

## **MINUTES FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

**Date and Time:** Tuesday, January 21, 2019 - 5:30pm

**Location:** Lower Level Meeting Room, Baraboo Public Library 230 4<sup>th</sup> Ave. Baraboo, WI 53913

**Members Present:** J. Ellington, F. Hartmann, A. Kujawa, B. Persche, P. Roland

**Others Present:**

### **I. Call to order (5:35pm)**

- A. Note compliance with Open Meeting Law
- B. Roll call J. Ellington, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling (excused), M. Yates-Wickus (excused), P. Zolper (unexcused)
- C. Approval of the 12-17-19 Library Board meeting minutes. F. Hartmann makes motion, L. Steffes second. It passes unanimously with B. Persche abstaining.
- D. Approval of the Agenda (as presented). L. Steffes makes a motion to approve the agenda as presented. B. Persche second. Passes unanimously.

### **II. Public Hearings/Appearances**

### **III. Action items**

- A. Discussion and possible action on Library Fundraising Committee's fundraising plan--presented by Jessica (see two attachments). Discussion about fundraising ideas, no action taken. Lacey makes motion to not take action on this item tonight and wait for the presence of more board members. Motion not needed, but all agree that we will postpone taking action on this item until the February board meeting when more members are present.

B. Discussion and possible action on review of annual board calendar.--Review of annual board calendar and committee members. Materials for personnel committee for review of Jessica Bergin from J. Ellington to P. Roland. No other action taken.

C. Bills: J. Ellington, Examiner. J. Ellington motions that we pay the bills. F. Hartmann second. Motion passes unanimously

#### IV. Information items

A. Update on Community Development Block Grant-- Jessica Bergin will be attending the city finance committee January 28th for a decision

B. Update on legal counsel for library board--J. Ellington Emily had stated that she can't represent the city and the library if there is a conflict, checked with firm that she recommended, but they were on the CDA board, so there is a conflict. J. Ellington recommends that F. Hartmann takes care of anything that comes up, but no action currently taken. On hold until we need to decide.

#### C. Financial Reports

- a. Revenue and donations report--Jessica Bergin
- b. General Fund Income Statement with Comparison to Budget report
- c. Trust Fund report
- d. LPL Brokerage Funds report

#### D. Staff reports

- a. Adult Services Report
- b. Youth Services Report
- c. Director's Report

#### E. Statistics

F. Friends report – P. Zolper (Phillip not present--Friends is still looking for a new president)

G. Correspondence (none)

**V. Adjourn (F. Hartmann makes a motion to adjourn. L. Steffes second. Motino passes unanimously.) 6:51pm**