

Minutes of the Public Safety Committee Meeting – November 12, 2018

Members Present: Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Tom Pinion, Chief Schauf, Chief Stieve, Wade Peterson, Randy Scott, Leah & Ed Winneshiek, Al Mueller, Bob Hudack, Ben Bromley.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 2:00 P.M. at the Wastewater Treatment Facility. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Wedekind to approve the minutes of the September 24, 2018 meeting. Motion carried unanimously.

New Business

- a. Consideration of Vehicle and Equipment Towing Proposals for 2019/2020 – Chief Schauf presented the three proposals to the Committee. He said that Hovlands responding saying that they did not haul heavy trucks. Bill's Towing responded saying there would be no cost to the City if a City vehicle needs to be towed. He said that they also said that a vehicle towed for the City that would normally be billed to the owner for the snow removal, they indicated there would be no charge. He said the other bid received was from Craig's Towing, which is relatively new to the area. Craig's had no cost for towing City vehicles; however, a much higher rate for towing private vehicles. He said that the Department has had some concerns with Bill's in the past, people in the public indicating that Bill's was over charging for their tow services. It was moved by Kolb seconded to Wedekind to recommend Bill's Towing as the lower bidder for 2019/2020. Motion carried unanimously.
- b. Request by Seneca Foods Corp. to add a streetlight on the south side of Sauk Avenue west of their main office located at 801 Sauk Avenue – Pinion said that Seneca has a fair amount of pedestrian traffic going from headquarters to production facility. Streetlight is requested to provide better lighting for crossing. He said the cost would add \$84.00/year to the street light budget. It was moved by Kolb, seconded by Wedekind to add a streetlight on the south side of Sauk Avenue west of the main office as requested. Motion carried unanimously.
- c. Request for a second driveway for the single-family residence at 560 Quarry Street by Edward Winneshiek – Pinion said this location is behind Quindt's Towne Lounge. Highland Drive is on one side of the building and Quarry Street on the other; therefore, the dwelling has double frontage, but is not a corner lot. He said that there is a fair amount of stairs on the Highland Drive side, which is the existing driveway. He said that it is getting more difficult for Mr. Winneshiek to navigate the stairs; therefore, from a safety perspective, the family is considering installing a second driveway off Quarry Street. He said that there are some topographically challenges; however, anything can be done. He went on to say that, Quarry Street sits approximately three feet above the yard, so they will have to fill a place there to safely pull off the road and meet the driveway standards with a hard surface driveway. Pinion said that the entire cost of the driveway would be the owner's responsibility. It was moved by Kolb, seconded by Wedekind to approve the request for a second driveway at 560 Quarry Street. Motion carried unanimously. Leah Winneshiek stated that in order for them to continue to ask for help from Ho-Chunk Nation from their program for elders she would need a copy of the minutes from this meeting.
- d. Consideration of request from I AM Dairy to lease the city-owned parking lot on the south side of 106 Walnut Street – Pinion presented the background to the Committee. He said that I AM Dairy is requesting to lease the old Alliant parking lot, south and west of the old Bear A Boo Daycare Center. Pinion said that staff has looked at the general terms of a draft lease agreement; however, he is looking for whether the Committee feels that this is a good or bad idea, then staff will work out the details of amount of the lease and any other provisions as Al Mueller is able to review it with his attorney if we get any feedback. Pinion said that this is all City-owned property and available for lease and generate some revenue. It was moved by Kolb, seconded to Wedekind to direct staff to finalize negotiations. Motion carried unanimously.
- e. Consideration of Tumbled Rock Brewery's request to discharge wastewater to the City of Baraboo via the Town of Baraboo Sanitary District No. 1's sewer collection system – Pinion said the Wastewater Treatment Plant not only services the residents of the City, but also a couple of outlying areas, West Baraboo, the Town of Baraboo Sanitary District No. 1, and Devil's Lake. He said that the City has written agreements with each one. He said that the agreement with the Sanitary District states that any time there is a new industry or factory that they need to get written approval from the City to continue. The provisions of that contract say they can discharge 57,000 gallons per day; they are barely getting that per month. Pinion said that this is a new facility that is going to be created, falls under the industrial and manufacturing general sense of use, and requires written permission from the City. Pinion said that the Committee is familiar with the distillery and some of the challenges that the City has faced with wastewater there, is a brewery, they both container alcohol, but they are significantly different in terms of process and recipes. He said this is a 15-barrel brewing facility and the majority of the water goes out the door in the product, there are some spent grains that would be separated and hauled off-site, and then the

rinse water from that brewing facility that would be discharged to the sewer system. Wedekind asked if the city would run into the same with the winery. Pinion said that the winery contained alcohol, but yet a different process. He said that it would be similar; most of their solids would be collected and hauled off-site. He said that the brewery and done some research and the City has spoken to other communities that have breweries, the City certainly expect it will exceed the domestic strength waste concentrations contained in City ordinance. He said that the brewery knows that they have to install a sampling manhole, effluent metering device, and then have a flow proportionate sampler so that a baseline can be created. He said that expectation is over a month or six-month to get a reasonable average. Peterson said that he met with Randy Scott, owner of developer of Tumbled Rock, and the architect and talked about all the issue and he feels everything will be fine. Kolb asked if a surcharge would be required. Peterson said that they would be considered an industrial customer and have the surcharges applicable for whatever is considered high strength. It was moved by Kolb, seconded by Wedekind to approve the request of Tumbled Rock Brewery to discharge wastewater to the City of Baraboo via the Town of Baraboo Sanitary District No. 1's sewer collection system. Motion carried unanimously.

- f. Consideration of proposed Deed Restriction to prevent the independent sale of any of the six lots comprising the City Services Center "campus" at 450 Roundhouse Court – Pinion presented the background. He said that all six lots were created by a series of certified survey maps. He said the City is going to build a storage building on-site, and given the location is will cross a property. Therefore, as this goes to the State for State-approved plans, they will want to see something that eliminates the underlying property lines. It was moved by Kolb, seconded by Wedekind to recommend the proposed Deed Restriction as proposed. Motion carried unanimously.
- g. Consider accepting Quit Claim Deeds for a 20-foot wide strip of land centered about the existing paved shared driveway from the seventeen abutting property owners to establish a public alley between Elizabeth and Camp Streets from 2nd Street to 4th Street – Pinion presented the background. He said that this area is a platted area that originally was called the Village of Litchfield, eventually became the City of Baraboo. He said that these lots, there was no alley plated like there is on the other blocks, no right-of-way plated for an alley, some way there is a paved surface that extends from south end of the block to the north end of the block. Pinion said that technically it is considered a private, shared driveway. He went on to say that, residents have asked the City to reconstruct it; however, public dollars cannot be invested on private property. He said that over the course of the last couple of years, he has met with the residents on two different occasions and Attorney Truman accompanied him to a neighborhood meeting, there are 17 property owners, he has 16 signed quitclaim deeds, and the other one is on its way. Pinion said that the City plows it the majority of the time and use it to pick up garbage. He said with the Committee's recommendation and Council approval it convert this to an alley. It was moved by Kolb, seconded by Wedekind to recommend accepting the quite claim deeds and to establish a public alley between Elizabeth and Camp Streets from 2nd Street to 4th Street. Motion carried unanimously.
- h. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for September & October 2018 – It was moved by Kolb, seconded Wedekind to approve billing adjustments/credits for September & October as presented. Motion carried unanimously.
- i. Tour the Water Resource Recovery Facility's recent Biosolids upgrade project and the new storage building – At 2:45 the Committee toured the Biosolids upgrade.

Reports

- a. Utility Superintendent's Report – Peterson said that start-up of the last piece of equipment for the biosolids project is planned for next week. He said that 21 lead services have been replaced, so 2019 and 2020 the department will be pushing hard to get more people into the program. He said that the Sewer Rate Study is getting close and he hopes to have something at the second Council meeting with a proposed change and the sewer rates. The Jet-Vac truck for \$398,600 should be here the first week in December. He said that the water crew is finishing up hydrant flushing. He said that the sewer crew has been extremely busy helping out with the new garage. Biosolids, hopefully, the majority will be hauled out Wednesday and Thursday.
- b. Street Superintendent's Report – Pinion presented Gilman's report. Brush and leaf pickup is the focus of the Department. He said that there is some patching left to do. Compost site continues to be taken care of. He said that there are two street sweepers out throughout the months of October and November. The department did have a demonstration on a crack filler, so it is being looked at to pursue and get final pricing from vendors. He said that Berkley Blvd., between Dominos and the old Culver's was a piece of unimproved right-of-way behind the guardrail, the Department made some storm sewer repairs,

regraded it so it should drain very well. Alleys that we scheduled for this year have been finished. Pinion said on the Engineering side, curb and gutter was poured on Mill Race today. He said finish grading was done on Vine Street and will be blacktopped by the end of this week. Pinion went on to say that there has been some press coverage and social media discussion regarding a couple of people's desire to have a four-way stop at 5th and Oak. He said that he and Schauf will look at this and it will be on a future agenda.

- c. Police Chief's Report – Schauf said that the Department is busy. He said that drugs are still a primary concerns. He said that he has two employees that are currently field training, and will be in the final stages within the next two weeks. He said there are still two vacancies within the department, noting that Ruth Browning left the department to take a position with the CDA as their Compliance Officer.
- d. Fire Chief's Report – Stieve said that he and Pinion are working together for the Building Inspector/Fire Inspector/OC FF position.

ADJOURNMENT – It was moved by Kolb, seconded by Wedekind to adjourn at 3:12 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

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