

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, November 20, 2018, 5:30pm

Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Avenue

Members Noticed: J. Ellington, J. Gunnell, F. Hartmann, A. Kujawa, B. Persche, L. Steffes, B. Stelling, L. Von Asten, J. Watts

Others Noticed: Clerk's office, City Administrator, Mayor, City Attorney, TAB Representative, Library Staff, Media

I. Call to order

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approval of the following Library Board meeting minutes: Oct. 16, Oct. 18, Oct. 19
- D. Approval of the Oct. 22. Library Building and Grounds Committee minutes
- E. Approval of the Agenda

II. Public Hearings/Appearances

III. President's Comments

IV. Action items

- A. Discussion and decision on appeal from patron about loss of privileges
- B. Conduct Policy updates regarding appeals
- C. Circulation Policy updates to add borrowing restriction section
- D. Discussion on response to Baraboo photo in the news
- E. MSA update- review decisions from kick off meeting
 - a. Timeline
 - b. Communication
 - c. Budget/Funding
 - d. Community Engagement
 - e. Decision makers
 - i. Library Leadership Team
 - ii. Building Committee
 - iii. Library Board
- F. Update on Strategic Planning progress
 - a. Survey results

- b. Data webinar
<http://www.wils.org/consulting/Baraboo%20PL%20Data%20Webinar-201811151803.mp4>
- c. Community Conversations progress
- d. Next steps, timeline

G. Public Relations “PR Team” Ad Hoc Committee update

H. Bills: L. Von Asten, Examiner

IV. Information items

- A. Teen Advisory Board report
- B. Financial Summary
- C. Revenue and donations report
- D. Expenditure report
- E. Trust Fund report
- F. Staff reports
 - a. Adult Services Report
 - b. Youth Services Report
 - c. Director’s Report
 - i. Staff Development Day 10/29/18

G. Statistics

H. **Trustee(s) to attend all staff meeting:** no meeting this month (Thanksgiving)

I. Friends report

J. Correspondence

V. Board Member Comments

VI. Adjourn

Agenda Posted by _____ on _____
Agenda prepared by J.Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.