

Present: Michael Palm (Baraboo), Jeff Morris (Village of Lake Delton)

Absent: none

Also Present: Cheryl Giese, Ed Geick, Emily Truman, Cynthia Haggard (Baraboo)

Citizens Present: Bill Murphy, press

The owner representatives met at the City of Baraboo City Hall.

Approve Agenda

Moved by Jeff, seconded by Mike and carried to approve the agenda.

Previous Minutes

Moved by Jeff, seconded by Mike and carried to approve the minutes of August 9, 2017.

INFORMATION ITEMS:

Airport Manager Position: With Cheryl's planned retirement in February, the group discussed options for filling the airport manager position. Lake Delton previously expressed that they do not want the duty of Airport Manager. Baraboo has accepted the responsibility, and in the interim, will appoint Ed Geick as the Airport Manager following Cheryl's retirement. Bill Murphy also expressed interest in the position. Mayor Palm expressed that for now, the general understanding is that an interim plan is in place.

Music Festival: Cheryl reviewed the communications with the Town of Delton concerning an application of a perennial 3 day music festival and the potential impact on the airspace, since the project is within 1 mile of the airport. Cheryl attended the public hearing to relay safety concerns and later met with the promoters to address the height limitations, use of lighting and drones. All concerns were addressed and an e-mail was sent to the Town of Delton as well as the promoters. In the end, the Town denied the requested permits, so the matter is on hold pending a new site.

Economic Impact Statement: Cheryl distributed the Economic Impact Statement created by the Bureau of Aeronautics this last summer and will forward it along to the SCDC and the Village of Lake Delton. We will put it on the City's website.

Students in Aviation: Cheryl reported that the Students in Aviation program at the Baraboo High School is again being planned for the summer of 2018 as a summer class. A Fly-In breakfast will be planned to coordinate with the grand re-opening of the Airport following reconstruction in September. A goal for this year is to expand the program to the Wisconsin Dells School district which will require governmental cooperation between the two school districts.

ACTION ITEMS:

Intergovernmental Agreement: Attorney Truman explained the revised Operation Agreement that will replace the Intergovernmental Agreement. The plan converts the present Committee into an Airport Commission under SS 114. Moved by Jeff, seconded by Mike and carried to recommend the agreement to the governing bodies, with the addition of the Baraboo purchasing policy and Airport Capital Improvement Plan being attached.

2018 Budget: The Committee reviewed the proposed operating and capital budget for the Airport for 2018. The budget includes \$20,000 for the land use overlay zoning project, \$5000 for adding a 2nd bathroom to the terminal building, \$3772 for waiving 3 months of rent for the FBO's during the runway construction project, \$5000 for a pellet spreader and \$395,341 for the runway reconstruction project. Each owner's share for operating and capital is \$227,926 for 2018 under the proposed budget. Moved by Mike, seconded by Jeff and carried to approve the 2018 budget and recommend it to the governing bodies for approval. Jeff reported that the Village has already approved the airport budget.

Capital Plan: The Owners reviewed the draft 10 year plan of capital improvements showing the order of major improvements, including Equipment Replacement and Capital maintenance amounts for each year. Moved by Mike, seconded by Jeff and carried unanimously to approve the plan and forward to the communities.

Next meeting: The next meeting will be determined in the Spring of the year, or when discussion concerning hiring an Airport Manager is required.

Adjournment: Moved by Mike, seconded by Jeff and carried to adjourn.

Cheryl Giese
City Clerk-Finance Director
Airport Manager
City of Baraboo