

## Minutes of the Public Safety Committee Meeting – August 31, 2020

**Members Present:** Phil Wedekind and Tom Kolb. Mike Plautz was absent. **Others Present:** Kevin Stieve, Tom Pinion, Wade Peterson, Mark Schauf, Mr. & Mrs. Andy Anderson, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the July 13, 2020 meeting. Motion carried unanimously.

### New Business

- a. Consider request by Andy Anderson to allow a connection to the City's water main for his 40-acre parcel located on the south side of Trap Shoot Road approximately a ¼ mile east of CTH A in the Town of Fairfield – Pinion said what prompted this was the landfill having contaminated groundwater, so anyone that had a private well was authorized to connect to the City's water service. He said that anyone beyond the designated areas, the ordinance has to be amended to include the property as areas that can be served. He said by statute is you live within ¼ mile of a landfill, active or inactive, you cannot drill a new private well. Pinion said Anderson is just outside of the ¼ mile, and because there was documented, questionable groundwater in the two locations nearest to Anderson, rather than taking a chance drilling a private well, he is requesting to connect to the City water. Pinion said that this would be a simply connection, and the owner would be fully responsible for the cost to connect. It was moved by Kolb, seconded by Plautz to recommend amending the ordinance to allow a connection to the City's water main as requested by Andy Anderson. Motion carried unanimously.
- b. Consider revising Section 7.09(2) of the Municipal Code of Ordinances to add a No Parking on southerly 50 feet of West Street between 2<sup>nd</sup> Avenue and the alleyway south of 2<sup>nd</sup> Avenue – Pinion said that the south end of West Street is routinely parked with cars or trailers on both sides of the street directly across from the alley and north of it. He said that this makes it extremely difficult for garbage and recycling trucks, as well as snowplows to get down the alley. Schauf does not have a problem with this as long as the homeowner is notified. It was moved by Kolb, seconded by Plautz to recommend revising the ordinance to add No Parking on the southerly 50 feet of West Street between 2<sup>nd</sup> Avenue and the alleyway south of 2<sup>nd</sup> Avenue. Motion carried unanimously.
- c. Consider restricting access to the Brush Site on the south end of Briar Street – Pinion said that staff would like to improve operations here and minimize the cost to the City. He said that this is a service that citizens like; the fact that we provide curbside collection should be the premium service, the gold standard. He said having this site open just makes it available to everybody and anybody who wanders by, either intentionally, or unintentionally so we get a wealth of extra material there from non-Baraboo residents. It is difficult to run down violators and the mound builds. He said the City just spent \$10,000 to hire someone to shred it down to mulch, and unfortunately, there is no demand for mulch. Wedekind and Plautz would hate to give this up for the citizens. Plautz suggested installing a gate on either size of entrances, and possibly restricting the hours that it is open. He said another possibility would be to close the entire site from November to March to coincide with the City brush pickup schedule. Pinion said that this is for the brush site only, the compost, asphalt rubble and concrete rubble would remain as exists. Pinion said that staff is trying to do something to control costs and improve operations without burdening the residents. Wedekind felt that we would have to ramp up the brush pickup to possibly twice a month. Pinion said that the department normally picks up after a storm. Kolb was interested in Plautz's proposal for gates. Kolb suggested gating each entrance to the site and possibly pay an employee an extra hour and one-half and close the site at 6:00. It was Pinion's suggestion to close it during business hours and see what type of feedback is given. Wedekind felt that a possibility would be open it for four hours on a Saturday and staff it. Pinion said the City pickup is the last week of the monthly, it could be a possibility to staff the brush site on the 2<sup>nd</sup> Saturday from 8:00 a.m. to 4:00 p.m., and it could be chipped as it was brought in. Pinion said that it would be a steep learning curve for residents. Wedekind asked what the penalty for dumping was and Schauf stated \$213.00, including court costs. Attorney Truman said that the City's take is only \$60.00. Pinion said that Gilman is suggesting starting on October 31. Kolb felt that if the City closed the site on a trial basis, brush should be picked up twice a month. Pinion said that as of October 31 the site would only be open on the week that brush is collected from 7:00 a.m. to 3:30 p.m., and then if possibly a Saturday. He said that if there was too much brush to be picked up, possibly go to twice a month pickup. Pinion said that he would like to keep as much the same as possible, if it got too overwhelming with once a month pick up, then either staffing the site during the week, or adding a second curbside pickup would have to be seriously be thought about. Schauf said that he understands Gilman's position, but it will be a hornet's nest. Pinion said that Gilman's feels that as much as 40% of the people using this site are non-City residents; therefore, the \$10,000 per year would drop to \$6,000, unless the City collects it and chips it curbside, then it drops to zero. Plautz is in favor of collecting brush curbside the last week of the month and leaving the site open that same week for

residents to bring brush in. Wedekind is in favor of leaving everything the way it is at this time, or trying it on a trial basis. Pinion said that Gilman does not expect there to be any more brush generated by closing the site. Pinion said closing the site as of October 31 would give staff two months to educate the residents. Kolb said that the information has to emphasize that the brush has to be out, ready for pickup on Monday morning. After more discussion, it was moved by Kolb, seconded by Plautz to keep curbside pickup on the last full week of each month April through October, and to close the brush site effective November 1, 2020. Motion carried unanimously.

- d. Consider Fire Departments request to purchase a used inflatable Zodiac boat from the Sauk County Sheriff's Dept. – Stieve said that the Sheriff's Department purchased this item on Craig's List. He said that he talked to the Sheriff about going in half on the purchase, but he did not want to do so. He said that this item is not a budgeted item; however, there is money available for the purchase. It was moved by Kolb, seconded by Plautz to approve the purchase of a used inflatable Zodiac boat from the Sauk County Sheriff's Department. Motion carried unanimously.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for July and August, 2020 – It was moved by Plautz, seconded by Kolb to approve the monthly billing adjustments/credit for Sewer and Water Customers for July and August, 2020. Motion carried unanimously.

### **Informational Items**

- a. Video Presentation of the Wisconsin DOT's Virtual Public Informational Meeting for the upcoming STH 33 Reconstruction Project – The Committee watched the Virtual Public Information Meeting.
- b. Discuss potential for eliminating access to STH 33 for certain private driveways and/or public streets - Pinion said that as part of the DOT's design process, the general rule of thumb is to minimize the number of access points along the corridor, especially for properties with multiple driveways. Driveways to be eliminated would be one from Viking, one from Kwik Trip, and one from East and 8<sup>th</sup> Street. He said that he was looking for informal feedback from the Committee regarding the potential elimination of access to 8<sup>th</sup> Street from Warren Street and Wood Street. He said that they are three-way intersections with relatively low volume on the side street. Schauf said that the one challenge with Wood is that there is a crossing there, so that would eliminate it. Pinion said that the crossing would be move somewhere else. Kolb asked the possibility of making Wood and Warren and right turn in and right turn out only, which Pinion said is a restricted access as opposed to eliminating it, which could be a possibility. Schauf said that mostly Police officers use Wood Street in order to do radar.

### **Reports**

- a. Utility Superintendent's Report
  - i. Staffing updates – Nothing to report.
  - ii. Project updates – Peterson said Oak Street Booster Station is done for the most part. He said that they are going to try to contact three or four more people with lead services to try to burn up the grant. He said on Wednesday he would be attending a DNR Webinar on funding for 2021. He said the utilities, and the curb and gutter are done on Mound Street, and the final shaping is being done. He said that service disconnections would begin on October 6.
  - iii. Water Rate Study – Peterson said the application was submitted on August 25, the rough projections are a 53% increase. He said that they are a long way from seeing how true that number will be. Jan and Jessica did a great job completing the application, not many systems our size can complete the application in-house.
- b. Street Superintendent's Report
  - i. Staffing Updates - Nothing to report.
  - ii. Equipment Updates – Pinion said the department got delivery of the chassis for the plow truck ordered this year so it is at Universal Equipment getting the plow and box installed.
  - iii. Monthly Report on Public Works Department – No report in packet.
  - iv. Project updates - Pinion said the Department has been busy, all projects that the department was going to self-perform, alleys included, and some of the significant intersection that were tackled are all done. He said the remaining pavement to be done is on the Camp Street alley, which will be approximately three week when Gasser is back in town to pave Draper.

c. Police Chief's Report

- i. Update on COVID 19 police response – No specific report.
- ii. Staffing Update – Schauf said that there a two opening at this time. He said that there is one subject, who is actively involved, but he was pulled for the reserves; therefore, he is holding it open out of respect for his service to our Country. He said that Kathy Klein was hired to fill the Community Service Officer's position.
- iii. Case/Response Update – Schauf said that the Department is live now with their new records management, which gives them some unique tools, they are able to pull a lot more data than they ever have before. He is hoping to have a report for the Committee next month; they are still learning the system. He said the department is dealing with a couple of nuisance properties one on 1<sup>st</sup> Street and one on 11<sup>th</sup> Street. Schauf said that the Department is prepared for the in-person start to the school year. He said that they are anticipating many issues have gone unreported and mental health of the kids and staff will be challenged. He said there would also be issues with parking and the construction of Draper Street that the Department will be dealing with. Schauf informed the Committed that a request would be going to Admin Committee to add domesticated ducks and quail to the Chicken ordinance. He said two different parties have made requests, so it will be reviewed and possibly seen at Council. He said that he is going to try to start report use of force because it is such a prevalent issue within our community. He said that if there any major uses of force he plans to report them not only to the Police & Fire Commission, but also to the PSC. He said that any use of force above handcuffing is reviewed. He said that every one of the police officers within the last month have done a word for word policy review and trained on incident responses and the use of BWC. Kolb commended Schauf in the current atmosphere all the officers going with force policy training.

d. Fire Chief's Report

- i. Monthly Incident Report – Stieve said that the report was in the Committee's Council Packet.
- ii. Staffing Update – Stieve said there are currently 33 minus one on military leave. He said that two more have been hired, and three more are in the process, they will be interviewed tomorrow evening, and one of those will have to go through the physical ability test.

**AJOURNMENT** – It was moved by Kolb, seconded by Plautz to adjourn at 2:30 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman