

Minutes of the Public Safety Committee Meeting – June 11, 2018

Members Present: Phil Wedekind and Mike Plautz. Tom Kolb was absent. **Others Present:** Wade Peterson, Ed Geick, Mike Palm, Mark Schauf, Tony Gilman, Kevin Stieve, Lori Miller, Nick Karls, Mike Johnson, and Ben Bromley.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Plautz, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Wedekind to approve the minutes of the April 30, 2018 meeting. Motion carried unanimously.

New Business

- a. Consider revising parking regulations in municipal parking lot on the southwest corner of Ash & 5th Streets – Engineer Pinion presented background regarding previous reserved parking in this lot. It was moved by Plautz, seconded by Wedekind to revise the parking regulations in the municipal parking lot as recommended. Motion carried unanimously.
- b. Consider a request for an easement for a private driveway on the unimproved right-of-way of 12th Avenue, west of Oak Street, for the single-family residence at 1317 Oak Street – Engineer Pinion presented the background for this request. He said that the unimproved right-of-way serves as just access for the property to their driveway, and the owners for this property would like to pave it from Oak Street out to the existing slab. It was moved by Plautz moved, Wedekind seconded to approve an easement for a private driveway on the unimproved right-of-way of 12th Avenue, west of Oak Street as requested. Motion carried unanimously.
- c. Review and recommendation to close Oak Street between 3rd & 4th Avenues for a Special Event – “Night Markets”, on September 21st and December 21st from 5 PM to 9 PM, sponsored by Baraboo Young Professionals – Pinion said that a representative, Mike Johnson is present to discuss the group’s proposal. Pinion said that the staff thinks that this is a good idea. Johnson presented the proposal to the Committee. He said that the Baraboo Young Professionals have partners with DBI to hold “Night Markets” downtown. Chief Schauf said that the department is trying to come up with a creative solution to be able to do alcohol. He said that he feels that this event is good for the group and downtown Baraboo, and his department just has to work out some of the details. Plautz moved, Wedekind seconded to recommend the street closure for the Special Event – “Night Markets” as presented. Motion carried unanimously.
- d. Review and recommendation to levy special assessments for new sidewalk on 4th Street, 16th Street, and Vine Street and new curb & gutter on Vine Street – Pinion presented the map of the assessment area. It was moved by Plautz, seconded by Wedekind to recommend levying special assessments for new sidewalk on 4th Street, 16th Street, and Vine Street and new curb & gutter on Vine Street. Motion carried unanimously.
- e. Review Bid Tabulation and Recommend Award for 2018 Street Reconstruction Projects – Pinion presented background to the Committee. It was moved by Plautz, seconded by Wedekind to award the bid for the 2018 Street Reconstruction Projects to Dean Blum Excavating. Motion carried unanimously.
- f. Review Bid Tabulation and Recommend Award for WRRF Insulated Garage Building – Peterson presented the background to the Committee. He said there were four bidders and Brute Construction has met all requirements, and he is recommending that the bid be awarded to Brute. He said that his department would be doing all excavating, concrete, and landscaping work. It was moved by Plautz, seconded by Wedekind to recommend awarding the bid for the WRRF Insulated Garage Building to Brute Construction. Motion carried unanimously.
- g. Review Bid Tabulation and Recommend Award for DPW Pole Building – Gilman presented the background to the Committee. He said that this project was planned prior to his arrival. He said the budgeted amount at that time was in the range of \$60,000. He said that the bids have come in higher than expected; therefore, staff is exploring some options were a mid-point can be found.
- h. Review and Approve purchase of a 2019 International Plow Truck – Gilman presented background and pricing to the Committee. He said what the vendor was talking for trade-in value, staff feels that they could get a lot better price from the surplus auction. It was moved by Plautz, seconded by Wedekind to approve the purchase of a 2019 International Plow Truck as presented. Motion carried unanimously.

- i. Review and recommend approval of the WWTP's 2017 Compliance Maintenance Annual Report – Peterson presented the report to the Committee saying that the WWTP received all As. It was moved by Plautz, seconded by Wedekind to recommend approval of the WWTP's 2017 Compliance Maintenance Annual Report. Motion carried unanimously.
- j. Review Progress to date on Implementation of the recommendations in the Fire Department Operations Study – Chief Stieve presented a detailed progress report on the Fire Department Operations Study to the Committee. Testing of fire alarm and fire equipment was discussed. Chief Stieve said that the Building Inspection is a recommendation in the Fire Department Operations Study, and there is a staff meeting on this in the near future.
- k. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for May 2018 – It was moved by Plautz, seconded by Wedekind to approve the monthly billing adjustments/credit for May, 2018 as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said things are going well, the department is treatment busy both on the water and wastewater side. He said that the department is moving forward with the service replacements. He said sewer cleaning is about 70% complete. He said the project for the Treatment Plant starts the second week in July. He said the Water people are replacing hydrants, valves, services, and getting the flushing done.
- b. Street Superintendent's Report – Gilman said that the department is busy with routine projects. Gilman thanks Ben Bromley for the article regarding the brush pickup process. He said the department is trying to get started on crack filling, and asphalt repair. He said the department is working with the Water Department repairing curb.
- c. Police Chief's Report – Chief Schauf said that there are some drug things going on, they department just received the federal warrant for the drug seizure the department just participated in with the FBI. He said that there was several pounds of marijuana seized between Juneau and Sauk County. He said that the department is down three officers, so staffing is getting tight. He said that there are eight potential candidates. He said the PD is also preparing for the upcoming 4th of July, Fair, and Circus Parade.
- d. Fire Chief's Report – Stieve said that they are in the process of getting the High School Fire Academy implemented in the fall. He said what is needed is a written agreement between the Baraboo School District, City of Baraboo, and MATC. Stieve then discussed transportation of students, and how the training would work. Lori Miller, Baraboo School District Administrator said that they are very committed to the Fire Academy. It was stated that there are 13 students. Miller stated that Baraboo is one of three school districts in the State of Wisconsin that can have this kind of partnership with the City, so she feels it something that the City can be proud of. She said that the students would exit with work force certifications, which allows them some benefits. Nick Karls, of Baraboo School District explained the benefits for the students. Stieve then explained the requirements and cost for the students. He said the school district was going to pick the cost up; however, MATC has written a grant through the Department of Workforce Development, they are in the process, and he feels that it is promising. Steve said that he was very impressed with the preparations that the students have done. He said this week he did ALICE training at WCCU Credit Union with 15 employees attending, and yesterday St. Paul's Lutheran Church with 52 people. He said that the department attended an evening at Al Behrman School and he invited the Red Cross because they have a free smoke detector program. He said that they spent two days installing approximately 25 smoke alarms free of charge in homes.

ADJOURNMENT – Wedekind moved, Plautz seconded to adjourn at 1:56 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman