Billing Adjustment	Cert Penalty - 11/07/18 09:21	7.21	Multiple
NELSON, GARY	63-108100-03	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.57	Multiple
NELSON, GARY	65-111000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	44.70	Multiple
NELSON, GARY	90-071000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	45.14	Multiple
NELSON, GARY	90-071000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	4.74	Multiple
NELSON, GARY	99-000970-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	14.71	STOTP - 99
NELSON, GARY	99-001080-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	11.16	STOTP - 99
NELSON, GARY	99-009870-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
NELSON, GARY	99-010160-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	39.56	STOTP - 99
NELSON, GARY	99-010710-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
NELSON, GARY	99-012070-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.84	STOTP - 99
NELSON, GARY	99-012380-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
NELSON, GARY	99-012460-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
NELSON, GARY	99-012770-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	13.70	STOTP - 99
NELSON, GARY	99-022800-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	6.80	STOTP - 99
NELSON, GARY	99-032400-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	2.32	STOTP - 99
NELSON, GARY	70-132000-01	Billing Adjustment	Cert Penalty - 11/07/18 09:21	17.59	Multiple
NELSON, GARY	99-011710-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	64-029900-04	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.09	Multiple
NELSON, GARY	70-135900-04	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.73	Multiple
NELSON, GARY	79-160300-05	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.28	Multiple
NELSON, GARY	64-115000-04	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.39	Multiple
NELSON, GARY	99-030400-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	14.40	STOTP - 99
NELSON, GARY	89-125000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	99-010210-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	59-112000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	14.51	Multiple
NELSON, GARY	99-016700-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	3.84	STOTP - 99
NELSON, GARY	61-108000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	297.92	Multiple
NELSON, GARY	99-028600-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	1.40	STOTP - 99
NELSON, GARY	87-114000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	80-044100-06	Billing Adjustment	Cert Penalty - 11/07/18 09:21	2.48	Multiple
NELSON, GARY	55-031000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	32.32	Multiple
NELSON, GARY	95-186000-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	9.82	Multiple
NELSON, GARY	99-010330-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	99-010390-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	99-010400-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
NELSON, GARY	99-010430-00	Billing Adjustment	Cert Penalty - 11/07/18 09:21	5.12	STOTP - 99
Total 11/07/2018:				1,992.18	

11/14/2018

Name	Customer Number	Type	Description	Amount	Service
BUDDE, PHILLIP	55-013000-02	Billing Adjustment	REMOVE PN-MISAPPLIED PMNT	-1.34	Multiple
BUDDE, PHILLIP	55-013000-02	Billing Adjustment	REMOVE 10% TAX PN, MISAPPLIED PM	-4.47	Multiple

Total 11/14/2018:

-5.81

11/15/2018

Name	Customer Number	Type	Description	Amount	Service
BYXBE, ROB	62-023000-00	Billing Adjustment	REPLACED WATER HEATER	-48.89	Multiple

Total 11/15/2018:

-48.89

11/29/2018

Name	Customer Number	Type	Description	Amount	Service
BOYSA FOX POINT APTS	86-003700-05	Billing Adjustment	REPAIRED TOILET FLAPPER	-71.40	Multiple

Total 11/29/2018:

-71.40

Total Billing Adjustment:

1,858.15

Grand Totals:

1,858.15

Report Criteria:

Selected types: Assistance Applied, Billing Adjustment

Office of Utility Superintendent
450 Roundhouse Ct, Baraboo, WI 53913



Phone: (608) 355-2740
Fax: (608) 356-0518
E-Mail: wpeterson@cityofbaraboo.com

To: Public Safety Committee
From: Utility Superintendent
Re: December 2018 Agenda

Old Business:

None

New Business:

Review and recommend new Sewer Utility billing rate structure

Reports:

Biosolids Project – The new centrifuge and Cementec are up and running. There will be a few weeks of punch list items to fix. Total \$\$ looks like we will be under budget.

Sewer Rate Study – Received the final calculations on Dec 5th. Baker Tilley and we have put a lot of time and thought into this. I feel this new structure sets us up very well for the future and has minimum effect/change on our customers.

Jet Vac truck – Sum delays, should see the new vehicle the first week of January.

Water Backhoe replacement – Quote request are out and due back on 12/12.

Sewer Wheel Loader replacement – Quote request are out and due back on 12/14.



City of Baraboo
Department of Public Works
Activity Report
November 2018



TASK	DESCRIPTION	DATE
Curbside Trash Service	We provide curbside trash pickup to the residents weekly.	Daily
Curbside Recycling Service	We provide curbside recycling pickup to the residents every other week.	Bi-weekly
Signs and Lights	We perform maintenance and repairs on signage, traffic lights, and street lighting as needed. We also provide signage and detours on work performed in house.	Daily
Street Sweeping	We sweep regularly to maintain an orderly appearance and prevent debris from entering the storm sewer system. (2 sweepers whenever possible during the month of October/November)	Daily (Except 29th and 30th)
Vehicle Repair and Maint.	We perform repairs and routine maintenance on our equipment and assist other departments as needed.	Daily
Haul in Patch	We haul in our supply of patch for the Winter.	29
Brush Clean-up	We collect brush that residents place curbside or in alleyways. Monthly brush pickup is the last full week of each month.	27,28
Facility or Equipment Cleaning	We clean our equipment and facility as time permits.	8,9,15,16
Patching	We patch streets, alleyways, and parking lots as needed and when weather permits.	14,15,16,19,20,21, 26,27,28,29,30
Mix Salt Sand	We mixed approximately 1000 tons of salt sand to the Public Works Facility for the upcoming winter.	28,29,30
325 Lynn Street	We utilized our staff and equipment on some portions of the project.	1,2
Compost Yard	We are cleaning up the brush/ compost site to improve the appearance and efficiency of the area.	1
Leaf Pick-up	We vacuum leaves that residents place curbside for clean-up.	Every scheduled November workday
Building Prep	We prepared the site of the new Roundhouse Court Storage Facility. Construction scheduled for week of 12/10.	5,6,7
Sandbags	One employee worked with assigned Huber Workers to pickup the remaining sandbags that were delivered to residents.	12,13
City Hall	One employee cleaned City Hall while Cale was on vacation.	19,20,21
Old Shop Repair	We performed roof repairs, grading of the exterior slope, and blocked up windows that were damaged beyond repair.	28,29,30
Storm Sewer Repair	We regraded and shaped the ditchline at Mine Road and Spruce to enhance flow from the west.	12
Fire Department	We assisted the Fire Department with repair to Engine 1.	1,3,4



Baraboo Community NEEDS a 4-way intersection on the corner of Oak and 5th St.

[https://www.thepetitionsite.com/308/561/774/community-needs-a-stop-sign-on-the-corner-of-oak-and-5th-st./](https://www.thepetitionsite.com/308/561/774/community-needs-a-stop-sign-on-the-corner-of-oak-and-5th-st/)

Author: Concerned citizens of Baraboo

Recipient:

Petition:

The corner on Oak and 5th street (location of Coffee Bean Connection) in Baraboo WI. needs to have a 4 way stop. The area has grown and now has multiple businesses and a park for young children on the corner that has increased pedestrian and vehicle traffic. Please sign this petition so that we can move forward and make this corner safer for our community.

	Name	From	Comments
1.	Shannon Hill	Baraboo, WI	I have children that cross that street and play at the park and want it to be safer. I have also seen several close calls and know of friends that have been either hit by a car or in an accident at the time intersection.
2.	Dennim Daniels	Baraboo, WI	
3.	Stephanie Shanks	Baraboo, WI	
4.	Sherri Schaaf	Baraboo, WI	I drive through that intersection daily, and I have witnessed several close calls (both vehicle and pedestrian). Why wait for tragedy to occur, especially with Nanny Park at that intersection which adds to the likelihood of children running into traffic?
5.	Tyler Buchanan	Baraboo, WI	
6.	Jessica Gavin	Baraboo, WI	Too many close calls and blind spots at this intersection!
7.	Anita Nielsen	Baraboo, WI	Child safety. The pocket park and coffee shop are a wonderful addition to our community, but the combination of the two have made this intersection dangerous with the current only two way stop. A four way stop is a critical safety measure that needs to be taken now before it is too late! I have witnessed near tragedy many many times.
8.	Stephanie Davidson	Baraboo, WI	
9.	Angela McMurray	BARABOO, WI	
10.	Chasity Gabrielson	Baraboo, WI	
11.	Jamie Hovey	Baraboo, WI	
12.	Devin Korthof	Baraboo, WI	There are several businesses and a park at that intersection, just a block from the square and people don't always drive responsibly in that area. There have been too many close calls. Why wait until something horrible happens? Take the precaution with a 4-way stop.
13.	Michelle Markofski	Baraboo, WI	
14.	Amanda Richards	Prairie du sac, WI	I personally have been in a few near accidents in this intersection.
15.	Katie Reiners	baraboo, WI	this needs to happen before someone gets hit
16.	Jimmy Kimball	baraboo, WI	Owning the Baraboo Social Club, I have witnessed way too many close calls at this intersection. Common sense.
17.	robert halvorsen	lyndon station, WI	safer conditions
18.	John Peruzzi	Baraboo, WI	
19.	Katie Purdy	Baraboo, WI	People fly through there not even looking. Just the other day my son almost got hit trying to cross the road to the park from the coffee shop!

	Name	From	Comments
20.	Christina Catterson	Baraboo, WI	My son and I often stop at Coffee Bean and then walk across the street to the nanny park. Being that my son is just barely two, you can imagine how difficult it can be to cross the street with coffee and a hot cocoa in hand. There are often parked cars lining 5th Street making it difficult to see oncoming traffic. While at the park, my son sometimes sees an interesting car or something in the street and darts out of the park as there isn't a complete fence. Even the most astute parent can't corral a toddler at all times. We haven't had any injuries yet, but we have had several close calls and near misses. Slowing down traffic and increasing awareness of children at play is an absolute must in this area. It's only a matter of time before a child is seriously injured. As a driver, I have no objections to an extra stop.
21.	Charles Simmons	Baraboo, WI	Safety
22.	Cherea Mcdaniel	Baraboo, WI	As a parent and business patron this is just too dangerous to cross. Put up a 4 way stop please.
23.	Nanci Cafilisch	Baraboo, WI	It's a busy corner that also includes a park with children frequently playing there and it's dangerous.
24.	Danielle Showers	Baraboo, WI	
25.	Lea Koch	Reedsburg, WI	I frequent nanny park in the summer and have 2 very active and curious kids who can sometimes run a muck and I can't be on my game every second with of everyday with two kids. A stop sign on this road will make me feel better about my children's safety
26.	Melissa James	Baraboo, WI	
27.	Kathy Hill	Baraboo, WI	
28.	Terry Bulgrin	Montello, WI	For the safety of the drivers
29.	Tyler Van Hoosen	Baraboo, WI	That area is growing rapidly and is basically an extension to downtown Baraboo. I have been working at the Coffee Bean for the past five years, and the close calls are becoming more frequent.
30.	Shelly Hess	Baraboo, WI	Our children matter
31.	John Rindfleisch	Baraboo, WI	
32.	Robert Watts	Ypsilanti, MI	
33.	Lynne Watts	Ypsilanti, MI	
34.	Ryan Cabaj	Baraboo, WI	
35.	Mary Hill	Baraboo, WI	
36.	Haley Bottensek	North Freedom, WI	I frequent Nanny Park with my children and also Coffee Bean. This is of concern as the intersection is very confusing and has caused issues for not only myself, but friends and family.
37.	Matt Rockweiler	Reedsburg, WI	
38.	Lisa Turner	Baraboo, WI	

	Name	From	Comments
39.	Jodie Robertson	North Freedom, WI	Ambulance service, childrens' park and lots of small shops in the immediate area. Most folks stop anyway. It would be great for safety and to formalize accepted neighborhood manners!
40.	Nicki Green	BARABOO, WI	
41.	Aimee Steinbrink	Baraboo, WI	
42.	Lacey Steffes	Baraboo, WI	
43.	Katie Benson	Baraboo, WI	
44.	Angi Fry	Baraboo, WI	Safety.
45.	Jaime Olson	Baraboo, WI	I've seen people almost get hit there. It's so hard to see past parked cars!
46.	Susan Vrabec	Baraboo, WI	It's a dangerous intersection with the very busy businesses and a park. Let's not wait for a child to be hit by a car.
47.	Leslie Jauch	Baraboo, WI	
48.	Fr Dave Mowers	Baraboo, WI	Too many near misses at that intersection and i worry about my toddlers playing in the park with cars going too fast on 5th St./Ave.
49.	Peter Harjung	Baraboo, WI	I personally have had several close calls at this intersection.
50.	Tricia Jones	Baraboo, WI	I feel for the safety of kids in the park and drivers on 5th. To many accidents have take place at that intercection. If a 4 way stop is not feasible then put in some flashing walk signs or flashing stop sign like the one on the corner of Ash and 5th.
51.	Vicki Kimball	Baraboo, WI	I always approach this intersection with caution and a hand overnight my horn. I've seen so many kids jay walk here, dart in front of cars, or step out not seeing a car. Let's not wait for something worse to happen before trying to fix the problem.
52.	Jenni Gavin	Reedsburg, WI	
53.	Genna Tangney	Baraboo, WI	
54.	Megan Olson	Baraboo, WI	I was almost hit at this intersection when the driver of the vehicle I was riding in mistakenly thought it was a four way stop and pulled out in front of an oncoming car. I've since seen two other drivers make the same mistake but slam on their brakes just in time.
55.	Nicole Deppe	Baraboo, WI	With the park being there and children playing as well as people crossing the street to go to the coffee shop, the intersection needs to have more control. It would cut down the speed of the vehicles as well.
56.	Sophie Turner	Baraboo, WI	
57.	Morgan Roeder	Baraboo, WI	I own a business at that intersection and see people almost get in accidents every day.
58.	Whitney Boldon	Manitowoc, WI	I grew up in baraboo. And ALWAYS thought this needed to be done. So unsafe!

	Name	From	Comments
59.	Jeff Mears	Baraboo, WI	
60.	Miranda Boardman	Baraboo, WI	I work at Allure hair salon on the corner of 5th and oak. This intersection has caused too many potential accidents being so close to a park and busy businesses.
61.	Katie Kopplin	Camp Douglas, WI	Many times I've been at this intersection and witnessed some scary situations. Regardless of the yield to pedestrian signs, cars don't stop and they also do not obey the speed limit. This is necessary. Especially being a "park" is located on that exact intersection! Yikes! Please help!
62.	Jordan LaMasney	baraboo, WI	
63.	Jessica Angus	Baraboo, WI	Safety
64.	Whitney Olson	Baraboo, WI	
65.	Hailey Statz	Baraboo, WI	My aunts car got totalled in this intersection
66.	Courtney Young-Foster	Baraboo, WI	I take my children to the park on the corner and we've seen many close calls there. I would feel a lot safer for my children and myself if it was a 4 way. Thank you.
67.	Taylor Brown	Lodi, WI	We are Baraboo natives and are often in Baraboo and have had many close calls in this intersection of walking our son to the park and other outings.
68.	Brittany Adams	West Allis, WI	This is my hometown and I know several people who have had close calls in this area.
69.	Jon Schlender	Barabok, WI	
70.	Melissa Kurz	Baraboo, WI	
71.	Linda Maslowski	Baraboo, WI	Safety
72.	Jennifer Kaufman	Reedsburg, WI	I completely agree with the peritioners arguement and just the fact that tax paying citizens are asking for something as simple as a couple of stop signs and being ignored further supports that taxation is a joke.
73.	Tiffani Duncan	Oconto Falls, WI	
74.	Todd Rhyner	Hartford, WI	
75.	Carissa Messer	Baraboo, WI	
76.	Brooke Mulock	Merrimac, WI	
77.	Jacob Kuchta	Baraboo, WI	
78.	Bill Hays	Baraboo, WI	I use this intersection daily and fully support the need for a stop sign here. Too many close calls.
79.	Shane Rockweiler	Baraboo, WI	
80.	Stacey Peters	Reedsburg, WI	My son has to drive through that intersection and has been almost hit several times.
81.	Stephanie Hitt	Baraboo, WI	

	Name	From	Comments
82.	Jenna Greenwood	Baraboo, WI	There have been countless times that vehicles have sped through without slowing or stopping at the high-trafficked crosswalks. There is a park near and highly-visited shop on opposite sides.
83.	Kaylin Weber	Baraboo, WI	
84.	Gina LaVigne	Baraboo, WI	
85.	Karen Eggleston	New Lisbon, WI	safety for all
86.	Alexis Trimmer	Baraboo, WI	
87.	Amanda Considine	Baraboo, WI	Safety for drivers, pedestrians, and children
88.	Courtney Rudisill	Baraboo, WI	This is a busy intersection with a park on the corner
89.	Alexandrea Thronson	Baraboo, WI	Because it's very hard to see cars coming. I have almost hit other people and other people have almost hit me!
90.	Lance Lannoye	Baraboo, WI	I've personally seen too many close calls at the intersection and people going way too fast. If the residents ask for it, just do it. Especially with the Nanny Park right there.
91.	Kyle Theiler	Madison, WI	
92.	Caitlin Morgan	Wisconsin Dells, WI	I used to live close to this intersection. I have been witness to many close calls, children and adults.
93.	Shayne Berry	Oshkosh, WI	I live in baraboo part of the week and weekends. I myself love the coffee bean but hate how I've witnessed people do a rolling stop here more than once. Also when busy can get hectic and feel unsafe
94.	Kourtney G	Reedsburg, WI	
95.	Lidia Tymczyna	Baraboo, WI	
96.	Jill Bobholz	Baraboo, WI	The intersection is dangerous with lots of pedestrian traffic.
97.	Corey Mineard	Baraboo, WI	With the coffee shop and the kid park, this intersection should be a 4 way stop. Safety first, then teamwork.
98.	Michael Meyer	Baraboo, WI	Safety
99.	Bridget Achczynski	Baraboo, WI	there's been cars flying through that doesn't stop, and children play at the park on the corner and it would be safer for everyone if there was a stop sign.
100.	Hannah Klemm	Baraboo, WI	
101.	Alexandria Jozefowicz	Baraboo, WI	
102.	Kararzyna Kryj	Madison, WI	I used to live in the Dells & I would drive up to Baraboo often. I had several close calls on that street.
103.	Lucy Kimball	Madison, WI	My niece and nephew play in the park on the corner and it is our job as a community to keep them safe.
104.	Jessie Zellmer	Baraboo, WI	
105.	Kristin Murphy	Baraboo, WI	Safety at the park!

	Name	From	Comments
106.	Elizabeth Olson	Endeavor, WI	
107.	Andrea Braun	Baraboo, WI	
108.	KARISSA KINDRED	Endeavor, WI	
109.	Samantha Zeman	Baraboo, WI	
110.	Stacy Blum	Baraboo, WI	
111.	Tara Wedel	Baraboo, WI	This is a dangerous intersection!
112.	Carley Mercado	Baraboo, WI	I've seen accidents happen at this intersection. I love Nanny Park but with no full fence and this intersection it's not a relaxing place to be. Thanks for listening.
113.	Julie Rose	Baraboo, WI	Very hazardous intersection. With a children's park on the corner, this is an accident waiting to happen.
114.	Zoey Jensen	Baranoo, WI	
115.	Levi Lambert	Baraboo, WI	It is a dangerous intersection.
116.	Danielle Johnsen	Portage, WI	
117.	Kelli Holzem	Baraboo, WI	
118.	Cody Barton	Baraboo, WI	There is a park right in the corner. Coffee shoo across the street from the park. People driving too fast. Something needs to be done before a fatality happens.
119.	Aubry Meadows	Baraboo, WI	My daughter loves to play at the nanny park right there, and I've seen many car fly by faster than 25 miles per hour. A stop sign there means my daughter is a little bit safer.
120.	hermes duran	baraboo, WI	
121.	Brenda VanHoosen	Baraboo, WI	It's dangerous
122.	Nathan Silvers	Baraboo, WI	
123.	Kristin Hermsen	Baraboo, WI	For the safety of children at the park, as well as to ensure pedestrians crossing safely to the coffee shop.
124.	Alex Cabaj	Baraboo, WI	
125.	Rachel Kuehl	Baraboo, WI	
126.	Kris Stanton	Baraboo, WI	
127.	Lyndsay Brecka	Baraboo, WI	Safety for the community at a very busy intersection that is difficult to cross without a stop sign in all four directions.
128.	Michaela Peasall	Wisconsin Dells, WI	I have almost hit other cars many times at this intersection ! It definitely should be a 4-way stop.
129.	Maggie Rothberger	Fort Monroe, VA	Use to cross that street and it is very dangerous!!
130.	Pamela Sorci	Baraboo, WI	I am in this area a lot and often see near misses as children stray into the street.

	Name	From	Comments
131.	Troy Lenerz	Baraboo, WI	As I walk to get my coffee in the morning before opening my store on the square a block up. I often see alot of close calls on this intersection.
132.	Jesse Messer	Baraboo, WI	
133.	Julia Tucker	Wisconsin dells, WI	Lived in baraboo before i moved to the dells. I still work in baraboo and it is just a bad intersection
134.	Sara Deyo	Baraboo, WI	It is difficult to see cross traffic when heading North or South at this intersection and with the nanny park on the corner and a lot of pedestrian traffic a 4 way stop would make this much safer for everyone.
135.	Julie SMITH	BARABOO, WI	
136.	Andrea Schroeder	Baraboo, WI	My toddler age kids play at Nanny Park multiple times a week.
137.	Kellie Halvorsen	Lyndon Starion, WI	
138.	Juanita Ludtke	Baraboo, WI	It is a busy intersection and I have safety concerns
139.	Charissa Schulte	Baraboo, WI	
140.	Kristen Miller	Baraboo, WI	
141.	Kim Boardman	Baraboo, WI	
142.	Angela Pemberton	Baraboo, WI	Busy intersection, pedestrians with kids are always crossing the road to get to the park and downtown.
143.	Jennifer Yost	Baraboo, WI	
144.	Karli Palmer	Wisconsin Dells, WI	
145.	Helen Faulkner	Baraboo, WI	This is such a busy intersection with Ambulance service using it as well. And the kids little pocket park is there as well. Difficult to see to cross by car or walking.
146.	Tara Jauch	Baraboo, WI	
147.	Megan Holman	Reedsburg, WI	There is a lot of people walking in the downtown area of Baraboo, also a lot of vehicle traffic. It would make it a lot safer, for everyone, if there was a stop sign at each side of that four way!
148.	Sarah Lewison	Baraboo, WI	It's needed!
149.	Elise Lewison	Baraboo, WI	I feel unsafe at this intersection. A 4 way stop sign is needed.
150.	Kristine Clevon	Baraboo, WI	
151.	Tim Luger	Baraboo, WI	
152.	Christopher LeDuc	eau claire, WI	my niece and nephew live in baraboo and im concerned about their safety.
153.	Dawn Hansen	Baraboo, WI	
154.	Brittany C	Baraboo, WI	With a park on the corner and walk-in businesses, it would be nice to slow down traffic as well as allow pedestrians to cross safely.
155.	Allison Elder	Baraboo, WI	

	Name	From	Comments
156.	Jacob Mortensen	Baraboo, WI	Because I have seen, and also been a part of many incidents happen on this intersection. There's absolutely no reason not to put a 4 way there, especially now with a park; for the kids safety.
157.	Brittney Mitchell	Baraboo, WI	
158.	Bobbi Jo Tracy	Baraboo, WI	To keep our children safe.
159.	Katrina Knight	Reedsburg, WI	I'm from Baraboo, and still have family there, and want everyone in the community safe, as I still travel to Baraboo for plays, lunch, dinner, outings, and business... I want this area to be as safe as possible for not only drivers but people walking.
160.	Anthony Koch	Reedsburg, WI	
161.	Katie Senger	Lodi, WI	This intersection is very busy, and there's a children's playground at the corner of this intersection. For the safety of everyone a stop sign should be a priority.
162.	Aimee Jo Castleberry	Baraboo, WI	Safety awareness. Busy intersection.
163.	Amanda Pierce	Sauk City, WI	
164.	Ashley Peterson	Madison, WI	
165.	Julie Smiley	Baraboo, WI	
166.	Armista Bump	REEDSBURG, WI	We enjoy tsking our kids to the park and getting our coffee treat. Its a scary intersect to try and cross as pedestrians let a lone another vehicle.
167.	jeri nagle	friendship, WI	It is important to me to help make that corner safe for all. That include my granddaughter that lives on oak st.
168.	Marc Seals	Baraboo, WI	While cycling, I was nearly hit by a speeding car at this intersection. I fell, and my carbon fiber bicycle was totaled.
169.	Angela Zolper	Baraboo, WI	Safety.
170.	Riley Trimmer	Baraboo, WI	
171.	Barb Bebensee	Baraboo, WI	
172.	Jaden Schulze	Sauk, WI	
173.	Tiffany Waskey	Oxford, WI	
174.	Gerri Schoenoff	BARABOO, WI	You cant see vehicles coming due to cars parked on the street.
175.	Jennifer Rabata	Baraboo, WI	
176.	Emily Dreher	Baraboo, WI	
177.	Ginny Maziarka	Baraboo, WI	For the safety of children at the park, as well as to ensure pedestrians crossing safely to the coffee shop.
178.	Vicki Price	Baraboo, WI	
179.	Claire Bicknell	Baraboo, WI	
180.	Kate Neverman	Merrimac, WI	

	Name	From	Comments
181.	Chrystin Luetkens	Baraboo, WI	
182.	Rachel Cross	Baraboo, WI	
183.	Anne Williams	Baraboo, WI	
184.	Jody Diny	Baraboo, WI	
185.	Anna Krause	North Freedom, WI	My car was totaled at this intersection Feb 5, 2015. It's a dangerous intersection and at the very least there should be flashing stops on the north and south stop signs. Thank you.
186.	Elizabeth Hansen	Baraboo, WI	
187.	Julie Keller	Baraboo, WI	There is a park on this corner. The safety of little children should be our priority
188.	Douglas Klapper	Portage, WI	I frequent this area and have personally found it dangerous and I have had multiple friends that have had accidents at this intersection through no fault of their own.
189.	Kristin Mcclearn	Baraboo, WI	
190.	Beverly Terry	Baraboo, WI	
191.	Kristy Turner	Baraboo, WI	I take my children to this park, and drive home through the intersection. Due to the parking, there are huge blind spots. Also, people drive crazily past a park and coffee shop, so its dangerous.
192.	Alexia Beesey	Reedsburg, WI	I go to the coffee shop often and I think that it would make it much safer.
193.	Jessica Bergin	Baraboo, WI	It is a dangerous street to cross with children to go to Nanny Park.
194.	Jordan Darrow	Baraboo, WI	
195.	Tanya Kaminski	Wisconsin dells, WI	Safety for kids and patrons
196.	Rose Skowronski	Baraboo, WI	
197.	Julie Klemm	North Freedom, WI	I work very close to this intersection and have seen several close calls. There's a park right by here and kids are always around. Drivers go entirely too fast through this intersection.
198.	Abbie B	Baraboo, WI	
199.	Jan Imhoff	Baraboo, WI	
200.	Courtney Thonpson	Reedsburg, WI	I go to Baraboo multiple times a week for playdates and playgroups and nanny park is a frequent stop. I would feel so much safer taking my small children there if there was a 4-way stop.
201.	Lauren Patterson	Baraboo, WI	
202.	Sara Sefkar	Baraboo, WI	Safety of children
203.	Sassha Coullard	Portage, WI	Safety is always a number one when there are children present in an area.
204.	Morgan Briggs	Portage, WI	Walking acrosss the street, especially with children, would make it so much safer

	Name	From	Comments
205.	Jennifer Stuber	Baraboo, WI	I live in Baraboo and go through this intersection several times a week. Its dangerous with a 4 way stop sign.
206.	Cheyenne Schulze	Pardeeville, WI	
207.	Meliss Getgen	Baraboo, WI	