

**CITY OF BARABOO  
POLICE AND FIRE COMMISSION  
MEETING MINUTES**

**MINUTES FOR: Regular Meeting on November 19, 2018**

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC Secretary Kluge. A notice of this meeting was posted on October 10, 2018.

Roll call found Commissioners Alt, Getschmann, Kluge and Madalon were in attendance. Kujak was excused. Others present during the meeting were Police Chief Mark Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kluge.

Kluge made a request to have the Agenda approved.

- Alt made a Motion to approve the Agenda; Madalon offered a second and the Motion carried 4-0.

Kluge made a request to have the Minutes of October 15, 2018 approved.

- Getschmann made a Motion to approve the Minutes; Alt offered a second and the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, the Police Chief provided an update on the Police Officer hiring process, stating that they an initial 36 applications received. They have not yet examined each to see which ones pass the initial review. The written test is scheduled for December 8<sup>th</sup>, and based on the turn-around time for those results he would like the Interviews to happen about December 17-21. He will advise the Secretary when he is sure of the dates.

The Police Chief also reported that the Department is currently short 2 Officers and needs to get those replaced timely. One of the issues the Department has been confronted with is the low wages of Baraboo Officers compared to surrounding Agencies. As part of the recent negotiations with the City, it has been approved a one (1) year contract where the Officers will be getting a 2% increase effective November 1, as well a 7% increase effective January 1, 2018. This will bring them closer to the other Police Officer wages in the area.

An additional step that the Department (& City) are looking into is hiring Police Officer candidates prior to them attending the State Training & Standards Police Officer Certification Course. Once hired, the candidate will be required to attend the 14-week Academy and the Department pay the costs (estimated to be \$1600 - \$2000).

Under NEW BUSINESS, the Police and Fire Department Monthly reports were received and discussed by the respective Chiefs.

The Fire Chief provided an update on the future hiring of a Fire Department Training Officer, which at some point could become the second in command position. This position has been approved in the City Budget so it can happen. He stated that he will have additional information on the application and hiring process at the next meeting.

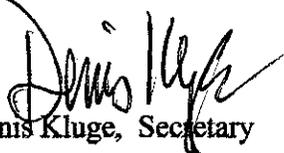
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Prior to adjourning, Kluge asked the Commissioners what their wishes are for a December meeting. It has been a long standing procedure to not hold a December meeting unless there was a need expressed by either Chief. At this time the Commissioners agreed with skipping the Regular Meeting, unless a Chief makes a request to have it. Both Chiefs indicated that they were currently okay with that - but that it is very likely they will ask for one in mid-December.

Kluge requested a motion of adjournment:

- Madalon made a motion to adjourn the meeting; Alt offered a second. Motion passed 4-0.

Respectfully submitted,

  
Dennis Kluge, Secretary

Approved by PFC on December 17, 2018