

## Minutes of the Public Safety Committee Meeting – July 23, 2018

**Members Present:** Phil Wedekind and Mike Plautz, and Tom Kolb. **Others Present:** Ed Geick, Chief Schauf, Chief Stieve, Attorney Truman, Tom Pinion, Wade Peterson, Tony Gilman, Daniel Zech, Gary Meeker, Buck Sweeney, Jim Smith, Nancy Mistele, Renee Bemus, Tom Fitzwilliams, and Ben Bromley.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Hall Committee Room, 101 South Blvd., Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb approve the minutes of the June 11, 2018 meeting. Motion carried unanimously.

### New Business

- a. Consider revising parking regulations on Ash Street between Water Street and 1<sup>st</sup> Street. (Daniel Zech) – Engineer Pinion presented the background for the request. He said currently the 2-hr parking extends from the Baraboo River to Water Streets, it then leap frogs one block, and then goes from 1<sup>st</sup> to 4<sup>th</sup>. He said that the revision would be Ash Street from the Baraboo River to 4<sup>th</sup> Street on both sides of the street. Kolb moved to approve. Daniel Zech said that there is a sign that states no parking from 2 a.m. until 6 a.m., but it is never enforced. Plautz seconded the motion. Motion carried unanimously.
- b. Review and recommendation for revising the City’s ordinance regarding Special Events – Attorney Truman presented the background on the issue. She said that the current ordinance is extremely vague. She said that anytime there is any event on public or private property, it is considered a special event and a license has to be obtained. Truman said that the City does not want to regulate everything that happens on private properties. Truman said one of the biggest changes to the proposed revision is to change the definition of what constitutes a special event. She said that there are new clarifications in the proposed ordinance; one is that a special event might not just take place on one day. She stated that another proposed clarification the two different costs associated with special events. The appeals process was discussed. After a lengthy discussion, Plautz moved, Kolb seconded to recommend the proposed revisions to the City’s ordinance regarding Special Events as presented. Motion carried unanimously.
- c. Review and recommendation for revising the City’s ordinance regulating loud and unnecessary noise – Attorney Truman presented the proposed ordinance revisions. She said that she did work on the revisions with the Police Chief. She said that the Chief suggested that no noise permits between the hours of 10:00 p.m. and 6:30 a.m. be granted. Wedekind asked what would be done with the Fair Association; Truman said that is something that would have to be discussed. Truman said at this time there is no fee associated with the permit; however, the Committee could consider changing a fee. It was moved by Kolb, seconded by Plautz to bring proposed revisions back to the Committee in August for possible recommendation. Motion carried unanimously.
- d. Review and recommendation of Gary Meeker’s request for a second driveway to their single-family residential property at 1018 3<sup>rd</sup> Street – Gary Meeker stated that he would request to install the second driveway that would be blacktop; however would like to have gravel until it is compacted. Wedekind said that he has been to the Committee twice and was denied. He stated that it is policy one driveway per lot, unless it is a corner lot. Wedekind feels if the permit were given to Meeker, it would set a precedence. Discussion of other second driveways took place, Pinion said that the last two times that this was before the Committee, Meeker was only asking for a curb cut; however, this time he is asking for an entire driveway, it was stated that this lot is oversized. Kolb felt he could be moved in terms of oversized lots, but not an automatic approval. Plautz feels that the oversized lot would be enough of an exception that it would set a precedence. Plautz moved to approve the request for a second driveway at 1018 3<sup>rd</sup> Street based on the Committee’s discussion of being an oversized lot. Kolb seconded the motion. Kolb feels that if the Committee is going to do this an oversized lot needs to be defined and the City needs to start enforcing driveways that exist that should not. Kolb asked Meeker how long he felt it would take to pave the driveway. Meeker said that he would do it as soon as he could; Kolb said he did not want it to sit all winter. Kolb asked for an amendment to the motion that the driveway is completed within 60 days of the start date. Plautz seconded the amended motion. Motion carried 2 to 1, Wedekind voting no.
- e. Discussion with Driftless Glen Distillery, LLC regarding wastewater discharge from the Driftless Glen Distillery at 300 Water Street and how they propose to comply with the Subchapter III: Baraboo Sewer Utility in Chapter 1.3 of the City’s General Code of Ordinances – Pinion said this has been on ongoing discussion with Driftless Glen about high strength condition of the wastewater that they would like to discharge to the sanitary sewer. He said that they have made efforts to try to provide more consistent product. Pinion presented the Committee with the limits of the three parameters to safely discharge, along with the distillery’s proposed discharge the last time they ran a batch. Pinion said that with the numbers is

has an effect on the operation of the Treatment Plant, so the distillery has been hauling it off site. He said looking at imposing the ordinance requirements and look at the high-strength surcharge rates; it is a significantly higher cost to the distillery. Buck Sweeney said he has been working with the City to find solutions. He said that if a solution is found so that the Wastewater Plant can take the waste without upset then he feels that the distillery would have to go to the Council from a policy point of view to see if it can be done, could the City give them a rate that would allow them to be competitive in the marketplace. Jim Smith presented the procedure of the 2017 water usage. He then explained the distillation system. Smith then presented what is being proposed to allow the distillery to discharge into the City's system. Kolb questioned metering it on the discharge. Pinion said that they are talking about using a metering pump so that it is a constant low-flow out of the facility. He asked if there was anything as far as flow proportion and sampling and if they will be pacing that. Smith said that he felt it would be easy to periodically sample the tank. Smith said that it is a refrigerated sampler that can be based on flow or time. Plautz asked if this would satisfy Peterson's concerns. Peterson said that nothing has been discussed about money. Sweeney said that the money issue would really be up to the Council. Peterson said that it is in black and white in the ordinance. Sweeney said that it would be a variance to the ordinance. Peterson said that they are asking all the residents of the City to significantly subsidize their business. Kolb understands that the distillery would be paying the higher rates, but only for the higher test discharge. Geick asked Sweeney if they are proposing any kind of rate. It was stated that it cost approximately \$575 to haul off-site. Pinion said that the City's rate is based on gross water consumption, not net water discharge, so there is no credit built-in for the deduct meter that is being proposed. Pinion said that it is part of the Utility budget this year for a rate study, which will take 4 or 5 months to complete. Therefore, based on the currently surcharge rates, there is a difference, it is higher trucking off-site, more convenient obviously to discharge locally, but he doesn't know how the new numbers will compare to what the current surcharge rates are. Geick asked Sweeney if he was agreeable to the concept of what he was talking about would be something that could be considered in the proposed rate study. Sweeney said that he wouldn't have a problem looking at it from a rate study point of view. He said that he thinks metering itself is a lot less controversial, it feels that it is fair. Pinion that this is discussion item and no action can take place to, but asked when they wanted to start discharging to the sewer. Sweeney said they would like to get the deducts approved so that they are not paying high strength waste, regardless of where they are taking it, because they should be paying high-strength waste because they are hauling it. Pinion said currently they are hauling off-site, but are paying for gross water consumption on the sewer side. Therefore, the first thing to do is to install the right meters, meter them the right way, and that becomes a straight forward deduct. He said that the distillery would continue it haul it off-site, because the City is not prepared to make any special rate without crunching the numbers. Sweeney said that they would like to have a seat at the table for the proposed rate study. After a lengthy discussion, the distillery has agreed to install a deduct meter, and will give Peterson the amount of alcohol barreled. Attorney Truman said that she would meet with Sweeney to draft up so everything is clear with no confusion as to what is going to be done.

- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for June 2018 – It was moved by Kolb, seconded by Plautz to approve the monthly billing adjustments/credits for Sewer and Water customers for June 2018 as presented. Motion carried unanimously.

### **Reports**

- a. Utility Superintendent's Report – Peterson said that his crew put together a temporary system that is the best while under construction. He said construction should be done in November. He said he received two proposals for the rate study and will be moving forward.
- b. Street Superintendent's Report – Gilman said that Dave Smith started employment on July 9<sup>th</sup>. Gilman presented is June activity report. He said that all parking lots were finished before the parade.
- c. Police Chief's Report – Schauf said that he is working on filling three vacancies. He said the parade went well with no problems.
- d. Fire Chief's Report – Chief Stieve said there the department has three openings to fill. He said there has been one retirement, two resignations. As part of the Fire Department Operations Study, the work on the SOG continues.

**ADJOURNMENT** – Kolb moved, Plautz seconded to adjourn at 2:54 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman