

**CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES**

MINUTES FOR: Regular Meeting on October 21, 2019

The Baraboo Police & Fire Commission (PFC) met on this date at the Municipal Building, 101 South Boulevard (Council Committee Room #205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on October 15, 2019.

Roll call found Commissioners Kelly, Kluge, Kujak and Madalon were in attendance. Commissioner Getschmann was excused. Others present during the meeting were Police Lieutenant Ryan LaBroschian and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda approved, with an amendment. Under 'New Business' the last point where it was planned that the City Attorney would present a 'training session' should be postponed until November. The City Attorney was present and indicated that she needed more time to prepare a training session specific to the PFC. Kujak requested the Agenda be approved with that understanding.

- Madalon made a Motion to approve the Agenda; Kelly offered a second. Motion carried 4-0.

Kujak made a request to have the Minutes of September 16 & September 19, 2019 be approved.

- Kelly made a Motion to approve the Minutes; Madalon offered a second and the Motion carried 4-0.

There were no citizens present to speak under 'Public Comments'.

Under OLD BUSINESS, there was nothing to be discussed or acted on.

Under NEW BUSINESS, Lt LaBroschian provided a written and verbal report of his Department's activities in the last month. He further discussed the Department's background process on 2 Police Officer candidates. He felt that they would be ready to move forward with one by the November meeting. A second candidate has alerted the Department that he has alerted for Military Deployment, leaving soon and not to return for a year. LaBroschian further advised that the Department is nearing the end of the annual Accreditation process. He is hopeful that it will be completed for the next PFC meeting.

The Fire Chief presented his Monthly Report, and noted that he is down to three Fire Fighter candidates left on the current list. That he will be making efforts to begin recruitment for new candidates in the near future.

Under COMMUNICATIONS - nothing from the public was received.

The Fire Chief provided a letter seeking the PFC's approval of his hiring Matthew Noll as a probationary Baraboo Fire Fighter effective October 21st, 2019.

- Madalon made a Motion to approve; Kelly offered a second and the Motion carried 4-0.

Kujak made a request for an adjournment:

- Madalon made a Motion for adjournment; Kelly offered a second and the Motion carried 4-0.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Dennis Kluge".

Dennis Kluge, Secretary
Cc: City Clerk

Approved by PFC on November 18, 2019