



## ADMINISTRATIVE COMMITTEE AGENDA

**Date and Time:** Monday, October 7, 2019 at 8:15AM CDT  
**Location:** City Hall, 101 South Boulevard, Baraboo, WI 53913  
**Room:** C205 *Dennis O Thurow* Committee Room

### Notices:

Full Paper to Members:	Alderspersons: John Alt, John Ellington & Heather Kierzek
Full Paper to Others:	Mayor, Mike Palm
Paper excluding Closed Session:	Library for subsequent posting
E-mail:	Clerks and Donna Munz
Outlook Meeting Calendar:	Administrator, Ed Geick; City Attorney, Emily Truman; Police Chief, Mark Schauf; Finance Director, Cynthia Haggard; City Engineer, Tom Pinion; Clerk, Brenda Zeman
Citizen or other notices:	Kristin Calkins; Heather Statz; Brandy Storandt; Alyssa Lokken; Matthew Knapton; Rhiannon Wilks; James Greenwood; Donna Zant; Megan Miller; Lynsey Ragenoski; Jami Olson; Emily Edge; Richard Tullis; Samantha Bruncker; Tiffany Opperman; Elizabeth Hansen; Amy Millie; Karmen Lindner.

### 1. Call to Order:

- a. Roll call of members.
- b. Note Compliance with Open Meeting Law.
- c. Approve minutes – September 5, 2019.
- d. Approve agenda.

### 2. Action Items:

- a. Review and recommendation to the Council of Liquor Licenses to the following establishments:
  - 1) Picnic License
    - a) Downtown Baraboo, Inc. (Wine Walk, 11-22-2019)
    - b) Friends of the Baraboo Zoo (Wine with the Wolves, 10-10-2019)
- b. Consider Operator's Licenses for the following applicants:
  - 1) NEW
    - a) Kristin Calkins
    - b) Heather Statz
    - c) Brandy Storandt
    - d) Alyssa Lokken
    - e) Matthew Knapton
    - f) Rhiannon Wilks
    - g) James Greenwood
    - h) Donna Zant
  - 2) RENEWAL
    - a) Megan Miller
    - b) Lynsey Ragenoski
    - c) Jami Olson

## ADMINISTRATIVE COMMITTEE AGENDA (Continued)

### 3) TEMPORARY

- a) Emily Edge, Rogues & Ruffians Renaissance Faire, 10-12-2019 & 10-13-2019
- b) Richard Tullis, Rogues & Ruffians Renaissance Faire, 10-12-2019 & 10-13-2019
- c) Samantha Brunker, Wine Walk, 11-22-2019
- d) Tiffany Opperman, Wine Walk, 11-22-2019
- e) Elizabeth Hansen, Wine Walk, 11-22-2019
- f) Amy Millie, Wine Walk, 11-22-2019
- g) Karmen Lindner, Wine Walk, 11-22-2019

### 3. Information Items

- a. Date and time of next meeting: November 4, 2019 at 8:15AM CDT

### 4. Adjournment:

Aldersperson Alt

*For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).*

Agenda prepared by Cynthia Haggard, (608) 355-2700 Agenda  
Posted by Donna Munz on October 4, 2019

Any person, who has a qualifying disability as defined by the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Baraboo City Clerk at 101 South Boulevard, Baraboo, Wisconsin or by phone (608) 355-2700 during regular business hours at least 48 hours before the meeting to ensure reasonable arrangements are made to accommodate each request.

Present: Alderpersons John Alt, John Ellington and Heather Kierzek  
Absent: None  
Also Present: Mayor, Mike Palm; City Administrator, Ed Geick; City Attorney, Emily Truman, Finance Director, Cynthia Haggard and City Clerk, Brenda Zeman.  
Citizen Present: None

The meeting was called to order by Chairman John Alt at 8:00AM CDT., with roll call and noting compliance with the Open Meetings Law.

Moved by Ellington to approve the minutes of August 19, 2019, seconded by Kierzek and unanimously carried.

Motion by Ellington to approve amended agenda, seconded by Kierzek and unanimously carried.

Review and recommendation to the Council - Liquor Licenses.

Motion to recommend to approve and move on to Council the Bella Vita Café, LLC liquor license by Ellington, seconded by Kierzek and unanimously carried.

Motion to recommend to deny and move on to Council the Red Shed Garden & Gifts Liquor license by Kierzek, seconded by Ellington and unanimously carried.

Motion to recommend to approve and move on to Council the St. Joseph Catholic Parish, Fish Fry, 10-11-2019 and St. Joseph Catholic Parish, Fish Fry, 11-08-2019 picnic licenses by Ellington, seconded by Kierzek and unanimously carried.

Consider Operator's Licenses

Motion to approve and move on to Council Autumn Moritz, Quindt's Towne Lounge; Chelsey Riley, Baraboo Burger Company and Paul Fuller, Barabrew operator licenses by Kierzek, seconded by Ellington and unanimously carried.

Motion to deny and move on to Council Michelle Glaser, Red Shed Garden & Gifts operator license by Ellington, seconded by Kierzek and unanimously carried.

Motion to approve and move on to Council William Moorman, Rogues & Ruffians Renaissance Faire, 10-12-2019 & 10-13-2019; John Bak, Rogues & Ruffians Renaissance Faire, 10-12-2019 & 10-13-2019; Ousia Whitaker-Devault, Rogues & Ruffians Renaissance Faire, 10-12-2019 & 10-13-2019 and Joseph Baird, Rogues & Ruffians Renaissance Faire, 10-13-2019 temporary operator licenses.

Member comments

The next meeting will be October 7, 2019 at 8:15AM CDT. Meeting location will be 101 South Boulevard. Moved by Ellington, seconded by Kierzek and unanimously carried.

Motion to adjourn by Kierzek, seconded by Ellington and unanimously carried. Meeting adjourned at 8:08AM CDT.

Respectfully submitted,  
Cynthia Haggard, Finance Director