



## ADMINISTRATIVE COMMITTEE AGENDA

**Date and Time:** Monday, November 4, 2019 at 8:15AM CDT  
**Location:** City Hall, 101 South Boulevard, Baraboo, WI 53913  
**Room:** C205 *Dennis O Thurow* Committee Room

### Notices:

Full Paper to Members:	Alderspersons: John Alt, John Ellington & Heather Kierzek
Full Paper to Others:	Mayor, Mike Palm
Paper excluding Closed Session:	Library for subsequent posting
E-mail:	Clerks and Donna Munz
Outlook Meeting Calendar:	Administrator, Ed Geick; City Attorney, Emily Truman; Police Chief, Mark Schauf; Finance Director, Cynthia Haggard; City Engineer, Tom Pinion; Clerk, Brenda Zeman
Citizen or other notices:	Grant Slayton, Brothers On Oak

### 1. Call to Order:

- a. Roll call of members.
- b. Note Compliance with Open Meeting Law.
- c. Approve minutes – October 7, 2019.
- d. Approve agenda.

### 2. Action Items:

- a. Review and recommendation to the Council of Liquor Licenses to the following establishments:
  - 1) Liquor License
    - a) Amended application for Brothers On Oak
  - 2) Picnic License
    - b) Sauk County Historical Society
- b. Consider Operator's Licenses for the following applicants:
  - 1) NEW
    - a) Judith Tangney
    - b) Dustin Fuller
    - c) Thomas Bowen
    - d) Charlene Flygt
    - e) Becky Young
    - f) Jennifer Thomas
    - g) Tennille O'Leary
    - h) Garrett Sitas
  - 2) RENEWAL
    - a) Michelle Deyo
    - b) Delana Smith
    - c) Kiranpal Kaur
    - d) Zackary Vanderhoof

### 3. Information Items

- a. Date and time of next meeting: December 2, 2019 at 8:15AM CDT

4. Adjournment:  
Aldersperson Alt

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).*

Agenda prepared by Brenda Zeman, (608) 355-2700  
Agenda Posted by Donna Munz on November 1, 2019

Any person, who has a qualifying disability as defined by the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Baraboo City Clerk at 101 South Boulevard, Baraboo, Wisconsin or by phone (608) 355-2700 during regular business hours at least 48 hours before the meeting to ensure reasonable arrangements are made to accommodate each request.

**Administrative Committee**

**October 7, 2019**

Present: Alderpersons John Alt, John Ellington and Heather Kierzek  
Absent: None  
Also Present: Mayor, Mike Palm; City Attorney, Emily Truman, Finance Director, Cynthia Haggard and City Clerk, Brenda Zeman.  
Citizen Present: None

The meeting was called to order by Chairman John Alt at 8:15AM CDT., with roll call and noting compliance with the Open Meetings Law.

Moved by Kierzek to approve the amended minutes of September 5, 2019, seconded by Ellington and unanimously carried.

Motion by Kierzek to approve amended agenda, seconded by Ellington and unanimously carried.

Review and recommendation to the Council – Picnic Liquor Licenses.

Motion to recommend to approve and move on to Council the Downtown Baraboo, Inc. and Friends of the Baraboo Zoo liquor license by Kierzek, seconded by Ellington and unanimously carried.

Consider Operator’s Licenses

Motion to approve and move on to Council new licenses for Kristin Calkins; Heather Statz; Brandy Storandt; Alyssa Lokken; Matthew Knapton; Rhiannon Wilks; James Greenwood and Donna Zant by Ellington, seconded by Kierzek and unanimously carried.

Motion to approve and move on to Council renewal licenses for Megan Miller; Lynsey Ragenoski and Jami Olson by Kierzek, seconded by Ellington and unanimously carried.

Motion to approve and move on to Council temporary licenses for Emily Edge, Rogues & Ruffians Renaissance Faire; Richard Tullis, Rogues & Ruffians Renaissance Faire; Samantha Bruner, Wine Walk; Tiffany Opperman, Wine Walk; Elizabeth Hansen, Wine Walk; Amy Millie, Wine Walk; Karmen Lindner, Wine Walk by Ellington, seconded by Kierzek and unanimously carried.

Member comments

The next meeting will be November 4, 2019 at 8:15AM. Meeting location will be 101 South Boulevard. Moved by Kierzek, seconded by Ellington and unanimously carried.

Motion to adjourn by Kierzek, seconded by Ellington and unanimously carried. Meeting adjourned at 8:21AM CDT.

Respectfully submitted,  
Cynthia Haggard, Finance Director