



AGENDA FOR THE CITY OF BARABOO PUBLIC SAFETY COMMITTEE

Members noticed must notify Committee Chairman Wedekind at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Monday, June 10, 2019 – **1:00 P.M.**

Location: City Services Center – 450 Roundhouse Court, Baraboo, WI

Members Noticed: Phil Wedekind, Tom Kolb, Michael Plautz

Others Noticed: Administrator E. Geick, Mayor M. Palm, Police Chief M. Schauf, Fire Chief K. Stieve, Attorney E. Truman, T. Pinion, W. Peterson, T. Gilman, and Library.

1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of April 29, 2019 Public Safety Committee meeting.

2. Action Items

- a. Review proposed location and width of new sidewalk on the east side of the 1700 Block of Elizabeth Street between 15th and 16th Streets.
- b. Review proposed new sidewalk on the northeast side of Lake Street between South Street and Cherry Lane.
- c. Review options to install storm sewer along the ally between Elizabeth and Camp Streets, from 2nd Street to 4th Street, to a public alley right-of-way and discuss the scope of a future alley reconstruction project.
- d. Review proposed alley reconstruction projects for 2019.
- e. Review Sauk County's All Hazard Mitigation Plan 2019 - 2024.
- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for April and May 2019.

3. Information Items

- a. Possible revisions to Solid Waste & Recycling Provisions in Chapter 11 of the General Code of Ordinances.

4. Reports

- a. Utility Superintendent's Report
- b. Street Superintendent's Report
- c. Police Chief's Report
- d. Fire Chief's Report

5. Adjournment

Phil Wedekind, Chairperson

Agenda Prepared by Kris Jackson
Agenda Posted by Kris Jackson June 07, 2019

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, NOT TO BE PUBLISHED

Minutes of the Public Safety Committee Meeting – April 29, 2019

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Mayor Palm, Fire Chief K. Stieve, Atty. Emily Truman, Wade Peterson, Tony Gilman, Mary Hultman, Jessica Bergin, Carey Kipp, and Ben Bromley.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the March 4, 2019 meeting. Motion carried unanimously.

New Business

- a. Review and recommendation to close Oak Street, between 2nd and 5th Streets, and 3rd and 4th Streets/Avenues, between Broadway and Ash Street for a Special Event – “Fair on the Square”, on May 11th from 6AM to 5PM, sponsored by Downtown Baraboo, Inc. – Engineer Pinion presented background to the Committee regarding charges to Special Event application. It was moved by Kolb, seconded by Plautz to approve the request as presented. Motion carried unanimously.
- b. Consider designating two additional Handicap Parking Stalls on the north side of 4th Avenue in front of Baraboo Public Library – Pinion presented background to the Commission. After a brief discussion, Kolb moved, Plautz seconded to approve designating two additional Handicap Parking Stalls on the north side of 4th Avenue in front of the Library as requested. Motion carried unanimously.
- c. Consider revising Section 7.09(3)(f)(1) of the Traffic Code to convert the westerly four of the existing twelve 8-hour parking stalls on the north side of 4th Avenue between Broadway and Birch Street to 30-minute stalls and the remaining eight 8-hours stalls to 2-hour stalls – Kolb moved to convert the westerly four of the existing twelve 8-hour parking stalls on the north side of 4th Avenue between Broadway and Birch Street to 30-minute stalls and the remaining eight 8-hour stalls to 2-hour stalls as requested. Plautz seconded the motion. Motion carried unanimously.
- d. Consideration of Asbestos Abatement Proposals for 314 Depot Street – Pinion presented background. He said a request for proposal was sent to five contractors, two proposals were received. He said it was Staff’s recommendation to award the proposal to Dirty Ducks Cleaning. It was moved by Kolb, seconded by Plautz to award the contract to Dirty Ducks Cleaning in the amount of \$10,885.00. Motion carried unanimously.
- e. Update on status of effort to convert existing shared private driveway between Elizabeth and Camp Streets, from 2nd Street to 4th Street, to a public alley right-of-way and discuss the scope of a future alley reconstruction project – Pinion presented a detailed background regarding this matter. He said after a very long time, all 17-property owners have signed Quit Claim Deeds, this can now be dedicated as a public alley and public funds can be spent. He stated that the reason this is on the agenda is because this area does get periodic flooding. He said that he has spoken with property owners informally and has indicated that if there is a storm sewer extension there, if one can actually be placed there, and if it can be done, according to the City’s assessment policy, this would be a public improvement, and the cost would be assessed 100% to the benefitting property owners. Kolb felt that flooding event will become more frequent and those properties will be under water. He feels that the Stormwater Utility was created to fix problems like this. He said that he does not see a problem in using the Stormwater Utility to fix the problem. After a lengthy discussion, Pinion said that this could not be done from the Utility in 2019; however, because it will be determined as a public alley it will be patched. He said he will put together a resolution, formally accepting the Quit Claim Deeds as public right-of-way, and will have a report as to whether the City can serve it.
- f. Review All-Way Stop Control Warrant Analysis for the 5th & Oak Intersection – Pinion gave background for this stop sign. He said that from the technical side the stop sign is not warranted; however, if the Commission feels compelled to and really believe one is needed, from qualitative standpoint, the Commission could rule that way. Kolb asked if interim steps to try to better control traffic, such as speed bumps, etc. before a stop sign. Plautz’s concern is Nanny Park, because there is not a fence around it; therefore, he would be in favor of installing a 4-way stop sign. Jessica Bergin addressed the Committee saying that she lives close to the park and visits the park several times per week. She said that she has had several near accidents with her children. Chief Schauf said it is a short distance between stop signs, and when on foot, traffic is perceived to be going faster than actual speed. He said one of the biggest challenges as a police officer is that they deal with failure to yield from a stop sign and two more signs will be added. Therefore, the argument is that a 4-way stop will make people feel safety, but he hopes it does not give a false feeling and people will be running the stop sign. Pinion said another side effect of putting stop signs in where they never were is that people lose time and try to make up time between stop signs. It was stated that an increase in foot traffic at this intersection because of Coffee Bean Connection and other businesses pushed out

to this area. It was moved by Plautz, seconded by Kolb to install a 4-way stop at the intersection of 5th and oak due to concern for public safety. Motion carried 2-1, Wedekind voting no.

- g. Consideration of a proposed amendment to Section 9.03 of the General Code of Ordinances, Throwing or Shooting of Arrows, Stones and Other Missiles – Chief Schauf that as the Code is writing now, it does not allow any exception to throwing of missiles, anything that may leave one’s property. He said that there is a group that has approached the Library to do an educational mini rocket launch. He said what the change in the Code would allow the Chief of Police to authorize an organization to have an event like this for educational purposes where people would be able to launch a toy rocket. Kolb questioned what parks would be allowed. Schauf said that it would be allowed in any of the main City parks; however, they would have to have permission from him to do so. Schauf said that precautions would be done before the event, similar to fireworks. He said part of the conversation has been with the Airport, if something were going to go more than 200-300 feet, there would be restrictions; the glide path for the airport is 400 feet. Schauf the goal for this is for educational purposes. Kolb moved, Plautz seconded to approve the proposed amendment as presented. Motion carried unanimously.
- h. Consideration of an Automatic Aid Agreement with Delton Fire Department – Chief Stieve presented the background for this item to the Committee. He said that he had City Attorney Truman review the Auto Aid Agreement and she made some slight changes. Chief Stieve requested a compromise that the Committee try the agreement for one year and review it after that, with Delton Fire Department where the City would get a Tender in the rural area and an Engine in the Municipal area, so it would be the City and West Baraboo, and then the City would provide an Engine for the Village, Ho-Chunk, and the Airport, and also a Tender for the Town of Delton, and a small portion of the Town of Dellona. Attorney Truman gave a presentation of the documents and an explanation of how they were drafted and the implementation of said agreements. . Kolb said that the one thing he would like to see changed is that the Committee review the agreement one year after the signing of the agreement. After a lengthy discussion, Kolb asked if the changes requested were to be part of the motion. Attorney Truman said that they could be part of the motion or she took notes as discussion went along; therefore, the agreement with the changes as amended would be on the Council agenda. Kolb then verified the requested changes as being review by the PSC, and the other being review after one year. Kolb moved to move forward with the Automatic Aid Agreement with Delton Fire Department providing that the two conditions listed be met. Plautz seconded the motion. Motion carried unanimously.
- i. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for March 2019 – Peterson gave reasons for credits and adjustments. It was moved by Kolb, seconded by Plautz to approve as presented. Motion carried unanimously.

Reports

- a. Street Superintendent’s Report – Gilman said that a lot was spent in March patching roads, and that a new material, a little more expensive was used on select areas in town, such as 8th and Broadway, 2nd Avenue, by Island Court. He said it seems to be holding better. Street sweeping is continuing. He said the department has been helping Parks with tree and stump removal, He said in April two sweepers have been working non-stop, and leaf vacs were out earlier than planned. The compost/brush area was discussed regarding non-residents emptying at the location. He said that the Police Department have been catching non-residents and turning them away. Gilman said that he is working on solutions. Salt usage as discussed. Pinion said that the City has already submitted a request to participate in the State Bid for salt, which will save money, and are waiting to hear back regarding eligibility. Gilman then presented the recycling program to the Committee. He said that Waste Management has sent out a flyer that what the City has been telling residents to do is not what they have been requesting of us. He said that in order for the City to do what Waste Management is requesting, it would require Code Ordinance changes. He said Waste Management is going to “no bag” policy; they want all recycling loose within the container. He said that the current ordinance specifically states that all recycling materials are to be placed in a clear plastic bag. Kolb asked if Attorney Truman was on board to make the changes, and it was stated that it has not gotten that far as of yet. Gilman said that Waste Management has 11x17 sheets of labels that are stuck to carts within the new changes and he is trying to request a supply for the City to use also. Kolb said the changes should go into the next Newspaper. Pinion said that the City does want to promote recycling because it does save money; however, if compliance is not met the loads will be rejected and charged as trash, go into the landfill, and cost the City more money.
- b. Street Superintendent’s Report – Peterson said that the Biosolids project was finalized and invoices will be sent to the outlying customers for their portion. He said that part of the Biosolids project was that MSA and Eugene Doro gave a presentation at the Wisconsin Rural Water meeting in LaCrosse and they have been invited to do another presentation in October in Green Bay at WWOA Conference. He said sewer crews were out cleaning mains, and at this time have about ten

miles of main completed. He said the Water Utility is just starting to get into major maintenance. He said that Rob Klein was noted for a lifetime achievement award at the Rural Water Conference. Peterson said that the auditors were in the first week in April and it went very well. Peterson presented the results of the 2019 Wisconsin Surplus Auction and stated that they did very well.

- c. Police Chief's Report – Chief Schauf stated that it is not it does not apply in Wisconsin; however, there was a recent Appellate Court decision about use of chalking tire, and whether or not municipalities can do this. He said that it does not affect the City not, but it could in the future. Plautz asked if the Fourth Amendment was Search and Seizure, and Schauf asked in the affirmative. Schauf said that judges rules that even though the officers are not seizing anything, the action of placing chalk on the tires is in an attempt to complete a law enforcement seizure for when they violate in giving them a ticket. Schauf said that a new officer, Ian Carroll is in field training at the time. He said another officer will be starting in mid-June, and he is working on one more position being filled. He said that two promotions are being working on Detective Sargent and School Resource Officer. Schauf gave a brief report regarding recent Mental Health Committals. Schauf then said that the week of May 12 is National Police Week, and new officers will be sworn in at the May 14 Council meeting.
- d. Fire Chief's Report – Chief Stieve said that second interviews for the Assistant Fire Chief/Training officer will take place tomorrow. He said that there was one resignation, with time restraints being noted as the issue. He said that three people have completed the on-line Fire Op 1 certification class and have passed their written test, and will do their practical May 5 and another on May 21. Three people completed Fire Officer II class, and successfully completed the written exam and will have their practical on May 21. He said three people in the process of completing Fire Inspector I classes. He said that the advertisement for the Building Inspector/Fire Inspector/On-Call Paid Firefighter position would go out soon with potential hiring in early summer.

AJOURNMENT – It was moved by Plautz, seconded by Kolb to adjourn at 2:13 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

MEMORANDUM

City of Baraboo

Date: June 07, 2019

To: Public Safety Committee

From: Tom Pinion

Re: Background for the June 10th mtg. @ **1:00 pm** – **City Services Center**

ACTION ITEMS:

Item A. As part of the 2019 budget, new sidewalk construction is planned for the east side of Elizabeth Street between 15th and 16th Streets. Property owners have been notified of the City's intent to assess the cost of the new sidewalk to the adjoining property owners. I held a neighborhood information meeting for the affected property owners on the evening of June 6th. There is one single-family residential property and 14 condominium units in Hilltop Estates that will be affected by the project. All 15 property owners are requesting a 4-foot wide sidewalk in lieu of the standard 5-foot wide sidewalk since the existing sidewalk along Elizabeth Street south of 15th Street are all 4-foot wide. In 2014, the Committee approved new 4-foot wide sidewalk between 14th and 15th Street. Attached are these respective requests.

Item B. As part of the 2019 budget, new sidewalk construction is planned for the northeast side of Lake Street between South Street and Cherry Lane. There will be a cross-walk on Lake Street on the south side of its (three-way) intersection with South Street. There is no provision for a crosswalk at Cherry Lane (formerly Cherry Alley). This proposed sidewalk would cross only one parcel and its extension westward to Walnut Street is precluded by the lack of right-of-way as well as the topography. Consequently, the proposed sidewalk would only provide the existing resident with a connection (to the south) to the existing sidewalk on Lake Street. The Commission should determine if there is a need for this additional sidewalk.

Item C. I have developed two possible options to provide drainage to the low areas of the "Camp Street Alley". Option 1 provides a solution in the new alley right-of-way. Option 2 would require a drainage easement from at least a couple of property owners. Given the topography and the elevation of the existing storm sewers around the perimeter of this "block", the opportunity to design and construct a conventional storm sewer is limited; however, in the spirit of something is better than nothing, the existing situation can be improved with the installation of small-diameter perforated drainage tile with an area drain at the existing low points (as opposed to storm sewer with traditional catch basins or inlets). I will provide corresponding cost estimates at the meeting.

Item D. Following is a list of prospective alley reconstruction candidates for this year. Since the need exceeds the available funding, we are asking the Committee to prioritize them.

- Sumac Ct, Lake Street east +/- 300 feet (cost shared with Deppe).
- Between 5th & 6th Streets, Center to West **3-** (2 patches) (Big Tree)
- Between 12th & 13th Streets, Warren to Barker **3** (2 patches)
- Between 4th and 5th Avenue, Broadway to Birch **3** (Library Alley)
- Between 5th & 6th Street, Wheeler to Camp **4-**
- Between 7th & 8th Streets, East to Barker Street **4+** (westerly 1/3)

Red numbers after each location indicate PASER Rating of existing surface.

Items E. Sauk County has developed an updated Hazard Mitigation Plan for the next five years and the Emergency Management Committee has recommended the City adopt that plan. The Fire Chief is asking for the Public Safety Committee's recommendation for approval of this 242 page (37MB) Plan. Due to the size of this Plan, it is not included in the packet but there is a link to it on the City's web-page under Emergency Management in the Departments' tab.

Item F. This is the standing agenda item to review and approve monthly utility billing adjustments. The adjustments for April and May are included in the packet.

INFORMATION ITEMS:

Item A. In our ongoing effort to improve both compliance with our refuse and recycling regulations as well as collection efficiencies, Tony has provided a draft of his proposed revisions to Chapter 11 of the General Code of Ordinances. Since this is only an informational item, we are looking for some direction on how to proceed with this matter.

See you Monday at **1:00 PM !**

Pinion, Tom

From: Keri Olson <kerijolson@gmail.com>
Sent: Thursday, June 6, 2019 9:31 PM
To: Pinion, Tom
Cc: Matt and Joan Hart; Patricia Sardeson
Subject: Request for 4-Foot-Wide Sidewalk on Elizabeth Street

Greetings, Tom --

Thank you for holding a Neighborhood Informational Meeting at City Hall this evening so that those present could better understand the City of Baraboo's various 2019 street and sidewalk construction projects, including the sidewalk construction scheduled to take place on Hilltop Estates Owners Association property at 1720 Elizabeth Street.

On behalf of my fellow Hilltop Estates Directors Matt Hart and Patricia Sardeson, I respectfully submit our request to the Plan Commission and Common Council to construct a four-foot-wide sidewalk on Hilltop Estates property between 15th and 16th Streets along the east side of Elizabeth Street instead of the standard five-foot-wide sidewalk. The four-foot-wide sidewalk would be consistent with the existing sidewalk on Elizabeth Street, located south of the intersection of 15th and Elizabeth Streets.

Thank you for forwarding our request to the appropriate parties. And thank you again for this evening's meeting, which provided valuable information.

Keri Olson
Secretary, Hilltop Estates Owners Association Board of Directors
Inspirational Writer & Speaker
kerijolson@gmail.com
www.keriolson.com
(608) 393-7419 - mobile
(608) 356-2543 - landline
1720 Elizabeth Street, Unit #4, Baraboo, WI 53913

Pinion, Tom

From: connie sprecher <cksprecher@hotmail.com>
Sent: Tuesday, June 4, 2019 3:11 PM
To: Pinion, Tom
Subject: Sidewalk

As per our consultation on 5/20/19, we are requesting that the proposed sidewalk bordering our property on Elizabeth St.

be no more that 4 feet in width. This matches the sidewalk that continues south to 14th St.

Also we request a minimum set back so as to protect our topography as much as possible.

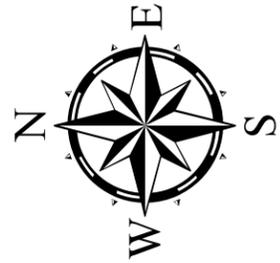
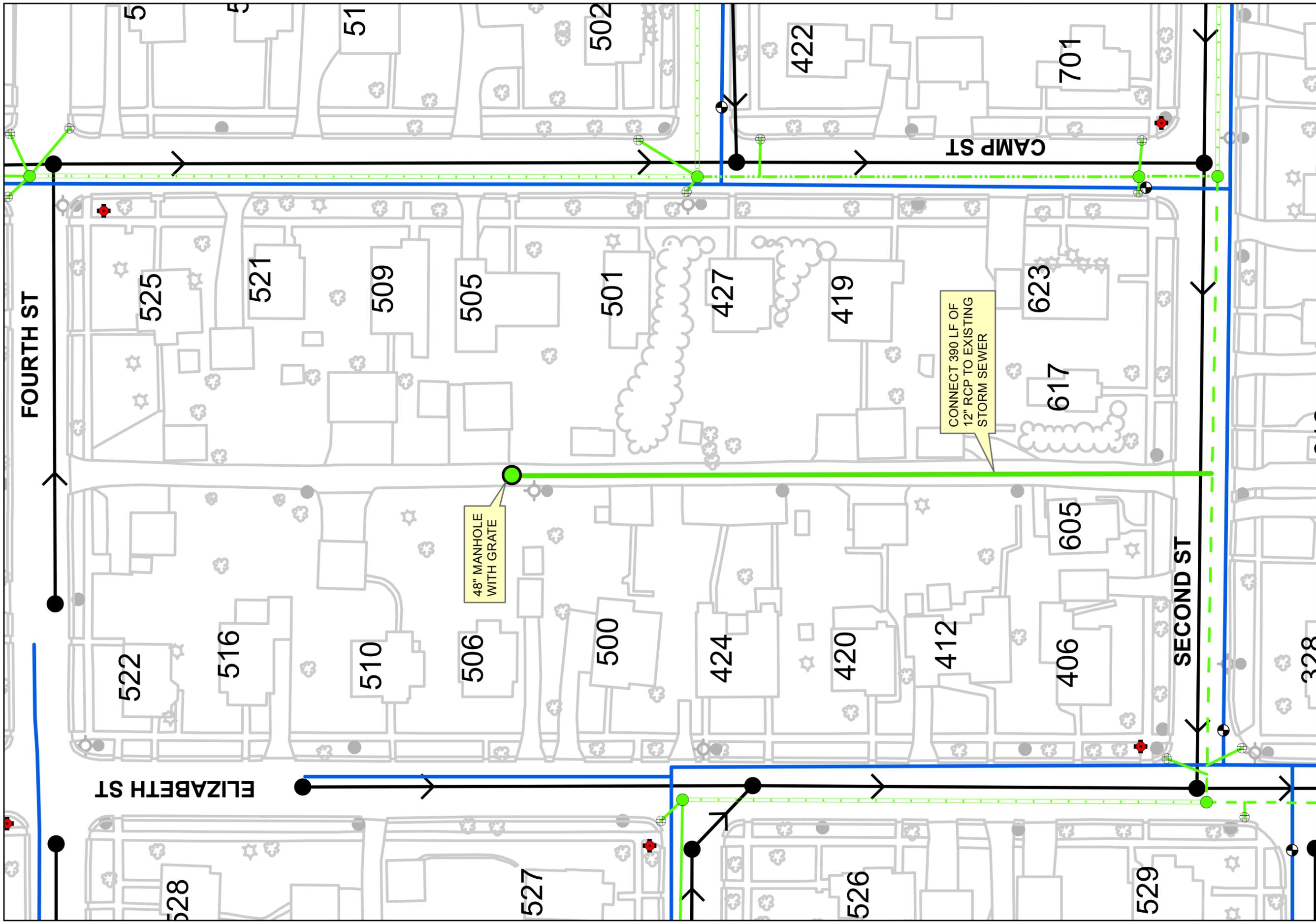
Thank you

Tom&Connie Sprecher

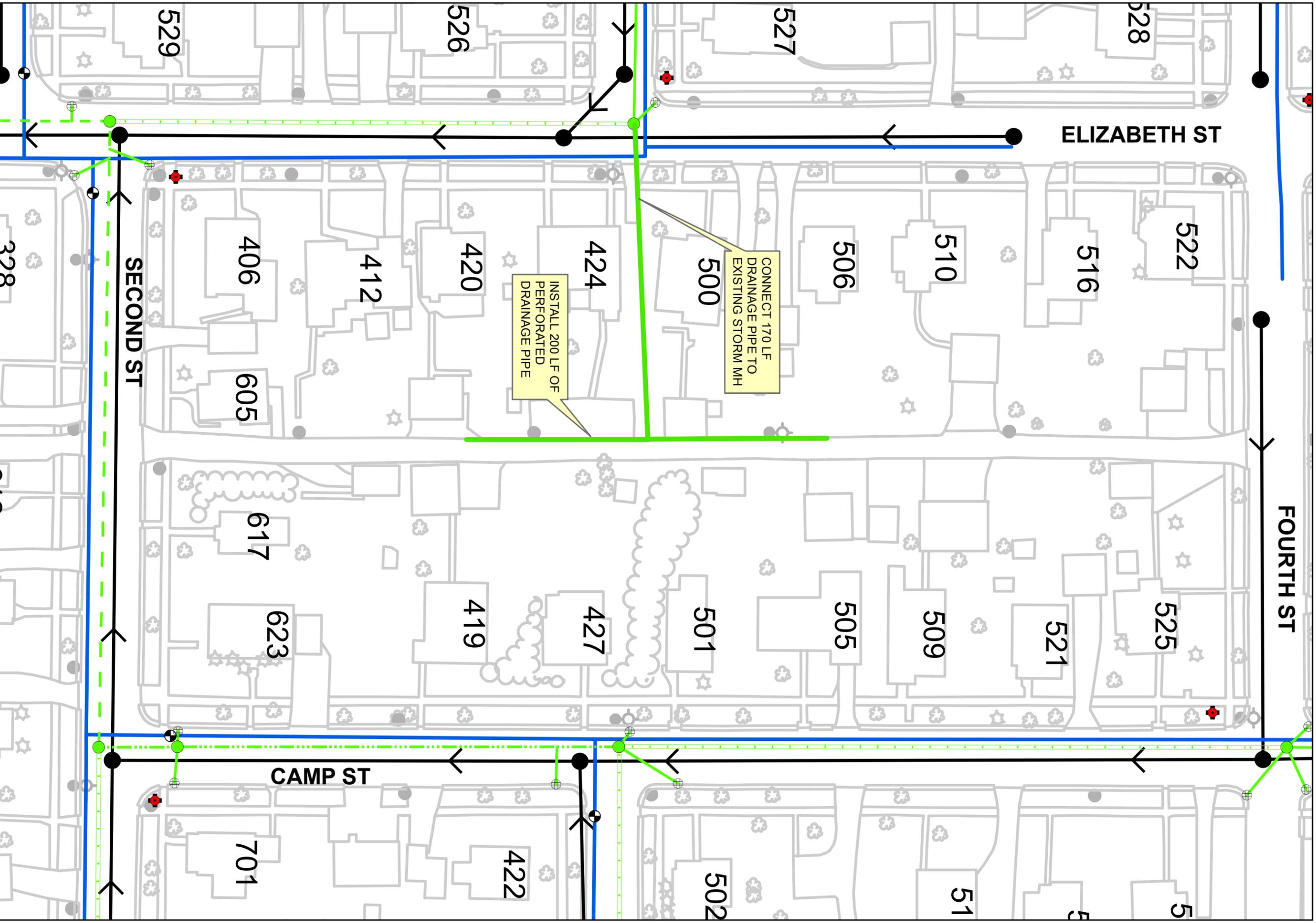
601 15th St.

608-356-9013 608-434-5013

June 4,2019



OPTION A



OPTION B

RESOLUTION NO.

Dated:

The City of Baraboo, Wisconsin

Background. Hazard mitigation is the effort to reduce loss of life and property by lessening the impact of disasters. It is most effective when implemented under a comprehensive, long-term mitigation plan. State, tribal, and local governments engage in hazard mitigation planning to identify risks and vulnerabilities associated with natural disasters, and develop long-term strategies for protecting people and property from future hazard events. Mitigation plans are key to breaking the cycle of disaster damage, reconstruction, and repeated damage. Developing hazard mitigation plans enables state, tribal, and local governments to:

- Increase education and awareness around threats, hazards, and vulnerabilities;
- Build partnerships for risk reduction involving government, organizations, businesses, and the public;
- Identify long-term, broadly-supported strategies for risk reduction;
- Align risk reduction with other state, tribal, or community objectives;
- Identify implementation approaches that focus resources on the greatest risks and vulnerabilities; and
- Communicate priorities to potential sources of funding.

Moreover, a FEMA-approved hazard mitigation plan is a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects.

Sauk County adopted a multi-jurisdictional plan in 2005, which was approved by FEMA on April 27, 2006. The City of Baraboo also adopted a plan on June 28, 2005, which was approved by the FEMA on April 27, 2006. The countywide plan was updated in 2011 and also incorporated the City of Baraboo. The most recent plan update started in 2018 and concluded in 2019 to cover the next five-year period (2019-2024).

Budgeting Note: Not Required Budgeted Expenditure Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risks to people and property from hazards and their effects; and

WHEREAS, the Sauk County Hazard Mitigation Plan: 2018-2024 (“PLAN”) attempts to assess the magnitude of the risks and develop strategies for minimizing or reducing risks; and

WHEREAS, the City of Baraboo worked with Sauk County Emergency Management to update the Plan, which was last updated in 2011, and

WHEREAS, the City of Baraboo makes the following findings regarding this matter:

1. Natural disasters pose a tangible threat to residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this Plan is in the public interest.
4. This Plan is intended to serve as a general strategy and may be amended from time to time.

5. Nothing in this Plan obligates the City of Baraboo to undertake any of the recommended activities and/or projects.
6. Adoption of the Plan is needed to apply for federal funding for certain mitigation projects.

NOW, THEREFORE, BE IT RESOLVED, the Plan entitled "Sauk County Hazard Mitigation Plan: 2018-2024" is hereby adopted; and

BE IT FURTHER RESOLVED, the City of Baraboo Clerk is directed to send a signed copy of this resolution, at her earliest convenience, to Jeff Jelinek, Sauk County Emergency management Director.

Offered by:

Motion:

Second:

Approved: _____

Attest: _____

Report Criteria:
Selected types: Billing Adjustment

Billing Adjustment

04/01/2019

Name	Customer Number	Type	Description	Amount	Service
NORDIC EQUITY LLC	94-179000-00	Billing Adjustment	REMOVE SE BASE BILLED IN ERROR	-7.40	SE BASE - 35
Total 04/01/2019:				<u>-7.40</u>	

04/02/2019

Name	Customer Number	Type	Description	Amount	Service
HOFFMAN, RODNEY & DON	58-050000-01	Billing Adjustment	REPAIRED TOILET	-37.08	Multiple
Total 04/02/2019:				<u>-37.08</u>	

04/16/2019

Name	Customer Number	Type	Description	Amount	Service
VODAK ENTERPRISES LLC	51-071000-00	Billing Adjustment	REPLACED TOILET GUTS	-317.53	Multiple
Total 04/16/2019:				<u>-317.53</u>	

04/22/2019

Name	Customer Number	Type	Description	Amount	Service
LSC COMMUNICATIONS	89-020000-00	Billing Adjustment	MISAPPLIED PN-P.O. DELIVERY ERROR	-379.86	Multiple
LSC COMMUNICATIONS	89-020500-00	Billing Adjustment	MISAPPLIED PN-P.O. DELIVERY ERROR	-2,042.98	Multiple
LSC COMMUNICATIONS	99-004520-00	Billing Adjustment	MISAPPLIED PN-P.O. DELIVERY ERROR	-35.90	ST PEN - 94
Total 04/22/2019:				<u>-2,458.74</u>	

04/29/2019

Name	Customer Number	Type	Description	Amount	Service
COUGHLIN, CATHERINE	52-039000-00	Billing Adjustment	REPAIRED TOILET	-50.83	Multiple
JOHNSON, VIRGINIA	55-038000-00	Billing Adjustment	REPAIRED APRILAIRE MALFUNCTION	-22.72	Multiple
ROTZOLL, BRENDA	57-022000-00	Billing Adjustment	REPAIRED LEAK UNDER FLOOR	-66.35	Multiple
Total 04/29/2019:				<u>-139.90</u>	
Total Billing Adjustment:				<u>-2,960.65</u>	
Grand Totals:				<u>-2,960.65</u>	

Report Criteria:
Selected types: Billing Adjustment

Report Criteria:
Selected types: Billing Adjustment

Billing Adjustment

05/01/2019

Name	Customer Number	Type	Description	Amount	Service
SHORTREED, BENJAMIN	68-132000-02	Billing Adjustment	REMOVE PN - FINAL READOUT	- 89	Multiple
SHORTREED, BENJAMIN	99-016700-00	Billing Adjustment	REMOVE PN - FINAL READOUT	-1 00	Multiple
SHORTREED, BENJAMIN	68-132000-02	Billing Adjustment	REMOVE PN - FINAL READOUT	-1.34	Multiple
Total 05/01/2019:				<u>-3.23</u>	

05/06/2019

Name	Customer Number	Type	Description	Amount	Service
CUMMINGS, TIMOTHY	70-087000-04	Billing Adjustment	REMOVE PENALTY-MISAPPLIED PYMT 4/16/19	- 89	Multiple
Total 05/06/2019:				<u>- 89</u>	

05/29/2019

Name	Customer Number	Type	Description	Amount	Service
S & T RENTALS LLC	69-079000-00	Billing Adjustment	REPAIRED MANY TOILETS-WHOLE COMPLEX	-939.01	Multiple
Total 05/29/2019:				<u>-939.01</u>	
Total Billing Adjustment:				<u>-943.13</u>	
Grand Totals:				<u>-943.13</u>	

large apt complex - had very high usage Dec. 18 - March 19. Manager sent & inspected every toilet in each unit - repaired numerous in building. JWA - 70.46? SE - 868.55. (see attached)

Report Criteria:
Selected types: Billing Adjustment

Short thru all toilets in every unit in complex - repaired numerous throughout the build.

Customer: 69-079000-00 S & T RENTALS LLC
 703 12TH ST
 69079000 608-271-2030
 EDWARD TERRY
 3105 ASHFORD LANE
 MADISON WI 53713

Account balance: .00
 Balance due: 04/20/2019 .00
 Last payment: 04/18/2019 2,272.28-

Display	Compare	History	Transactions	Customer	Service	Location	Meters	Readings	Contracts	Leases	Certification	Credit History	Suppliers
06/30/2019 03/31/2019 12/31/2018 09/30/2018 06/30/2018 03/31/2018 12/31/2017 09/30/2017 06/30/2017 03/31/2017 12/31/2016 09/30/2016 06/30/2016													
WATER	usage	0	547.12	298.06	298.28	1,927	259.14	204.96	1,389	1,164	1,256	1,154	190.87
WATER	BASE	.00	3,833	2,054	62.28	62.28	62.28	62.28	62.28	62.28	60.47	60.47	1,329
SEWER	BASE	.00	1,540.87	875.21	821.09	756.75	591.85	309.43	456.49	488.98	506.04	454.33	523.23
STORM	WATER	.00	12.90	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
PUBLIC	FIRE	.00	73.86	73.86	73.86	73.86	73.86	73.86	73.86	73.86	73.86	73.86	73.86
PENALTY	WATER	.00	35.25	35.25	35.25	35.25	35.25	35.25	35.25	35.25	34.22	34.22	34.22
PENALTY	SEWER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
PENALTY	STORM WATER	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
WATER TAX	PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
SEWER TAX	PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
STORM TAX	PENALTY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total charges		.00	2,272.28	1,344.66	1,272.76	1,187.28	968.20	598.84	797.00	813.83	863.77	789.95	882.65
Previous balance		2,272.28	1,344.66	1,272.76	1,187.28	968.20	598.84	797.00	813.83	863.77	789.95	882.65	1,495.51
Payments		2,272.28-	1,344.66-	1,272.76-	1,187.28-	968.20-	598.84-	797.00-	813.83-	863.77-	789.95-	882.65-	1,495.51-
Adjustments		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00

adjusted
 Due 2018 +
 Mayor 2019
 (High!)

Average usage
 126,600 gal

11.07 SOLID WASTE AND RECYCLABLE

COLLECTION. (1552 12/20/89, 2129 11/25/03, 2415 06/24/14)

(1) SERVICE PROVIDED.

(a) Residential Collection. The City shall cause the collection of garbage, refuse, and recyclables within the boundaries of the City from the following buildings:

1. Single- and Two- Family Residences. Single- and two- family residences, including any single- and two-family residences that are occupied by the owner who also operates a business on the premises, such as a home occupation, and condominiums as provided in Subs. 2 below.

2. Residential Condominiums. A condominium residence located in a residential building shall be considered a residence entitled to City collection of garbage, refuse, and recyclables if the following preconditions are satisfied:

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a. The eligible condominium residence shall be individually owned by a permanent occupant thereof. Temporary occupancy of a condominium dwelling unit by a tenant shall only be eligible for City garbage, refuse, and recyclable collection if approved by the Public Safety Committee.

b. The residence shall have a private entrance to the outside of the residential building.

c. The condominium residence shall be either a single-family condominium or located in a residential building consisting only of other residences that comply with subsections a and b above.

(b) Buildings Not Receiving City

Collection. The City shall not collect garbage, refuse, and recyclables from the following buildings or structures:

1. All non-residential buildings, including commercial, professional, governmental, service, and industrial businesses.

2. All multi-family dwellings, apartments, and housing complexes containing three (3) or more dwelling units in a structure or building, except condominiums qualifying under (1)(a) above.

3. All dwelling units in the Central Business District except one- and two- family residential buildings and one- and two- family residential buildings occupied by the owner who also operates a business on the premises.

4. All manufactured home parks.

5. Any other building that does not qualify for residential collection as provided in Subsection (1), above.

All garbage, refuse, and recyclables generated from buildings not receiving City collection shall be collected by a private solid waste and refuse firm licensed by the State of Wisconsin

Department of Natural Resources. The owner(s) or occupant(s) of any such building shall arrange for garbage, refuse, and recyclable collection with a private collection firm and shall comply with all applicable provisions of this §11.07.

(2) DEFINITIONS. Unless specifically defined below, words or phrases used in this Chapter shall be interpreted so as to give them the same meaning as they have at common law.

(a) Aluminum Container. A container used for carbonated or malt beverages or food and other non-hazardous materials that is made primarily of aluminum.

(b) Approved Container. A container for storage and/or collection of recyclables, garbage, refuse, and/or solid waste approved by the Public Safety Committee.

(c) Bi-Metal Container. A container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.

(d) Cardboard. That portion of corrugated cardboard commonly used as packing boxes or containers that remain substantially in their original condition at the time of disposal such that the material is suitable for commercial grade recycling. "Cardboard" does not include the cardboard used in cereal boxes, cake mix boxes, etc., which is not suitable for recycling purposes or is in a state which makes separation unreasonable or unduly expensive, for reasons which include, but are not limited to, the following:

1. The cardboard has been put to another use, such as a container for other wastes, and is thus rendered unfit for commercial recycling.
2. The cardboard is mixed in with commercial or municipal litter or refuse as a result of the failure of citizen or business invitees to separate cardboard from other discarded materials outdoors or in publicly accessible areas of buildings.
3. The cardboard has been damaged or altered by any other means so 11-3 as to make recycling impossible or unduly difficult.

(e) Container Board. Corrugated paperboard used in the manufacture of shipping containers and related products.

(f) Fiber Paper Product. Cardboard container board, corrugated paper, newspapers, magazines, news-print, office paper, cardboard cereal and dry goods boxes, waste paper, and other paper and card-board products.

(g) Foam Polystyrene Packaging.

Packaging made primarily from foam polystyrene that satisfies the following criteria:

1. Is designed for serving food or beverages.
2. Consists of loose particles intended to fill space and cushion the packaged article in shipping container.
3. Packaging material that consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

(h) Garbage. Discarded materials resulting from the handling, processing, storage, and consumption of food. (See Ch. 289, Stats.)

(i) HDPE. High-density polyethylene, labeled by the SPI code #2.

(j) LDPE. Low density polyethylene, labeled by the SPI code #4.

(k) Magazine. Magazine and other material printed on similar paper.

(l) Major Appliance. A residential or commercial air conditioner, clothes dryer, clothes washer, dish-washer, freezer, microwave oven, oven, refrigerator, stove, furnace, boiler, dehumidifier and water heater.

(m) Multiple-Family Dwelling. A property containing 3 or more residential units, including those which are occupied seasonally.

(n) Newspaper. A newspaper and other materials printed on newsprint.

(o) Newsprint. That portion of newspapers or periodicals that remain substantially in their original condition at the time of disposal, such that the material is suitable for commercial grade recycling. "Newsprint" does not include the paper commonly used in the production of magazines, books, and other physical media for written material, or paper which is not suitable for recycling purposes or is in a state which makes separation unreasonable or unduly expensive, for reasons which include, but are not limited to, the following:

1. The paper has been put to another use, such as wrappings for other wastes, and is thus rendered unfit for commercial recycling.
2. The paper is no longer flat and folded to the approximate dimensions of its original condition.
3. The paper is mixed in with commercial or municipal litter or refuse as a result of the failure of citizen or business invitees to separate newspapers from other discarded materials outdoors or in publicly accessible areas of buildings.

4. The paper has been damaged or altered by any other means so as to make recycling impossible or unduly difficult.

(p) Non-Residential Facilities and Properties. Commercial, retail, industrial, institutional and governmental facilities and properties. This term does not include multiple-family dwellings.

(q) Office Paper. High-grade printing and writing papers from offices in nonresidential facilities and properties. Printed white ledger and computer printouts are examples of office paper generally accepted as high grade. This term does not include industrial process waste.

(r) Other Resins or Multiple Resins. Plastic resins labeled by the SPI code #7.

(s) Person. Includes any individual, corporation, partnership, association, local governmental unit, as defined in §66.0131, Wis. Stats., state agency or authority or federal agency.

(t) PETE. Polyethylene terephthalate, labeled by the SPI code #1.

(u) Plastic Container. An individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.

(v) Post-consumer Waste. Solid waste as defined herein, other than solid waste generated in the production of goods, hazardous waste, as defined in Ch. 291, Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Ch. 289, Wis. Stats.

(w) PP. Polypropylene, labeled by the SPI code #5.

(x) PS. Polystyrene, labeled by the SPI code #6.

(y) PVC. Polyvinyl chloride, labeled by the SPI code #3.

(z) Recyclables or Recyclable Material. Any container, paper product, or other material or product designated for recycling by the Public Safety Committee.

(aa) Refuse. Means all materials produced from industrial or community life, subject to decomposition, not defined as sewage. (See Ch. 289, Stats.)

(ab) Residential Building or Residence. A building or structure whose primary or principal design and use is for residential dwelling purposes.

(ac) Sewage. The meaning specified in Ch. 289, Wis. Stats., shall apply.

(ad) Solid Waste. The meaning specified in Ch 289, Wis. Stats., shall apply.

(ae) Solid Waste Facility. The meaning specified in Ch.289, Wis. Stats., shall apply.

(af) Solid Waste Treatment. Any method, technique or process that is designed to change the physical, chemical or biological character or composition of solid waste. Treatment includes incineration.

(ag) Steel Container. An individual, separate, rigid steel can that is originally used to contain a product that is the subject of a retail sale.

(ah) Waste Paper Product. Reusable paper other than newsprint and shall include by way of example, but not by way of limitation, magazines, papers, food cartons, bags, wrapping paper.

(ai) Waste Tire. A tire that is no longer suitable for its original purpose because of wear, damage, or defect.

(aj) Yard Waste. Such material as, by way of enumeration, but not limitation, branches, tree trunks, shrubs, grass clippings, yard and garden debris and brush, and any similar vegetative material or substance.

(3) CITY COLLECTION REGULATIONS

(a) All buildings provided with City garbage and refuse collection shall be collected once per week at the time and place set forth in the published collection schedule. Recyclables shall be collected every other week. The Street Superintendent may schedule additional collections if he/she deems such additional collections are necessary in order to prevent a health or safety hazard. No collection shall be made on legal holidays, but shall be made on ~~the following workday or as otherwise such date as designated by the Street Superintendent and Public Safety Committee designated by the Street Superintendent.~~ the following workday or as otherwise such date as designated by the Street Superintendent and Public Safety Committee designated by the Street Superintendent. The Street Superintendent or Public Safety Committee shall have the authority to make regulations concerning the days of collection, location of garbage, refuse, and recyclable containers, and such other matters pertaining to the collection, conveyance, and disposal of garbage, refuse, and recyclables as he/she shall find necessary, and to change and modify the 11-5 regulations provided that such regulations are not contrary to the provisions of this §11.07. All garbage, refuse, and recyclables shall be placed as designated by the Street Superintendent or Public Safety Committee by 7AM on the scheduled collection day. The Sanitation Department shall not be required to leave the public highway or alley for the purpose of making a collection unless directed to do so by the Public Safety Committee or Street Superintendent. Any person aggrieved by a regulation made by the Street Superintendent shall have the right to appeal to the Public Safety Committee who shall have the authority to confirm, modify, or revoke any such regulation.

(2346 09/28/2010)

(b) The City shall only collect garbage, refuse, and recyclables placed for collection in approved containers as required by this §11.07. An approved container shall consist of ~~a either a 64-~~

~~gallon or~~ a 96-gallon cart, which must be purchased from the City of Baraboo. A limited number of 64-gallon and 35-gallon carts are available for purchase from the City for residents that are currently utilizing 64-gallon and 35-gallon carts.~~with extenuating circumstances.~~ Two ~~A minimum of carts are required for each dwelling unit,~~ one cart for garbage and one cart for recyclables, is required for each dwelling unit, unless arrangements are made by neighbors to share carts.

(c) Each residential dwelling unit eligible for City collection shall utilize carts approved by the City of Baraboo for refuse and recycling collection. ~~be entitled to place up to two carts for collection, one for garbage and one for recyclables. The Public Safety Committee shall be authorized to grant exceptions to the two cart limit.~~ It shall be unlawful for any person and/or owner and/or occupant of a property to:

1. Place any garbage, refuse, or recyclable for City collection at any location not designated or approved by the Street Superintendent.
2. Fail to promptly clean up and remove litter and loose material that has not been collected.
3. Place any garbage, refuse, or recyclable cart for collection on any street, alley, or other public place or upon any collection site on private property before 3 PM of the day prior to the published collection day, except upon the prior express approval of the Street Superintendent.

(4) RESIDENTIAL ITEMS NOT COLLECTED

BY THE CITY. Except as provided in §(7), no person shall place for City collection, any of the following: (1684 03/29/93)

- (a) All substances and materials ~~that are prohibited by the Sauk County Zoning Ordinances for deposit in the Sauk County Landfill, including, but not limited to,~~ classified as hazardous waste as defined in Ch. NR 187 Adm. Code, flash waste and other wastes generated primarily from the combination of coal or fossil fuels, foundry wastes, sludge, domestic waste from private sewage disposal systems, infectious wastes, free liquid wastes, etc.
- (b) Toxic wastes, chemicals, explosives, and ammunition.
- (c) Drain or waste oil or flammable liquids.
- (d) Paint.
- (e) Tires and automobile parts.
- (f) Yard waste.

(g) Demolition waste and construction debris including materials from remodeling, construction or removal of a building, roadway, or sidewalk.

(h) Tree trunks and stumps.

(i) Household appliances and household furniture.

(j) Dead animals.

(k) Undrained food waste.

(l) Industrial waste.

(m) Garbage or refuse strewn by animals or vandals prior to collection.

(n) Stone, rubble, earth and sod. (1684 03/29/93)

(5) MANDATORY RECYCLING. (1778 12/13/94)

(a) Purpose and Authority. The purpose of this Section is to promote recycling, composting, and re-source recovery through the administration of an effective recycling program, as provided in Ch. 287, Wis. Stats. and Ch. NR 544, Wis. Adm. Code. This Section is adopted as authorized under Ch. 287, Wis. Stats.

(b) Abrogation and Greater Restrictions. It is not intended by this Section to repeal, abrogate, annul, impair, or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this Section imposes greater restrictions, the provisions of this Section shall apply.

(c) Interpretation. The interpretation and application of the provisions of this Section shall be minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this Section is inconsistent or conflicts with each other, the more restrictive requirement or interpretation shall apply. Where a provision of this Section is required by Wisconsin Statutes, or by a standard in Ch. NR 544, Wis. Adm. Code, and where the Section provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Ch. NR 544 standards in effect on the date of the adoption of this Section, or in effect on the date of the most recent text amendment to this Section.

(d) Applicability. The requirements of this Section apply to all persons within the City of Baraboo, Wisconsin, including, but not limited to, owner(s) and occupant(s) of buildings not eligible for City collection.

(e) Administration. The business of this Section shall be administered by the Street Superintendent. (2047 02/13/2001)

(f) Separation of Materials. (See Ch. 287, Stats.) Occupants of single- and two family residences, multiple-family dwellings, and non-residential facilities and properties shall separate the following materials from garbage, refuse, and postconsumer waste:

1. Lead acid batteries.
2. Major appliances.
3. Waste oil.
4. Yard waste.
5. Aluminum containers.
6. Bi-metal containers.
7. Corrugated paper or other container board.
8. Foam polystyrene packaging.
9. Glass containers.
10. Magazines.
11. Newspaper.
12. Office paper.
13. Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins.
14. Steel containers.
15. Waste tires.

The Public Works Committee shall also be authorized to designate materials to be treated as a recyclable.

(g) Separation Requirements Exempted. The separation requirements of Subs. (f) do not apply to the following:

1. Occupants of single- and two family residences, multiple-family dwellings and non-residential facilities and properties that send their garbage, refuse, and postconsumer waste to a ~~process-sing~~ processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in subsection (f) from solid waste in as pure a form as is technically feasible.

2. Solid waste that is burned as a supplemental fuel at a facility if less than 30% of the heat input to the facility is derived from the solid waste burned as supplemental fuel.

3. A recyclable material specified pursuant to subsection (f) for which a variance has been granted by the Department of Natural Resources under Ch.287, Wis. Stats., or §NR 544.14, Wis. Administrative Code.

(h) Care of Separated Recyclable Material. To the greatest extent practicable, the recyclable materials separated in accordance with subsection (f) shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner that protects them from wind, rain, and other inclement weather conditions.

(i) Management of Lead Acid Batteries, Major Appliances, Waste Oil, Yard Waste, and Waste Tires. Occupants of single and two- family residences, multi-family dwellings and non-residential facilities and properties shall manage lead acid batteries, major appliances, waste oil and yard waste as follows:

1. Lead acid batteries shall be delivered by the owner to any of the vendors in the City who will accept lead acid batteries for recycling. Vendors may impose a charge for this service.

2. Waste oil shall be delivered by the owner ~~to the waste oil facility at the Sauk County Landfill or other~~ to an approved reception site disposal center.

3. Yard wastes shall not be collected by the City and shall be retained by the owner thereof except as may be authorized by §11.07(7 of this Code. (1785 01/24/95)

4. Waste tires, ~~less than 1,100 by 24.5~~ shall be delivered by the owner ~~to the Sauk County Landfill or to any vendors who will accept the same.~~ to any vendor licensed for the disposal or recycling of waste tires. Vendors may impose a charge for this service.

(j) Preparation and Collection of Recyclable Materials. Except as otherwise directed by the Street Superintendent or the Public Safety Committee, owners or occupants of each building ~~pro-vided~~ provided with City collection of garbage, refuse, and recyclables shall do the following for the preparation, collection, and separation of the recyclable materials specified in Subs. (f): (2047 02/13/2001)

1. All ~~containers~~ items designated as recyclable material by the Wisconsin DNR shall be placed loose in designated recycling bin. All items must be placed in a city approved container for pickup, unless previously approved by the Street

~~Superintendent or Public Safety Committee. In the event that additional storage capacity is necessary, an additional cart is available for purchase from the City of Baraboo. clear or transparent plastic bags not less than 13 gallons in size intended for recycling and having a sufficient thickness and strength to allow lifting and loading contents without tearing and not exceeding 25 lbs. in weight. Plastic containers designated as recyclable materials 11-7 may also be tied together through the handles with heavy string or cord.~~

2. Fiber paper products designated as recyclable material shall be free of debris, ~~flattened to the minimum thickness, and placed in designated recycling cart for disposal. The City will allow oversized fiber paper products to be cut to size to fit in resident's designated recycling cart. securely tied in both directions with heavy string or cord, in bundles, not exceeding 8 inches in height or stacked in a sturdy cardboard box or paper grocery bag.~~ Fiber paper products shall be separated as follows:

- a. ~~€~~Corrugated paper, cardboard, or other container board.
- b. Magazines.
- c. Newspaper.
- d. Office paper.
- e. Cereal, dry food containers, soda cartons.

Office paper may also be shredded and placed in ~~paper plastic recycling~~ bags for collection.

3. To the greatest extent practicable, recyclable materials shall be cleaned and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including, but not limited to, household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner that protects them from wind, rain, and other inclement weather conditions.

(k) ~~Collection SchedulesPractices.~~ Persons who are served by the City's garbage and refuse waste collection service shall also place recyclable materials for pickup by the City on the same day as the scheduled day for garbage, refuse, and post-consumer waste (solid waste) collection. ~~To encourage proper recycling, There there~~ shall be no limit on the number ~~of bags~~ of recyclables that may be placed for collection. ~~All Recyclable materials must be placed in carts approved by the City of Baraboo, unless approved otherwise by the Street Superintendent or Public Safety Committee. The recyclable materials shall be placed at a site separate from the solid waste collection site, as approved by the Street Superintendent.~~ All ~~recyclable recycling materials carts~~ shall be

clearly visible-accessible with ~~no~~ a minimum of 3' spacing from all impediments, i.e. telephone-utility poles, mailboxes, street signs, additional carts, structures, vehicles, etc. It shall be unlawful for any person or owner or occupant of a property to:

1. Place for collection any recyclable materials at any location not designated or approved by the Street Superintendent;
2. Place any recyclables for collection in any street, alley, or other public place, or upon any collection site on private property before 3 p.m. on the day prior to the published collection day, except upon the prior expressed approval of the Street Superintendent.
3. Fail to promptly clean up and remove litter and loose material that has not been collected. (1964 01/12/99, 2047 02/13/2001)

(l) Responsibilities of Owners or Designated Agents of Multiple Family Dwellings and/or Non-Residential Facilities and Properties.

1. Owners or designated agents of multiple family dwellings and nonresidential facilities and properties shall do all of the following:
 - a. Provide adequate, separate containers for recyclable materials.
 - b. Notify tenants in writing at the time of renting or leasing the dwelling or non-residential facility and property and at least semi-annually thereafter about the established recycling program.
 - c. Provide for each tenant a specific placement location for collection of garbage and refuse and a separate and specific placement location for collection of recyclable materials.
 - d. Notify tenants in writing at time of renting or leasing of reasons to reduce and recycle solid waste, which materials are recyclable materials, how to prepare recyclable materials in order to meet the processing requirements, collection methods and sites for placement for collection of recyclable materials separate from garbage and refuse, locations and hours of collection, and a contact person or company, including a name, address and telephone number.
 - e. The owner of rental property shall be responsible for violations of this Section occurring on rental property.

2. The requirements specified in (m)(1) above, do not apply to the owners or designated agents of multiple family dwellings, or non-residential facilities and properties if the postconsumer waste generated within the dwelling or non-residential facility and property is treated at a processing facility licensed by the Department of Natural

Resources that recovers for recycling the materials specified in subsection (f) from solid waste in as pure a form as is technically feasible.

(m) Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in subsection (f) which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

(n) Enforcement. For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the City of Baraboo may inspect recyclable materials separated for recycling, garbage, refuse, and post-consumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas for multiple-family dwellings and nonresidential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the City of Baraboo who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

(o) Unlawful to Remove Recyclables. It shall be unlawful for any person to collect or remove recyclables that have been placed by any person at a designated collection site for collection. This Subsection shall not apply to a City employee acting within the scope of his/her employment, or to a person under contract with the City of Baraboo. (1806 04/11/95)

(6) COLLECTION REGULATIONS FOR BUILDINGS NOT PROVIDED WITH CITY COLLECTION SERVICES.

(a) The owner(s) and/or occupant(s) of any building that does not receive City collection of solid waste, garbage, refuse, and recyclables shall:

1. Arrange for such collection by a private garbage and refuse collection firm licensed by the State of Wisconsin Department of Natural Resources.
2. Arrange for private collection of garbage, refuse, and recyclables in accordance with the provisions of this §11.07. Such collection shall be at sufficient intervals to protect the environment as set forth in this §11.07 and shall specifically arrange for collection services to be made at a minimum of bi-weekly provisions to maintain bi-weekly collection when a holiday falls on a normal collection day.
3. Provide a sufficient number of approved containers for the storage of garbage and refuse ~~gene-rated~~ generated by each building and to further

see to it that all solid waste, garbage, and refuse is placed in such containers.

4. Maintain all storage areas for garbage, refuse, and recyclables to be kept in a nuisance-free and odor-free condition and litter shall not be allowed to accumulate.

5. Be responsible for cleaning up litter.

6. Be responsible for assuring that all solid waste, garbage, refuse, and recyclables that are kept stored or kept outside of a building shall be placed in a covered garbage can or dumpster, inaccessible to rats, mice, vermin, or scavenging animals or birds.

7. Except where a dumpster is required, the owner of any rental residential property shall be responsible for providing a sufficient number of covered refuse containers for all tenants. Containers shall consist of metal or plastic that are fly-tight, watertight, and rodent proof, with tight-fitting lids and suitable handles, commonly referred to as garbage cans. Metal garbage cans shall be of sufficient thickness to resist denting during normal handling by the private refuse hauler. Plastic garbage cans shall consist of plastic material not damaged by freezing and not susceptible to melting.

8. Provide bulk storage containers, commonly referred to as dumpsters, for any building or ~~pre-mises~~premises, including buildings used for residential purposes producing solid waste, garbage, and refuse in excess of three (3) 30-gallon plastic garbage bags per week. Bulk storage containers shall be covered containers, fly-tight, rodent proof, and watertight, but may have cleanout drain plugs, constructed of heavy gauge metal or other durable material impervious to animals, capable of being emptied without hazard, and equipped with doors or covers that are tight fitting.

9. Assure that all containers used for the storage of garbage, refuse, and recyclables are well maintained and that sharp or protruding surfaces, dents, tears, and other defects which may be hazardous to the general public are immediately repaired.

10. Assure that the private collection firm properly delivers all recyclable materials to a recycling processing facility or end user of recyclables and keeps all records, as needed, to document and otherwise comply with state and local regulations.

11. Be responsible to keep records of the disposal of all solid waste, garbage, and refuse required by state law, including the identification of the private collection firm, the amount of solid waste, garbage, and refuse collection, the amount or percentage of recyclables collected, and the disposal site.

(7) REGULATION OF YARD WASTE, ~~LEAVES AND ANNUAL SPRING CLEAN UP BRUSH.~~
(1688 04/22/93)

(a) Yard Waste. No person shall place yard waste, defined as shrubbery, grass clippings, leaves, brush, garden waste, etc. into containers used for or containing solid waste or recycling. Yard waste shall be disposed of in a lawful manner that will not result in such waste being deposited in a the Sauk County Landfill contrary to the Ordinance of the County of Sauk, Wisconsin facility designated for the purpose of recycling and solid waste disposal. The City may provide a location for the disposal of such yard waste specifically for residents residing within the City of Baraboo municipal borders and may provide for pick up and disposal of ~~yard waste~~ leaves up to two times per year. The Public Safety Committee, after consultation with the Street Superintendent, shall be authorized to establish and publish the dates of such collections. At no time may shrubbery, garden waste, or earthen material (stone, rubble, earth, sod) be placed curbside for collection with leaves as part of the semi-annual cleanup. The City reserves the right to assess property owners of which are found in violation of this ordinance for accrued costs related to the clean-up. The City may also assess accordingly for damage caused by unapproved materials entering leaf disposal equipment.

~~The Public Safety Committee, after consultation with the Street Superintendent, shall be authorized to establish and publish the date(s), collection places, items to be picked up, acceptable containers, charges and other procedures and requirements for the pick up. If the collection charge is not paid within 30 days, such charge, together with an additional administrative fee of 10 percent of the charge and interest at 1 percent per month shall be extended upon the current or next tax roll as a charge for current services as provided in §66.0627, Wis. Stats (2017 02/13/2001).~~

~~(b) Annual Spring Cleanup. The City may, by resolution of the Council, provide for an annual spring cleanup. The Council may authorize a second cleanup during a calendar year and such second cleanup shall be subject to this section. The Public Safety Committee, after consultation with the Street Superintendent, shall be authorized to establish and publish the date(s), collection places, items to be picked up, charges and other procedures and requirements for the cleanup. All pickup charges shall be paid in advance and the Street Superintendent is~~

~~authorized to develop an appropriate procedure to establish proof of prepayment for each item collected (2047-02/13/2001).~~

(b) Brush. The City may provide a designated brush drop off site specifically for residents residing within the City of Baraboo municipal borders. Non-residents and contractors operating as tree removal contractors, lawn and property care contractors, or landscaping contractors are prohibited from dumping at designated brush drop off site, and are subject to illegal dumping forfeiture and associated cleanup costs accrued by City of Baraboo. Any individual dumping materials other than brush will be subject to an illegal dumping forfeiture and associated cleanup costs accrued by City of Baraboo. The City may also provide curb side brush pickup for its residents. The Public Safety Committee, after consultation with the Street Superintendent, shall be authorized to establish and publish the dates of such collection. Curbside brush collection must adhere to standards set forth by the Public Safety Committee. Brush must be stacked in an orderly manner with cut ends facing the same direction, brush must not impede upon pedestrian walkways or city streets, brush must be free of foreign materials, including but not limited to household trash or recyclables, garden or yard waste, and lumber or other building materials. At no time may contractors place items for pickup. Brush placed curbside by contractors is the responsibility of the property owner of which work was performed. The city reserves the right to assess property owners of which are found in violation of this ordinance for accrued costs related to the clean-up. The City may also assess accordingly for damage caused by unapproved materials entering our brush disposal equipment.

(c) Placement of Collection Items Regulated

1. Except where permitted by emergency order issued by the Mayor or City Council, no person shall place yard waste for ~~yard waste~~ collection by the City or items for special cleanup collection by the City in or upon any street, sidewalk, alley, public right-of-way, park, or other property of the City.

~~a. At any time before the Saturday immediately preceding the designated collection day; or~~

~~b. Any time after the scheduled collection day.~~

2. In addition to the penalty provided by §11.07(10), if the City collects any yard waste or items placed for collection contrary to this Subsection, the actual cost of removal and disposal, together with an administrative fee equal to 10% of said cost, shall be charged to the property owner. If such charges are not paid by November 15 of the year in which they are billed, such charges, together with an additional administrative fee for

collection equal to 10% of the total of such charges and fees shall be extended on the next succeeding tax roll as a tax charge against the property affected and collected in the same manner as are other taxes, pursuant to §66.0627, Wis. Stats.

~~3. Appliances shall only be picked up by the City during the City's Annual Spring Cleanup period. The Street Superintendent is authorized to develop an appropriate procedure to establish proof of prepayment for each item collected (2017-02/13/2001).~~

~~a. Appliances shall be placed at the curbside available for pickup at the place and time of the scheduled Spring Clean-up collection day. No appliance will be picked up unless a Request for Appliance Disposal Form has been completed and the required charge has been paid in advance to the City Treasurer. The Public Safety Committee shall be authorized to establish the appliances that will be picked up by the City and the charge therefore.~~

~~b. The City's pick-up charges are set for standard residential appliances, not commercial appliances. If the cost to the City for disposing of any appliance exceeds the amount set forth on the City charge schedule, the owner shall reimburse the City for any such additional charges incurred in order to properly dispose of the appliance.~~

~~c. The owner of an appliance placed for pickup shall remove all doors that may be locked in the closed position before placing the appliance at the curbside.~~

~~d. Except during the City's annual Spring Clean-up, the Owner of an appliance for disposal shall be responsible for delivering all such appliances to the Sauk County Landfill or other licensed disposal facility. The owner shall be required to remove all doors that may be locked in the closed position before delivery.~~

4. In this subsection:

a. "Yard waste" has the meaning set forth in Subsection (2), Definitions, above.

b. "Item" means any substance, material, product, appliance, furniture, junk, debris, refuse, or other discarded thing.

(8) OTHER COLLECTION REGULATIONS.

(a) No person shall place any solid waste, garbage, refuse, or recyclables for collection on any street, alley, or other public place before 3 PM of the day prior to the regularly scheduled collection day for collection by a private refuse collection hauler.

(b) No person shall throw, place, or deposit any solid waste, garbage, refuse, rubbish, or recyclables in any street, alley, public place, tree bank or private property within the City limits except in an approved container ~~or bag~~ as provided in this §11.07.

(c) No person shall throw, place, or deposit any solid waste, garbage, or refuse in any garbage container or dumpster not owned by such person and without the permission or authorization of the owner of such container.

(9) ENFORCEMENT.

(a) The Public Safety Committee shall be authorized to make regulations, standards, and schedules as necessary to make effective all provisions of this Section. Periodically, the Street Superintendent or designee shall prepare notices and distribute other information to persons and entities generating solid waste, garbage, refuse, and recyclables within the City for the purpose of informing the public about the requirements dictated by City ordinances.

(b) In order to insure compliance with the laws of this state and rules and regulations required in this Section, the Street Superintendent or designee is authorized to inspect at reasonable times all phases of solid waste, garbage, refuse, and recyclable management within the City. No person may refuse access to the Street Superintendent or any authorized officer, employee, or representative of the City who requests access for the purposes of inspection and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

(c) In all instances where such inspections reveal violations of this Section and the regulations in this Section, or the laws of this state, the Street Superintendent or designee shall issue written notice of each such violation, stating therein the violation found, the date and time of such violation, and the corrective measures to be taken, together with the time in which such correction shall be made. Time limits set for the correction of violations shall be reasonable and consistent. The Street Superintendent or designee shall consider time needed for repairs or purchases to correct deficiencies, public health, and consistent time limits for like violations. Time limits shall not be greater than ten working days nor less than 24 hours. All such notices shall be kept in a clearly marked file and shall be available for public inspection during regular business hours.

(d) The Street Superintendent ~~or designee and any employee of the Public Works Department~~ shall promptly report all violations of this section to a police officer and a police officer shall be authorized to issue a citation to the violator. Each violation and each day a violation continues or occurs shall constitute a separate offense. Nothing in this subsection shall prevent the City from maintaining any appropriate action to prevent or remove a violation of any provision of this section. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceedings under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this subsection. Whenever the Court finds a defendant guilty of a violation of this section, the Court shall be authorized to grant judgment as provided in §25.04 of this Code. (2047 02/13/2001)

(e) If any person, including those not provided with garbage, refuse, and recyclable collection by the City and those receiving garbage, refuse, and recyclable collection from a private contracted firm is found in violation of the collection and storage requirements of this Section and fails to comply with a notification and/or citation, the Street Superintendent or designee shall further be authorized and empowered to order a special collection to remove such violation. In addition to the penalty provided by § 11.07(8)(a), if the City makes a special collection as a result of a violation of §11.07, the actual cost of removal and disposal, together with an administrative fee equal to 10% of said cost shall be charged to the property owner. If such charges are not paid by November 15 of the year in which they are billed, such charges, together with an additional administrative fee for collection equal to 10% of the total cost of such charges and fees shall be extended on the next succeeding tax roll as a special charge against the property affected and collected in the manner as are other taxes, pursuant to §66.0627, Wis. Stats. No person shall use the special collection provisions of this Subsection to circumvent requirements for collection by a private firm.

(f) Any person who shall violate any of the provisions of this section shall, upon conviction thereof, forfeit not less than \$10 nor more than \$50, for the first offense and not less than \$25 nor more than \$100 for the second offense within one year, and not less than \$50 nor more than \$500 for the third and each subsequent offense within one year. In addition to a forfeiture there shall also be imposed the Court costs and assessments as provided by §25.04(1) of this Code. The one year period shall be measured from the date of the first violation of this section. In addition to the foregoing penalties, it shall be cause for the City to refuse to pick up any solid waste containing recyclables in violation of this section. (1688 04/22/93)

11.08 ILLEGAL DUMPING PROHIBITED. It shall be illegal for any person to dump, dispose, deposit, litter or store refuse in the City outside of a licensed sanitary landfill facility on either private or public lands.

Jackson, Kris

From: Lee, Mark
Sent: Thursday, June 6, 2019 10:02 AM
To: Gilman Tony
Subject: Re: City Brush Site

When I have sat out there and run plates, I find that roughly half that use the site are non-residents. Some are there to pick up firewood/mulch/things we don't care about. Others are there to dump there brush and almost are oblivious to the fact that they can't use it. Some are cooperative, some are argumentative. As far as I know, I am probably one of the only officers on the department that checks when cars are back there, so I have a pretty good vibe for what happens. The other day the owner of a car lot on Carpenter St. drove into the lot with a load of carpet/construction materials(drywall pieces). He was spotted by an off duty PD office person who called it in. He left before dropping off anything. We stopped him and I confronted him about this. He claimed others had told him to "check it out" as a spot to bring things. I corrected his "misunderstanding". More signage may help, even directing those to the Columbia Co. dump site may help. Otherwise, I think your trail cam video was a good start.

From: Gilman Tony
Sent: Thursday, June 6, 2019 8:24 AM
To: Lee, Mark
Subject: City Brush Site

Mark.

Do you have any updates regarding people you have observed at the brush site or status on any of the violations that I have sent PD that I could bring up at Monday's Public Safety Committee Meeting? I want to get the ball rolling on ordinance changes so we have enforcement options when these illegal/non-resident dumping's occur.

Thank you,
Tony Gilman
Street Superintendent – City of Baraboo
Office: 608.355.2738
Cell: 715.437.0999



City of Baraboo
Department of Public Works
Activity Report
May 2019



TASK	DESCRIPTION	DATE
Curbside Trash Service	We provide curbside trash pickup to the residents weekly.	Daily
Curbside Recycling Service	We provide curbside recycling pickup to the residents every other week.	Bi-weekly
Signs and Lights	We perform maintenance and repairs on signage, traffic lights, and street lighting as needed. We also provide signage and detours on work performed in house.	Daily
Street Sweeping	We sweep regularly to maintain an orderly appearance and prevent debris from entering the storm sewer system. Spring and Fall typically warrants two or more sweepers.	1,2,3,6,7,9,10,24,28,29
Vehicle Repair and Maint.	We perform repairs and routine maintenance on our equipment and assist other departments as needed.	Daily
Brush Clean-up	We collect brush that residents place curbside. <u>Monthly brush pickup is the last full week of each month.</u>	20,21,22,23,24,30
Facility or Equipment Cleaning	We clean our equipment and facility as time permits.	20,21,24,28,29,31
Patching/ Hot Mixing	We patch streets, alleyways, and parking lots as needed and when weather permits.	3,10,13,14,15,17,20,22,23,28,30
Crackfilling	We route and fill cracks on streets. This year we are focusing on streets rated 7, 8, and 9.	31
Clean Basins	We clean debris from the tops of catch basins to prevent the debris from entering the storm sewer system and clean debris from outfalls at city maintained retention ponds.	15
Leaf Pick-up	We vacuum leaves that residents place curbside for clean-up.	1,8,16,21,30
Stump Holes	We ground, cleaned out, and filled stumpholes from the Ash Tree removals.	1,2,6,7,8,9,10,13,14,15,16,17,20,21
Paint	We paint crosswalks, parking stalls, no parking areas, and parking lots. This specific painting was in the 4th Street Lot by the new mural.	31
City Hall	We assist with cleaning City Hall in Cale's absence and mow when time permits and it is needed.	13,14,15,16,17,27
Water and Ash Street Lights	We replaced a historic light that was damaged by a vehicle collision and removed an overhead street light that had deteriorated beyond repair.	1,3
TAPCO Signal Inspection	We assisted TAPCO with our annual traffic signal inspection.	15
Storm Sewer Repair	We repair or maintain storm sewer manholes and catch basins as needed and weather allows.	6,7,8,9,10,21,23,24,28,29,30
Water Utility	We assisted with the replacement of curb and sidewalk from this past winters Water Utility digs.	6,7,8,9,10,13,15,20,21,23,24,28,29,30
Engineering	We assisted Jefferson Mann with some survey work related to upcoming alley and street work.	7

Office of Utility Superintendent
450 Roundhouse Ct, Baraboo, WI 53913



Phone: (608) 355-2740
Fax: (608) 356-0518
E-Mail: wpeterson@cityofbaraboo.com

To: Public Safety Committee
From: Utility Superintendent
Re: June 2019 Agenda

Old Business:

None

New Business:

None

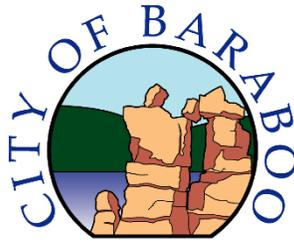
Reports:

Biosolids Project –Invoices to the outlying customers (West Baraboo, Sanitary District, & Devil’s Lake) for their portion of the project have gone out (see attached copies). It is spelled out in our agreements with them on how the capital projects are divided up. We are just finishing up the landscaping this week. The plant tour is scheduled for June 24th 11:00-1:00.

Sewer Utility – The crew is in full swing with cleaning the sewer mains, roughly 80% done. It has been very challenging to get our BioSolids hauled and spread this spring. We were able to haul out the last of it this week.

Water Utility – The hydrant painting crew finished up this week, roughly 150 hydrants were completed. The crew has been very active with digs. We have been focusing on valve replacements and a few lead services.

Monthly Credit Adjustments – There was a large adjustment to S & T Rentals. Sounds like it took the manager awhile to fix all the issues so the credit goes back more than one quarter.



Village of West Baraboo
Attn: Kaitlin Nye
500 Cedar Street
Baraboo, WI 53913

May 30, 2019

Re: Baraboo Water Recourse Recovery Facility Upgrade

Dear Ms. Nye

In June 2016, the Sewer Utility completed a Biosolids Process Upgrade study. The study concluded that the existing Biosolids Handling and Stabilization equipment had reached the end of its design life. The equipment was installed in 1994 and was projected to last 20 years. With good maintenance practices, the Utility was able to extend the life by four years.

The Utility's current Biosolids Dewatering and Stabilization processes and options for future equipment replacement were evaluated in the study as follows:

- Existing WRRF Data and Performance
- Biosolids Processing Design Conditions
- Biosolids Dewatering Process Evaluation
- Biosolids Stabilization Evaluation
- Recommended Plan

In January 2017, we presented to you the Facilities Plan which listed the improvements necessary to upgrade the Biosolids portion of the Water Resource Recovery Facility. The work is now complete. The Facilities Plan identified a number of components that needed upgrading and a time schedule for doing those upgrades.

The major items addressed in the Facilities Plan are as follows:

- Centrifuge Feed Pumps
- Dewatering Centrifuge
- Polymer System
- Sludge Reversing Conveyor
- N-Viro Stabilization Equipment
- Lime Conveyor
- Kiln Dust Conveyor

Along with the Biosolids upgrade, the Utility determined that the 1934 brick digester blower/Biosolids pump building was no longer repairable and the decision was made to tear it down. The equipment inside the building was still in use, so a new garage structure was built

over top of the existing foundation. This structure was not part of the Biosolids project because the Utility determined we could self-perform the demolition of the old building, the excavation for the new foundation walls, the actual construction of the foundation walls and flooring, and the landscaping work. By having the City staff perform this work, we saved approximately \$45,000.

The Utility looked at several options to reduce costs while providing temporary Biosolids processing during the construction phase of the project. The staff moved the old equipment outside and configured it so we could process Biosolids without having to truck our liquid waste to another facility. A cost savings of \$466,000 was realized due to their ingenuity. In addition, the Utility cleaned the digester, direct purchased some of the new equipment, sold some of the old equipment instead of giving it to the contractor, and submitted the project to "Focus on Energy" for a rebate. Cost savings from the aforementioned items were an additional \$86,000. Due to the cost savings measures taken by the City, we were able to complete more work at the facility, for essentially the same budget cost established in the Facility Plan. The total project savings is estimated at \$600,000; consequently, *the Village of West Baraboo portion of that savings is \$69,762.* The table below summarizes the project costs forecasted in the Facility Plan, compared to actual project costs.

Description	Facility Plan Estimate	Actual
WWTF Construction	\$ 2,570,000	\$ 2,382,453
Direct Purchases and Self Performed Work	-	\$ 75,600
Storage Shed	-	\$ 156,326
Engineering, Legal, Bond Council	\$ 451,000	\$ 364,858
TOTAL PROJECT COST	\$ 2,958,000	\$ 2,979,237

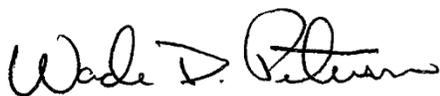
In accordance with our agreement, the Village's portion is based on a population ratio. The DOA's 2018 population ratio was 11.627%.. The Village's required contribution is therefore \$346,387.23.

In December 2018, all of the new Biosolids equipment was operational and the Utility began producing the new product. The new equipment is performing quite well. With just 4 months of operations, we are seeing about a 20% reduction in operations cost and achieving a drier, more stackable end product.

There will be an open house for the Water Recourse Recovery Facility on June 24, 2019 from 11:00 AM to 1:00 PM.

Should you have any questions, please feel free to contact me.

Sincerely,



Wade D. Peterson
Utility Superintendent



Devil's Lake State Park
Attn: Jim Carter
S5975 Park Road
Baraboo, WI 53913

May 30, 2019

Re: Baraboo Water Recourse Recovery Facility Upgrade

Dear Mr. Carter:

In June 2016, the Sewer Utility completed a Biosolids Process Upgrade study. The study concluded that the existing Biosolids Handling and Stabilization equipment had reached the end of its design life. The equipment was installed in 1994 and was projected to last 20 years. With good maintenance practices, the Utility was able to extend the life by four years.

The Utility's current Biosolids Dewatering and Stabilization processes and options for future equipment replacement were evaluated in the study as follows:

- Existing WRRF Data and Performance
- Biosolids Processing Design Conditions
- Biosolids Dewatering Process Evaluation
- Biosolids Stabilization Evaluation
- Recommended Plan

In January 2017, we presented to you the Facilities Plan which listed the improvements necessary to upgrade the Biosolids portion of the Water Resource Recovery Facility. The work is now complete. The Facilities Plan identified a number of components that needed upgrading and a time schedule for doing those upgrades.

The major items addressed in the Facilities Plan are as follows:

- Centrifuge Feed Pumps
- Dewatering Centrifuge
- Polymer System
- Sludge Reversing Conveyor
- N-Viro Stabilization Equipment
- Lime Conveyor
- Kiln Dust Conveyor

Along with the Biosolids upgrade, the Utility determined that the 1934 brick digester blower/Biosolids pump building was no longer repairable and the decision was made to tear it down. The equipment inside the building was still in use, so a new garage structure was built

over top of the existing foundation. This structure was not part of the Biosolids project because the Utility determined we could self-perform the demolition of the old building, the excavation for the new foundation walls, the actual construction of the foundation walls and flooring, and the landscaping work. By having the City staff perform this work, we saved approximately \$45,000.

The Utility looked at several options to reduce costs while providing temporary Biosolids processing during the construction phase of the project. The staff moved the old equipment outside and configured it so we could process Biosolids without having to truck our liquid waste to another facility. A cost savings of \$466,000 was realized due to their ingenuity. In addition, the Utility cleaned the digester, direct purchased some of the new equipment, sold some of the old equipment instead of giving it to the contractor, and submitted the project to "Focus on Energy" for a rebate. Cost savings from the aforementioned items were an additional \$86,000. Due to the cost savings measures taken by the City, we were able to complete more work at the facility, for essentially the same budget cost established in the Facility Plan. The total project savings is estimated at \$600,000; consequently, *the Devil's Lake portion of that savings is \$3,990*. The table below summarizes the project costs forecasted in the Facility Plan, compared to actual project costs.

Description	Facility Plan Estimate	Actual
WWTF Construction	\$ 2,570,000	\$ 2,382,453
Direct Purchases and Self Performed Work	-	\$ 75,600
Storage Shed	-	\$ 156,326
Engineering, Legal, Bond Council	\$ 451,000	\$ 364,858
TOTAL PROJECT COST	\$ 2,958,000	\$ 2,979,237

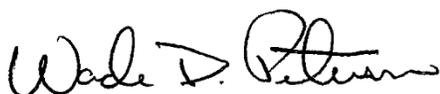
In accordance with our agreement, the Park's portion is based on the percentage of flow. The 2018 flow ratio was 0.665%. The Park's required contribution is therefore \$19,819.49.

In December 2018, all of the new Biosolids equipment was operational and the Utility began producing the new product. The new equipment is performing quite well. With just 4 months of operations, we are seeing about a 20% reduction in operations cost and achieving a drier, more stackable end product.

There will be an open house for the Water Recourse Recovery Facility on June 24, 2019 from 11:00 AM to 1:00 PM.

Should you have any questions, please feel free to contact me.

Sincerely,



Wade D. Peterson
Utility Superintendent



Baraboo Sanitary District #1
Attn: Howard Castle
PO Box 316
Baraboo, WI 53913

May 30, 2019

Re: Baraboo Water Recourse Recovery Facility Upgrade

Dear Mr. Castle

In June 2016, the Sewer Utility completed a Biosolids Process Upgrade study. The study concluded that the existing Biosolids Handling and Stabilization equipment had reached the end of its design life. The equipment was installed in 1994 and was projected to last 20 years. With good maintenance practices, the Utility was able to extend the life by four years.

The Utility's current Biosolids Dewatering and Stabilization processes and options for future equipment replacement were evaluated in the study as follows:

- Existing WRRF Data and Performance
- Biosolids Processing Design Conditions
- Biosolids Dewatering Process Evaluation
- Biosolids Stabilization Evaluation
- Recommended Plan

In January 2017, we presented to you the Facilities Plan which listed the improvements necessary to upgrade the Biosolids portion of the Water Resource Recovery Facility. The work is now complete. The Facilities Plan identified a number of components that needed upgrading and a time schedule for doing those upgrades.

The major items addressed in the Facilities Plan are as follows:

- Centrifuge Feed Pumps
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- Lime Conveyor
- Kiln Dust Conveyor

Along with the Biosolids upgrade, the Utility determined that the 1934 brick digester blower/Biosolids pump building was no longer repairable and the decision was made to tear it down. The equipment inside the building was still in use, so a new garage structure was built

over top of the existing foundation. This structure was not part of the Biosolids project because the Utility determined we could self-perform the demolition of the old building, the excavation for the new foundation walls, the actual construction of the foundation walls and flooring, and the landscaping work. By having the City staff perform this work, we saved approximately \$45,000.

The Utility looked at several options to reduce costs while providing temporary Biosolids processing during the construction phase of the project. The staff moved the old equipment outside and configured it so we could process Biosolids without having to truck our liquid waste to another facility. A cost savings of \$466,000 was realized due to their ingenuity. In addition, the Utility cleaned the digester, direct purchased some of the new equipment, sold some of the old equipment instead of giving it to the contractor, and submitted the project to "Focus on Energy" for a rebate. Cost savings from the aforementioned items were an additional \$86,000. Due to the cost savings measures taken by the City, we were able to complete more work at the facility, for essentially the same budget cost established in the Facility Plan. The total project savings is estimated at \$600,000; consequently, *the Baraboo Sanitary District portion of that savings is \$9,936*. The table below summarizes the project costs forecasted in the Facility Plan, compared to actual project costs.

Description	Facility Plan Estimate	Actual
WWTF Construction	\$ 2,570,000	\$ 2,382,453
Direct Purchases and Self Performed Work	-	\$ 75,600
Storage Shed	-	\$ 156,326
Engineering, Legal, Bond Council	\$ 451,000	\$ 364,858
TOTAL PROJECT COST	\$ 2,958,000	\$ 2,979,237

In accordance with our agreement, the District's portion is based on the percentage of flow. The 2018 flow ratio was 1.656%. The District's required contribution is therefore \$49,326.90.

In December 2018, all of the new Biosolids equipment was operational and the Utility began producing the new product. The new equipment is performing quite well. With just 4 months of operations, we are seeing about a 20% reduction in operations cost and achieving a drier, more stackable end product.

There will be an open house for the Water Recourse Recovery Facility on June 24, 2019 from 11:00 AM to 1:00 PM.

Should you have any questions, please feel free to contact me.

Sincerely,



Wade D. Peterson
Utility Superintendent