

AGENDA FOR THE CITY OF BARABOO PUBLIC SAFETY COMMITTEE

Members noticed must notify Committee Chairman Wedekind at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Monday, March 19, 2018 – **1:00 P.M.**
Location: **City Services Center – 450 Roundhouse Court, Baraboo, Wisconsin**
Members Noticed: Phil Wedekind, Tom Kolb, Michael Plautz
Others Noticed: Administrator E. Geick, Mayor M. Palm, Police Chief M. Schauf, Fire Chief K. Stieve, Attorney E. Truman, T. Pinion, W. Peterson, T. Gilman, and Library.

1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of February 26, and March 05, 2018 Public Safety Committee meeting.

2. New Business

- a. Review Bid Tabulation and Recommend award of 2018 Public Works Contracts.
- b. Review Bid Tabulation and Recommend award of 2018 Mowing Proposals.
- c. Consideration of State-Municipal Project Agreement for Preliminary Engineering for the Reconstruction of STH 33 between Lincoln Ave and the westerly City Limits.
- d. Consideration of revising posted speed limit on South Blvd.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for February 2018.

3. Reports

- a. Utility Superintendent's Report
- b. Street Superintendent's Report
- c. Police Chief's Report
- d. Fire Chief's Report

4. Adjournment

Phil Wedekind, Chairperson

Agenda Prepared by Kris Jackson
Agenda Posted by Donna Munz March 15, 2018

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (135 Fourth Street or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of other governmental bodies of the City of Baraboo, who are not members of the above Council, committee, commission, or board, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

FOR INFORMATION ONLY, NOT TO BE PUBLISHED

MEMORANDUM

City of Baraboo

Date: March 15, 2018

To: Public Safety Committee

From: Tom Pinion

Re: Background for March 19th meeting @ **1:00 pm** – **City Services Center**

New Business:

Items A and B. We have bid openings on Friday March 16th for the annual Mowing Proposals and Public Works Contracts, respectively. I will bring the Bid Tabulations to the meeting on Monday.

Item C. The City of Baraboo has annually “petitioned” the WDOT to add STH 33 to their 6-year capital plan. Last month, staff met with DOT and we received news that STH 33 has now been included in the DOT’s planning process. Although reconstruction is currently “programmed” for 2025, the DOT would like to initiate preliminary engineering this year. Accordingly, the DOT has prepared the attached State-Municipal Project Agreement for our review and approval. The City’s share of the projected design cost is 25%.

Item D. There is an existing discrepancy in speed limits on South Blvd. established by ordinance and the posted speed limit. Following is an excerpt from Chapter 7 of the General Code of Ordinances:

7.08 SPEED LIMITS. The Council hereby determines that the statutory speed limits on the following streets or portions thereof are unreasonable, unsafe and imprudent and modifies such speed limits as follows:

- (1) **SPEED LIMITS INCREASED.** Speed limits are increased on the following designated streets or portions thereof:
 - (a) 40 Miles Per Hour. On Taft Avenue (C.T.H. T) between 8th Street and the northerly City limits.
 - (b) **35 Miles Per Hour. On South Boulevard between the westerly City limits and a point 1/4 mile east of Moore Street.**
 - (c) 30 Miles Per Hour.
 1. On South Boulevard between Badger Drive and a point 1/4 mile east of Moore Street.
 2. On 8th Street between Washington Avenue and the easterly City limits.
- (2) **SPEED LIMITS DECREASED.** The speed limits are decreased, as hereinafter set forth, upon the following streets or portions thereof:
 - (a) 15 Miles Per Hour.
 1. On Zoo Lane between Park Street and Ridge Street.
 2. All alleys.
 - (b) 25 Miles Per Hour.
 - 1. On South Boulevard between Highway 12 and the westerly City limits. (2058 06/26/2001)**
 2. Manchester Street. (2091 08/27/02)
 3. Madison Avenue between Crawford and East Street. (2135 01/27/04)

Chief Schauf and I have reviewed the matter and we suggest the following:

30 Miles Per Hour. On South Boulevard between Badger Drive and Pate Street.

35 Miles Per Hour.

1. On South Boulevard between Pate Street and STH 136.
2. On South Boulevard between Commerce Drive and the westerly on/off ramps at USH 12.

25 Miles Per Hour.

1. On South Boulevard between STH 136 and Commerce Drive.

Item E. This is the standing agenda item to review and approve monthly utility billing adjustments. The adjustments for January are included in the packet.

See you at the **City Services Center on Monday!**

Minutes of the Public Safety Committee Meeting – February 26, 2018

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Emily Truman, Wade Peterson, Ed Geick, Mark Schauf, Kevin Stieve, Tony Gilman, Ben Bromley, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Plautz to approve the minutes of the January 29, 2018 meeting. Motion carried unanimously.

New Business

- a. Consider Ordinance revising official Traffic Map to show the designated handicap parking stalls in Downtown Baraboo – Pinion stated this is housekeeping making sure the map matched the ordinance. It was moved by Plautz, seconded by Kolb to revising the official Traffic Map to show the designated handicap parking stalls in Downtown Baraboo. Motion carried unanimously.
- b. Consider Ordinance that prohibits smoking, vaping, and the use of chewing tobacco in City-owned buildings – Attorney Truman presented the background on the proposed ordinance. It was moved by Kolb, seconded by Plautz to accept the Ordinance prohibiting smoking, vaping, and the use of chewing tobacco in City-owned buildings. Motion carried unanimously.
- c. Review funding for City’s share of the Biosolids Project at the Water Resource Recovery Facility – Peterson presented the background for this item. He said that as part of this loan the City qualified for some principal forgiveness of 15%, which is approximately \$451,000 reduction in the project. He said that the question is whether this amount should go entirely to the City or be divided up and given to the outlying areas. It is the staff’s feeling that it is a loan that the City took out and the 15% should go to the City’s portion of the loan. Peterson stated the West Baraboo was offered an opportunity to piggyback on the City’s load; however, never responded. It was moved by Plautz, seconded by Kolb to approve applying the 15% forgiveness to the City’s share. Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customer for the month of January 2018 – It was moved by Kolb, seconded by Plautz to approve adjustments as presented. Motion carried unanimously.
- e. Consider updates to City Code §10.05A, Chronic Nuisance Premises – Attorney Truman presented a detailed background and proposed updates to the Committee. It was moved to recommend approval of the proposed updates to City Code §10.05A as presented. Plautz seconded the motion. Motion carried unanimously.
- f. Consider updates to City Code §25.10, Bond Schedule for Ordinance Violations – Attorney Truman presented a detailed background and proposed updates to the Committee. It was moved by Kolb, seconded by Plautz to recommend approval of proposed updates to City Code §25.10 as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent’s Report – Peterson updated the Committee on the Lead Service Program.
- b. Street Superintendent’s Report – Gilman presented his report to the Committee. He said that the Department has been helping Parks out with tree removal. He said that the Department has been chipping brush curbside. He said that he would draft an article in the Newsletter with changes to brush pickup procedures. He said changes would be made regarding contractors coming in cutting entire trees down and placing on curb for City pickup.

Pinion said that last month the Committee discussed the barriers on Highway 12 in front of Honey Boy. He said that the irons could be found to determine where the right-of-way line is and he will follow up with the Highway Department. He said that the right-of-way is about 4-feet behind the curb line; therefore, it would be very tight to

try to get a guardrail in. He said his initial contact with the Highway Department, not surprisingly; they made no promises to install anything.

- c. Police Chief's Report – Schauf said that there was a computer malfunction and he could not get reports out, the problem has been fixed. He said that there was an incident in school last week and the Department is working hand in hand with Dr. Miller and the school staff to ensure safety.
- d. Fire Chief's Report – Stieve said that there are 17 junior and senior students registered for the Fire Academy classes next year. He said that the Fire Department Operations Study is continuing and making progress. He said the Projects team has spoken very highly of the Auto Aide and questioned why it cannot be done. He said that the standard of cover has a risk analysis that is being done.

CLOSED SESSION – The Chair announced that the Committee will go into Closed Session per §19.85(1)(g), Wis. Stat, to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved concerning sewage rates for high strength wastewater customers. It was moved by Kolb, seconded by Plautz to go into closed session. Motion carried unanimously.

OPEN SESSION – The Chair announced that the Committee will reconvene into Open Session as per §19.85(2), Wis. Stats. It was moved by Kolb, seconded by Plautz to convene into Open Session. Motion carried unanimously.

ADJOURNMENT – Kolb moved, Plautz seconded to adjourn at 2:25 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

Minutes of the Public Safety Committee Meeting – March 5, 2018

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Emily Truman, Wade Peterson, Ed Geick, Mark Schauf, Renee & Brian Bemus, Nancy, Atty Buck Sweeney, Ben Bromley, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Services Center, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded Plautz to approve the agenda as posted.

New Business

- a. Discussion with Driftless Glen Distillery, LLC, regarding wastewater discharge from the Driftless Glen Distillery at 300 Water Street and how they propose to comply with the Subchapter III: Baraboo Sewer Utility in Chapter 13 of the City's General Code of Ordinances – Engineer Pinion presented the background regarding this issue. He said that staff has had conversations and meetings with Driftless Glen repeatedly over the past couple years regarding the wastewater issue and it has not progressed to a point that has been satisfactory to the City. Pinion said that Driftless Glen has had many different offers in the past to try to solve some of the things, but from the City's perspective, we need to look at compliance with the Chapter and pre-treatment. Pinion said the Sewer Ordinance, which is sub chapter three of 13; it lays out the regulations and requirements that customers are required to comply with to discharge to the sanitary sewer. He said it is the contention of the City that this is a high strength customer, it includes the same general characteristics as domestic wastewater, but it is at excessive concentrations compared to that of domestic strength. He said that the distillery has asked that they have consideration as a unique user in the past; however, the City did not feel that they qualified for that. Pinion said that when they are under production and discharging, samples are taken of wastewater from their lateral and the concentration of BOD, suspended solids, pH, and phosphorus exceed the limits that are laid out in the ordinance. He said as this is looked at, not only are they subject to a surcharge, but it also has a detrimental effect on the Wastewater Treatment Plant. He said that it is a small volume compared to the total flow that is processed at the treatment plant, but the concentrations are so high that it has a noticeable effect on the operation of the plant. The City is looking for the wastewater to be treated in a manner that does not upset the normal operation of the Wastewater Treatment Plant, not necessarily to get it down to domestic strength sewage, but to at least pre-treat it to a point where it does not upset the proverbial apple cart. Wedekind asked how that would be done. Pinion said that it would be up to Driftless Glen to decide how to do that. He said this is not in the ordinance, nor is it up to the City's obligation to design a pre-treatment system for them, just to inform them that they are not complying with the ordinance, ask that they correct it. Kolb asked about the strength of the wastewater being discharged. Pinion stated that domestic strength sewage, as defined in the ordinance, is 300 parts per million of BOD, and 240 parts of suspended solids. He said over the course of sampling, the distillery's numbers have been substantially higher than that. Wedekind asked if using a centrifuge would make any difference. Pinion said that the distillery has used a couple of versions of centrifuges; to our knowledge, it improves it, but does not get it to a point that completely complies. He said they have used a centrifuge to take some of the pollutants out of the wastewater stream, put them in a tanker and haul them off site, but when the wastewater being discharged was sampled, it was still well in excess of the 300 and 240. Wedekind then asked if sediment tank would have made a difference. Pinion said that the centrifuge should be more efficient in terms of removing suspended solids than simply a settling tank. Settling tank is a function of the time of detention and the size of the particulates that have to settle out and then extracting that and trying to do it efficiently. Therefore, the centrifuge tends to be more efficient, and it something that the City will be using when the bio solids treatment is upgraded at the treatment plant. Kolb asked if the centrifuge was original to the operation, or was it something that Driftless Glen acquired. Pinion said that it was not part of the original operation. Kolb asked if this was an attempt to comply and Pinion answered in the affirmative. Pinion said that original operation, back when Mike Weckerly was involved in the project and was the spokesperson for it. Pinion said that the way that he described it is that all of the product from the distilling process would be hauled off-site as feed stock source for area farmers. However, Pinion said as he understood it, the distillery did not have a consistent flow or production, so the quantities varied a little bit, and the quality of that material varied in terms of temperature, He stated that because they are manufacturing different products it was not the same feed stock, so it created some challenges for some farmers using it as feed. He

understood that the temperature was hot enough that it created some problems with the teeth in the animals. He said that then Weckerly approached the City and said that the distillery's best efforts were not working and asked to discharge to the sewer system. He said that the City told him that under the right circumstances it could be done, but it would have to be tested based on the concentration and the City would be looking at a surcharge. Pinion said from his memory, based on the volume that Weckerly determined, the general concentrations, the City was looking at approximately an \$8000, or \$9000 surcharge per month. Peterson then gave the sample results of two weeks ago, which was 4848 BOD, 6,310 suspended solids, 4.35 Ph., and the phosphorus was 105. Brian Bemus said that the City charged a surcharge for the first six months of 2017 and said that Pinion and Peterson were both in the distillery and none of the stillage was going out into the sewer. He said that Geick told him that the kitchen was creating that number, and asked if that was true. Pinion said that the wastewater coming out of the distillery's lateral was sampled during that same time period; therefore, concentration was whatever was contributing too it. He said that the City has no way of knowing whether 100% of the discharge from the distilling process was to blame. Bemus said that it was not from the distilling process. Pinion said that there are floor drains that are connected, and he know that is what Bemus said was happening, but the concentration of the effluent indicated that it was still a high strength waste. Attorney Sweeney said that there are two different waste streams. He said that there is a restaurant that really is not any different from any other restaurant in the City, and then the distillery. He said that by combining the two into one lateral, there is no way to tell, and they would like to see two different laterals connecting and having two different waste streams. He does not feel that the restaurant should not be any high volume waste. He said that going forward; the distillery is going to try to find solutions to these issues. He said that the distillery is ready to hire an engineering firm to work with the City. He said that Applied Technology, Jim Smith of Brookfield works with many different municipalities with wastewater. However, he said that in order to do that, the distillery feels that there should be two different waste streams. Sweeney asked for little time to look and work with the City on figuring out the best way to address some of the issues. He said that maybe some changes should be made to the ordinances because it is the uniqueness of what is being done as a distillery. He said in most cases water comes in and goes out the sewer, but in this case, the water is bottled and put into whiskey, so the water is not going back out. Kolb said that it looks like in 2017 Advanced Chemical Systems did something. Brian Bemus said that they were on-going vendor. Renee Bemus said that she does not know about the one sample that Peterson gave the Committee, but she did not realize that they would be breaking any ordinances. She said that for the last two years the water was hauled off to a digester in Middleton; however, they were getting charged for every drop that came in and for the same amount going out. Therefore, she said because they were being charged, they might as well dump it down the drain. She said that they did that for two weeks, and she believes that is the sample being given by Peterson. He said that if he could give the Committee a sample from January, when nothing was going down the drain he would. Bemus said that they stopped pouring into the drain on January 22. She said that she would like to make sure that the sampling that Peterson quoted is actually the sampling that has been going on for the last 18 months where they have been hauling it off and paying the charged. Kolb asked if the Distillery was getting a discount on the effluent. Peterson said that the charged the same as a residence, 1 for 1. Sweeney said that is where there is a problem with the ordinance, and it is not fair. Brian Bemus stated that the distillery also has a tremendous amount of evaporation that can be proven. Pinion said that the City has an ordinance for a deduct meter; therefore, if water is being used that isn't going to be sent to the sanitary sewer and is definable, then that is an option, but typically the amount in sewer fees that is saved is off-set by the extra meter charge, which ends up being a wash for most residential and smaller businesses. He said that in this instance, the City has encouraged them to put in a sampling manhole, that would not only monitor flow, so the City could actually charge them based on what they are contributing to the sewer system, rather than what's going out the door or up the stack, that would also have a sampler in it to take an accurate sample. He said that the City offered to pay in part of that; however, the distillery resisted that, so the City has no means to measure the effluent. Kolb said he thought that at one time the City was going contribute a certain portion of that metering. Bemus said no. Pinion said that it was going to an amended developer's agreement that addressed some financial participation. He said that the TID District was going to contribute a portion. Geick said that there was approximately \$25,000 to \$30,000 left in the development fee that the City was going to pay Driftless Glen, and the City offered to amend the development agreement to allow that money to be used to help solve this problem. Brian Bemus said that the distillery offered to put a flow meter in at no charge. He said that he sent there plumber down to talk to Pinion and Pinion said not to bother. Renee Bemus said that the

sampling meter was approximately \$35,000, and they were not sure that it would be used so they did not want to spend the money. She said that they were just going to take the TIF money that the distillery was going to get and put it toward the meter. Geick said that it is the City's money. Renee said that the City was giving that money to Driftless Glen as part of the project. Geick said that it was still City funds. Attorney Sweeney said that they had plans to use that money in a different area, so what they were willing to do was install a flow meter to monitor how much water is coming in and how much water is going out. Pinion said as he recalls the situation, the distillery was going to try to put a meter mid-stream of the operation that was going to track the water going to the distillery. He said that there was no effluent meter going in. Brian Bemus said that for \$1500 or \$1800 they could put a flow meter in and it would tell every drop that comes in to the sewer, whether it was from the front or the back. Pinion asked which plumber, Bemus said he could not remember, Pinion said that Mark Schadde called to inquire about some things and stated that he was working with Bemus. Sweeney said they should talk about the concept, and said that no one disagrees that a lot of the water is coming from product and a lot is being distilled off with the process. Therefore, what is trying to be done, whether it's a flow meter, or some other means to get a result of how much water is actually be used and how much is actually going back into the sewer. Sweeney feels that the restaurant portion of the distillery is not being treated the same as every other restaurant in town, and there are two separate operations. Plautz asked if this has been thought about in the past. Sweeney said that he has been working on it for the past three days. Renee Bemus stated that the distillery has talked about it multiple times, trying to separate it, when Pinion and Peterson were at the distillery, they were taken through the process and both agreed that nothing was going down, they could see exactly how the process was changed, what was done to get it off and it was being hauled off, and they were asked at that time how many other restaurants does the City test in the City. They answered that no other restaurants were tested. Therefore, they are only testing the distillery, which they claim are high BODs, which they are claiming is high waste. Plautz asked Bemus if they have taken any steps to get estimates of separating the two. Wedekind asked if an extra lateral is feasible. Pinion said that anything is feasible, but how much money does someone want to spend. He said that he has not looked at the plumbing design for the building, it should be possible, it all comes under the floor of the building; however, whether it is easy to do is unknown. Bemus said that big picture is how much is being used, what is the cost to process it, whether it is on the City side or distillery side, and how much is really going down the drain. He said to separate the two depends on cost. He said that what they want to do is find the best way to separate the solids from the liquids. He does not feel that the distillery should be paying the extravagant cost when the water is not going down the sewer. Renee Bemus said that an engineer was brought in 1½ years ago, and the City was asked if an engineer was brought in if the City would look and see what it would the cost would be to the treatment plant. Kolb asked if it was Advanced Chemicals, and Bemus said that it was Jim Owens, who designed the treatment plan. She said that at a good cost to them, Owens did a study but it was dismissed by the City as not being thorough. Plautz asked what was done. Bemus said that a cost analysis on what it would cost the City to process the distillery waste. Sweeney said that they did not want to use the same engineer if they had been dismissed as not being thorough. Renee Bemus said that they have been trying to negotiate and trying to do what they can; however, the costs have gone up so much and what has happened is that they cannot be competitive in the craft distillery world. She said that they are considered one of the top five in size outside of Kentucky, as a craft distillery and what they can produce. Renee Bemus said that they have been hauling everything off, what they are hoping to get is some time where they can separate it, get the grain off and put the water down the drain. Kolb thought that an easier solution would be to change the incoming water supply. Bemus said that they did do that originally, but in 2016, the City came and said that the water was too high, so they have been hauling the grain and water since, but is still being charged for it. Bemus said that it was \$15,000 last month, and they just cannot do that. Peterson said that it is a domestic charge, part of their charge is stormwater, they had absolutely no charge for high strength, and it was the same as any other business in the City of Baraboo. Bemus said that was the last six months, but the first six months of last year the City charged them for high waste, Peterson answered in the affirmative. Bemus stated that everything was being hauled out and nothing was being put down the drain. Pinion said that based on the test results and the total over the six-month period it was \$5600, which is not \$15,000, and he is confused by that. Bemus said that the \$15,000 was the cost of what the City is charging them for sewage. Mr. Bemus said that it is \$1,000 every 1½ days to move the water off the site. Bemus said that when Peterson walked into the restaurant with a zip lock bag full of sewage, at 1:00 p.m. on Valentine's in full restaurant time, they stopped. Plautz asked when the distillery was not putting it in were the levels still high. Peterson said that the

levels were still higher than what is allowed in the ordinance; however, nothing to this extent. Mr. Bemus asked if any other restaurant has been tested, because Geick told him that it was because of their grease trap. Peterson said that they did not have a grease trap and both Mr. and Mrs. Bemus said that there is a grease trap, and it is cleaned out regularly. Pinion said that based on their original plumbing plans there was no grease trap shown. Wedekind asked if it would help measuring the water going into the restaurant. Peterson said no, because when they are talking about the wetness of the water coming off the grain, they stuff that is going up in steam and what's going in the bottle, the water side cannot be accurately measured to determine what is going down the sewer. He said to be accurate; the measure needs to be in the sewage line. Pinion said that because the City has no way to determine what their production is, how much is going out in bottles or to effectively measure what is going up the stack, the most efficient way to measure it so that they are only billed based on the volume of sewage being disposed is the effluent. He said that they have 50 feet of lateral between the building and the sanitary sewer main; this is the area that was recommended to install the effluent-sampling meter. Bemus said that he has shown reports of the evaporation and how much they barrel. He said for the City to say that they do not know what is not going down the drain is not correct. Mrs. Bemus said that they could tell the City that this much is not going down the drain. Pinion said that with all due respect, it is not being metered. The City operates under the Public Service Commission and have to count for it on a metered basis and the City does not have that. Mr. Bemus said that he offered to put the meter in and Pinion stated that they refused to put it in. Bemus said that he offered to put the meter in for the flow and he did not ask any financial participation from the City to do so. Pinion said that the meter that was talked about with him was one on the process of the water delivery to the still. He said that the City would not have any objections, the City would welcome that and have been begging for that for 2½ years, with the flow proportional sampling, that is going to be the most accurate way to do it. Bemus said that it is not true, and he understands what he is saying and what Geick said about the sampling, but he offered to put in the flow valve to see what was being discharged and Pinion told his plumber not to waste the time. Pinion said that he does not believe that is accurate. Sweeney feels that there is a lack of communication and Wedekind feels that this would be a solution. Pinion said that it is a solution to accurately measure the quantity, but it does not address the quality, the concentration of the pollutants. Pinion said that there are floor drains within the process, he does not know if it is accurate to say that it is a complete separation between the two. Sweeney said that it is a complete separation between the two, he went there and that place is a clean operation. He believes that if the City were to test any other restaurants within the City similar concentrations would be found. He said that if there are ways to improve anything, they are going to try to improve it, but to treat one restaurant different from another is not fair. Plautz asked if there is anything in the ordinance regarding regular testing and Peterson said no. Mrs. Bemus stated that their restaurant is the only one tested. Pinion said that the City has done periodic sampling in various parts of the collection system just to see what the general concentrations are; it is not any specific lateral, but the resulting flow is not enough for the City to take issue with it. He said things are turned upside at the treatment plant when the distillery is discharging, so there is a correlation. Kolb feels that a pre-filtering system of some type would be cheaper in the end and feels that it does not make sense to surcharge because it is still taking a toll on the treatment plant's equipment. Mrs. Bemus said that she has contacted other distilleries in other cities to find out what they are doing, 45th Parallel, which is north of the State, in Door County, they bring in 350,000 gallons of water a month. They do not have a closed cooling system like they do, but they are the same and their bill last month was approximately \$1,000. She said that 95 percent of their water goes down a storm drain because it is clean, just like theirs is clean. Brian Bemus said that they have been pro-active in this, he has talked to Advanced Chemical and a lot a people about putting their own water treatment plant in, it is about \$1,000,000, and that it silly when the City already does it. He said someone in the City has to look at the big picture and come to a compromise. Renee said that she knows that the distillery is not as big as thought, but next month they are going to be on National TV with Rob Lowe, and it is going to be all about Driftless Glen and Baraboo. She went on to say that, all kinds of programs are going to be happening this year and eventually they would like to add a second and third shift, but it definitely can't sustain that. Plautz likes Kolb's idea of a pre-filter system. Sweeney said that is why he suggested hiring Jim Smith from Applied Technologies to look at the different options, come up to evaluate the systems, he is someone who didn't design the plant in Baraboo, but can use that information and do an analysis of the system. He said they don't want to upset the treatment plant, from their point of view, they want to be treated fairly, they don't think they should pay for the water that goes out as whiskey, a solution just has to be found. Kolb asked if a pre-filtering system would be viable. Pinion said that he would refrain from calling it

pre-filtering, a pre-treatment system of some sort, arguably, the centrifuge is a type of pre-treatment, and is not doing the job as efficient as it could. Mr. Bemus said that they purchased one for \$45,000 had it installed, and it removed the big chunks, but the fine BOD it did not, so he does not feel that the centrifuge is a remedy to clean the water. Peterson said that the ordinance states what can be discharged and the fees that go along with that. Sweeney said that there is a facility here that everyone spent a lot of money to invest in this community; there are variances, in any of the ordinances that can be legally worked through. There are issues that can be addressed between the City Attorney and himself. He said that the first thing that has to be done is a solution to the problem through an engineer, and then getting down to the fairness issues, which can be addressed through a variance, it is not black and white, there is no black and white. Kolb has Pinion is would some kind of a pre-treatment in conjunction with the centrifuge be something that would work. Pinion said that he is not a wastewater treatment expert, but would a centrifuge possibly be part of a pre-treatment, possibly, but he would defer to their expert, whomever they would like to hire, that has been a huge missing link. Sweeney said that they have him hired, but he has not had a change to get here yet. Renee Bemus said that they did hire someone to come in to do it, and gave the cost analysis of their distillery and what it would do to the treatment plant in December, 21016. Kolb said that the City found that that to be inadequate. Pinion said that the City replied and pointed out the weaknesses of that report and that is where it ended, the City did not get a response. Mrs. Bemus said that she did get a letter from the City Attorney and she dismissed it as being inadequate. Kolb's concern right now is what can be done in the meantime; he does not want to see another illegal dump. Brian Bemus said that is not going to happen, they are continuing to haul it off-site. He just does not feel that they are getting a fair shake. Mrs. Bemus asked while the City is doing their testing phase that they not charge them for the water, assuming water coming in is the same amount as going out. She said that in 2016 she asked the City if they brought in an engineer would they look at the report, and they answered yes; now they are going to do it again, which she has no problem with, but they are going to pay again, and they were dismissed with one letter and that was hard of them, and she would like reassurances that the City is actually not going to thumb their nose at them and waste another \$20,000 or \$30,000 between the attorney and engineer. Kolb said that he felt that the City has been trying to encourage the distillery business, they bartered a little bit with the looks of the rick house, but feels the City has all along been trying to work with them. Mrs. Bemus said that there is still a situation with the rick house, they are still considered in the flood plan, Mr. Pinion needs to send a loan of request, that she has asked for, to FEMA, because the request that he originally sent was singed incorrectly and they have been paying flood insurance and paid a couple times for surveys for supposedly a piece of property that was clean and it was not. Kolb said that the level was raised there. Pinion said that he signed the form that their consultant asked him too, and gave the revised one requested to Bemus. Wedekind asked Attorney Truman if there was a problem with their request. Truman said that as far as putting a halt on charging them in the meantime, part of the problem quite frankly, and to be quite literal is that this is just marked as a discussion right now, and technically if the Committee wanted to take that into consideration she would suggest having it put on a different agenda and having some time to get some information. She said the more general question of if they agreeing in principal to not dump anything right now, and agreeing in principal to be providing an engineering report, then there is no problem into taking that under consideration at this point, taking it under advisement as a non-action item, and possibly informally directing City staff to follow-up in a week or two, hopefully, by then the Committee would have more information. It is up to the Committee if they would want to reconvene to check the progress, or direct City staff to follow up on that. Wedekind would like to bring it back. Kolb said that if Bemus was talking about relief from the way it is being charged now, he does not think they can do that. Sweeney said that the Committee could do it at their next meeting as an agenda item, because it has to be on their agenda as an action item. Therefore, he said that if they could on the next agenda for that, they have given them the information before on the modeling and the amount of water that comes in and goes out of the bottles and the evaporation. He said that it is not a flow meter, by any means, but it is pretty accurate information and has been calculated from an engineer, so what Renee is asking for is when they come back with that information and share it with everyone can they get some relief, because they only want to pay for the waste that is going out, not all the water that is going out as whiskey. Plautz said that the one thing that Pinion mentioned is that even if the Committee has all that information on the evaporation, the City operates under a metered system, and that is how it is calculated. Sweeney said that they are going to work on that, and no one disagrees, Bemus is only asking for some temporary relief. Mr. Bemus said that he is not opposed to paying for a flow meter and putting it in tomorrow if that was possible, but that doesn't seem like it is going to

satisfy Wade, Tom, and Ed, he thinks they are looking for something a little more than grandiose than a flow meter. Peterson said that it fills in one unknown variable in the equation, and the other one is still the strength, and until they get a method to sample that flow proportional basis it is not going to be as accurate as it could be. He said that flow is one thing, and if a flow meter that is accurate is gotten, absolutely we will base the sewer change on that. Bemus asked if it was correct that there is no provision in the statute to give a credit to anyone for not putting it down the drain. Sweeney said that this is where the variance would come in, because it does not fit in the ordinance. Sweeney said that the flow meter would help temporarily, and he is sure that he can get that done. However, if they are designing something on a pre-treatment basis, he does not know if it is feasible from an economic point of view until they have an engineer look at it a run the numbers and look at what they can do. He said that maybe they cannot meet it, but get a lot closer and then come back to City whether that is close enough to get a variance and look at the costs. Renee Bemus said that in the business development, there is nothing in there about wastewater or what those ordinances were, and so it was not until they were in production that they were told that there was a City ordinance, even though when going through business development, water would have been a definite discussion. She said that there is nothing in any of the minutes, or business development about the water. She is not stating it was the City's issue, it was on both parties, both sides should have said, what is going to happen with the water, is there going to be surcharge, are you going to be able to fit inside the City limits, or do you need to go outside the City, or go somewhere else that can handle it, because that would have been a major point in the original development of this site. Kolb said that seems to remember talking to Weckerly about the use of water. Bemus said that it was in one of the minutes, and Weckerly said that the City would have to talk with the Master Distiller and it was never stated that there was an ordinances. Kolb said it was his understanding that he was going to take the water off-site. Pinion said the he was going to take the by-products from the distilling off-site. Pinion said that it is the topic of discussion for every business enterprise that the City entertains, it was certainly discussed, and it was not incorporated in the development agreement because there was not going to be any discharge to the sewer system from the distillery. Mr. Weckerly told the Plan Commission that because they did question it. Gene Robkin specifically questioned what it is going to do, can our water system handle that much demand and can our wastewater. Renee Bemus said that Weckerly said that he had to defer that to his distiller, he was not there, and he did not know that. She said that they were blind-sighted and they would have never know about these kind of charges and what they would have been, or they would have changed their business plan, or they would have changed where they were located, had they known about this kind of expense. She said that it is the largest expense that they have, it cost them an extra \$4.50 per bottle by what they have to do by hauling it off. Sweeney said that what Renee is saying is that in the future development agreement should be openly discussed. Bemus said that the ordinance is vague and not very specific on certain things, and that is why they were saying that there would be a way of going around the ordinance and they did not understand why they were not part of the special usage fee because they are unique. Kolb said that they are not unique in terms of the ordinance, and Bemus asked what the ordinance uniqueness is. Pinion said the wastewater characteristics has BOD, suspended solids, and Ph., that is the ordinary wastewater stream. Bemus asked what would make a unique user, and why they are not considered a possibility. Pinion said that in his opinion, it would be something out of the ordinary in terms of what is being discharged, in terms of the components within the wastewater, some other chemical, some of product that isn't normally considered as part of domestic strength sewage. He said the distillery still have BOD, suspended solids, Ph. and phosphorus, they are at excessive levels, but there is nothing unique about any of those components. Sweeney said that it depends on how unique is defined. He said that unique can be defined under Pinion's definition, but it could also be defined under businesses coming in, or many different ways. Plautz stated that the ordinance states that the City at any time can establish additional rates for any large commercial service. The normal rates of the industrial discharge, domestic strength discharge, so the distillery would have to pay those, and as a unique user would pay additional charges. Sweeney said that variances are allowable; there just has be a rational basis. He said they don't want to set a bad precedence for Baraboo, their goal is to have if the City is going to go this way, then this is the way it should be done. Pinion said that the City's sewer rates are charged in part by the Federal Register and the City is supposed to charge people for that, so the City is bound by a host of regulations, which the attorneys have talked about, Therefore, he said to just pick a number and say that they are willing to pay this much per month, there is really no sound basis without the variability of the wastewater, not enough history to say it is consistent on a daily basis on flow or quality, so that was looked at and considered, but again, no real basis to say that is what the City is bound to. Renee said that tt

was so much per gallon. Brian Bemus said that he made an offer saying that he would pay it when he distilled it not when he sold it, because it could sit in the distillery for ten years, and he didn't want the contingent liability, so he thought a dollar amount, and at that time he proposed 50 cents per proof gallon as he produced it. He said that those reports are Federal reports. Sweeney said that can be looked again, but there has to be a plan of action first and then they have to work with the City Attorney to see if that is feasible for a legal point of view. Bemus said that another thing that needs to be discussed is what is acceptable for the City to go down and what is not, as far as what is more important, cleaning up the BOD or the phosphorus, nitrogen, or all of the above. Pinion said as the DNR has been talking about phosphorus removal, that is certainly a hot topic in the industry today, the City is doing very well, but that is based on people discharging something with typical phosphorus levels, and the latest discharge was nowhere close to typical. Sweeney asked if the City does any phosphorus trading and Pinion said that is trying to be avoided, but may be the City's only option. Mrs. Bemus asked what is done with the water after it is treated, and Pinion said it is discharged to the Baraboo River, under the conditions of the City's Wisconsin Pollution Elimination Permit. He said that is a phosphorus limit on this. Phosphorus may be good as a fertilizer, but if the DNR had their way, they would outlaw it, because it promotes algae growth, and hampers water quality of the public waters. He went on to say that, they are squeezing the licensed wastewater treatment plants and not addressing the non-point source of phosphorus, which is in the agricultural fields. Wedekind feels the issue has been covered well today and the distillery work with their engineer. Sweeney asked to be put on the next agenda. Pinion said that the City is open to listening to anyone that they employ. It was the consensus to put it on the next agenda as a possible action item.

- b. Set March meeting date – Pinion said that Plautz is gone on the next meeting date of the 26th. He said that he has Public Works Projects bids coming in on Friday, March 16th. It was moved by Kolb, seconded by Plautz to set the next meeting date to Monday, March 19, at 1:00 p.m.

ADJOURNMENT – Wedekind moved, Plautz seconded to adjourn at 2:09 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

**CITY OF BARABOO
2018 PUBLIC WORKS PROJECTS
Bid Tabulation**

March 16, 2018

| | | | DL GASSER CONSTRUCTION | | SCOTT CONSTRUCTION | |
|---|--------|---------|------------------------|--------------------|--------------------|--------------------|
| PROPOSAL #1 Asphalt Paving | APPROX | UNIT OF | UNIT | TOTAL | UNIT | TOTAL |
| | QTY | ITEM | PRICE | PRICE | PRICE | PRICE |
| 3.5 inch asphaltic surface - streets | 2,000 | SQ YD | \$11.90 | \$23,800.00 | \$12.25 | \$24,500.00 |
| 2 inch asphaltic surface - alleys | 2,500 | SQ YD | \$8.19 | \$20,475.00 | \$8.35 | \$20,875.00 |
| 3 inch asphaltic surface - parking lots | 2,500 | SQ YD | \$11.53 | \$28,825.00 | \$13.75 | \$34,375.00 |
| TOTAL BID: | | | | \$73,100.00 | | \$79,750.00 |

| | | | DL GASSER CONSTRUCTION | |
|--|--------|---------|------------------------|--------------------|
| PROPOSAL #2 Asphalt Pavement Materials | APPROX | UNIT OF | UNIT | TOTAL |
| | QTY | ITEM | PRICE | PRICE |
| Single aggregate asphaltic pavement material | 800 | TONS | \$43.50 | \$34,800.00 |
| TOTAL BID: | | | | \$34,800.00 |

| | | | SCOTT CONSTRUCTION | | DL GASSER CONSTRUCTION | |
|---------------------------------------|-------|---------|--------------------|--------------------|------------------------|--------------------|
| PROPOSAL #3 Asphalt Pavement Patching | APPOX | UNIT OF | UNIT | TOTAL | UNIT | TOTAL |
| | QTY | ITEM | PRICE | PRICE | PRICE | PRICE |
| Sawcut Asphalt Pavement | 1,000 | L.F. | \$2.25 | \$2,250.00 | \$1.50 | \$1,500.00 |
| Prep base course | 1,000 | S.Y. | \$9.25 | \$9,250.00 | \$9.83 | \$9,830.00 |
| 3-inch Thick Asphalt Pavement | 180 | TONS | \$126.00 | \$22,680.00 | \$129.67 | \$23,340.60 |
| TOTAL BID: | | | | \$34,180.00 | | \$34,670.60 |

| | | | CONCRETE SERVICE CO. | | RENNHACK CONWSTR. | |
|---|-------|---------|----------------------|--------------------|-------------------|--------------------|
| PROPOSAL #4 Miscellaneous Curb & Gutter and Sidewalk Replacement | APPOX | UNIT OF | UNIT | TOTAL | UNIT | TOTAL |
| | QTY | ITEM | PRICE | PRICE | PRICE | PRICE |
| 30-inch concrete curb & gutter | 500 | L.F. | \$25.00 | \$12,500.00 | \$30.00 | \$15,000.00 |
| Curb Removal | 100 | L.F. | \$3.00 | \$300.00 | \$3.50 | \$350.00 |
| Concrete sidewalk ro drive removal | 4,500 | S.F. | \$2.00 | \$9,000.00 | \$3.25 | \$14,625.00 |
| 4-inch concrete sidewalk | 6,000 | S.F. | \$5.50 | \$33,000.00 | \$7.71 | \$46,260.00 |
| 6-inch concrete sidewalk | 2,000 | S.F. | \$5.90 | \$11,800.00 | \$8.25 | \$16,500.00 |
| Mobilization | 3 | EA. | \$500.00 | \$1,500.00 | \$1,600.00 | \$4,800.00 |
| TOTAL BID: | | | | \$68,100.00 | | \$97,535.00 |

| | | | KRAEMER COMPANY | | DL GASSER CONSTRUCTION | |
|---|--------|---------|-----------------|-------------------|------------------------|-------------------|
| PROPOSAL #5 Crushed Aggregate Base Course | APPROX | UNIT OF | UNIT | TOTAL | UNIT | TOTAL |
| | QTY | ITEM | PRICE | PRICE | PRICE | PRICE |
| 3" Breaker Run (Picked up at quarry) | 500 | TON | \$5.85 | \$2,925.00 | \$7.60 | \$3,800.00 |
| ¾" Crushed Aggregate Base Course | 500 | TON | \$5.85 | \$2,925.00 | \$7.00 | \$3,500.00 |
| TOTAL BID: | | | | \$5,850.00 | | \$7,300.00 |

| | | | KRAEMER COMPANY | | DL GASSER CONSTRUCTION | |
|--|--------|---------|-----------------|--------------------|------------------------|--------------------|
| PROPOSAL #6 Asphalt and Concrete Pavement Crushing | APPROX | UNIT OF | UNIT | TOTAL | UNIT | TOTAL |
| | QTY | ITEM | PRICE | PRICE | PRICE | PRICE |
| Asphalt and Concrete Pavement Crushing | 7,000 | TON | \$6.65 | \$46,550.00 | \$7.35 | \$51,450.00 |
| TOTAL BID: | | | | \$46,550.00 | | \$51,450.00 |

2018 Hwy 12 Median Mowing Proposals

March 16, 2018

| Company | Price Per Mowing | Labor (\$/hr) for trimming or weeding |
|-----------------------|------------------|---------------------------------------|
| Top 2 Bottom | \$55.00 | \$35.00 |
| Sunrise Property Care | \$55.00 | \$35.00 |

**2018 Mowing Proposals
Noxious Weeds & Rank Growth Vegetation**

March 16, 2018

| | Company | Sunrise Property Care (Price / Sq Ft) |
|------------------------|--|--|
| Improved Lot | Mowing 12" Weeds or Rank Growth | \$0.01 |
| | Mowing 12" Weeds or Rank Growth w/collection | \$0.02 |
| Vacant Property | Mowing 12" Weeds or Rank Growth (< 0.5 acres) | \$0.01 |
| | Mowing 12" Weeds or Rank Growth w/collection (< 0.5 acres) | \$0.05 |
| | Mowing 12" Weeds or Rank Growth (> 0.5 acres) | \$0.008 |
| | Mowing 12" Weeds or Rank Growth w/collection (> 0.5 acres) | \$0.05 |
| | Chemical Application | \$0.03 |
| | Minimum Charge | \$35.00 |



**STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: March 7, 2018
I.D.: 5090-05-01/ -71
Road Name: STH 33
Title: C Baraboo, Eighth Street
Limits: W City Limit to Lincoln Avenue
County: Sauk
Roadway Length: 1.91 miles

The signatory **City of Baraboo**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Existing roadway is a four-lane urban cross section. Width ranges from 44 feet to 48 feet face to face of curb. There is no parking anywhere along the project length. The concrete pavement has been overlaid more than once. Pavement in the outer lanes is crumbling. Sidewalk along the project length is in good condition.

Proposed Improvement - Nature of work: Reconstruct existing roadway. Update the storm sewer as needed. The proposed project will not include sidewalk replacement except at curb ramps. Update curb ramps to meet ADA requirements where feasible.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: Adjustment of sanitary manholes and water valves will be paid by the Municipality. The Municipality is responsible for all costs associated with the design, construction and oversight and acceptance of any sanitary sewer and water main or lateral work done in conjunction with the roadway project.

This project is currently scheduled for 2025 construction.

TABLE 1: SUMMARY OF COSTS

| Phase | Total Est. Cost | Federal/State Funds | % | Municipal Funds | % |
|--|------------------------|----------------------------|----------|------------------------|----------|
| Preliminary Engineering: Plan Development | \$ 1,083,000 | \$ 812,250 | 75% | \$ 270,750 | 25% |
| Real Estate Acquisition: Acquisition | \$ - | \$ - | | \$ - | |
| ¹ Construction: Roadway | \$ 8,985,000 | \$ 8,985,000 | 100% | \$ - | |
| | \$ - | \$ - | | \$ - | |
| subtotal 5090-05-71: | \$ 8,985,000 | \$ 8,985,000 | | | |
| Non-Participating | \$ - | \$ - | | \$ - | |

Total Cost Distribution \$ 10,068,000 \$ 9,797,250 \$ 270,750

1. Estimates include 12% construction engineering delivery.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

| | |
|--|---|
| Signed for and in behalf of the City of Baraboo (please sign in blue ink) | |
| Name (print) | Title |
| Signature | Date |
| Signed for and in behalf of the State (please sign in blue ink) | |
| Name Steve Flottmeyer | Title WisDOT Southwest Region Planning Chief |
| Signature | Date |

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

- (f) Parking lane costs.
 - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (i) Conditioning, if required, and maintenance of detour routes.
 - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
 6. The work will be administered by the State and may include items not eligible for federal/state participation.
 7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
 8. Basis for local participation:

**** This agreement is for the initiation of preliminary design. ****

- (a) Design Engineering (5090-05-01)

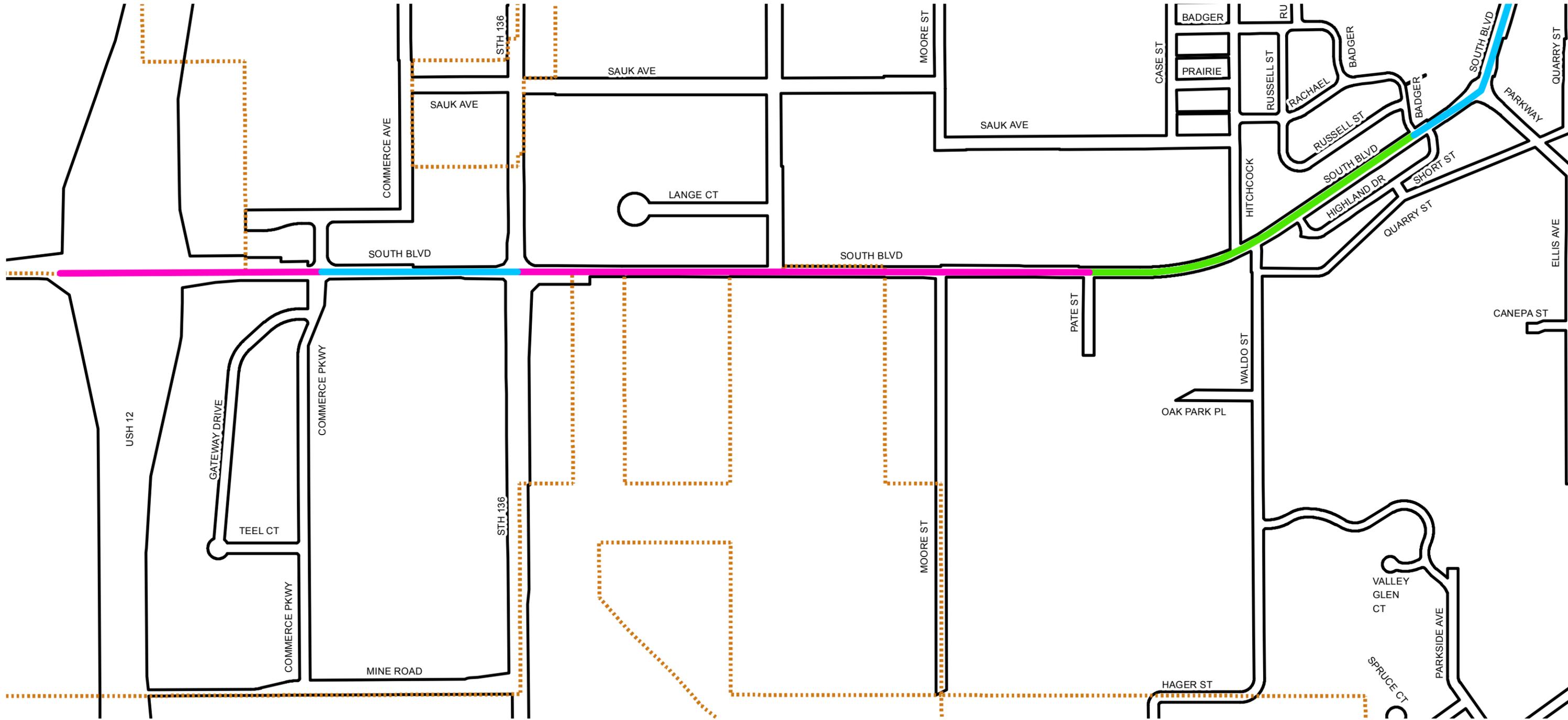
The Municipality is responsible for 25% of the design engineering costs for improvements on a Connecting Highway. The Municipality may be responsible for the design of decorative street lighting and other enhancement items.

- (b) Roadway Construction (5090-05-71)

The construction estimate is preliminary for program scheduling only. As items are identified in design phase that require cost participation or are ineligible for Fed/ State funding, this agreement will be amended to reflect those costs.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

SPEED LIMITS - SOUTH BOULEVARD



LEGEND

- 25 MPH
- 30 MPH
- 35 MPH
- CITY LIMITS



Report Criteria:

Types Selected: Assistance Applieds, Billing Adjustments

| Name | Customer Number | Type | Description | Amount | Service |
|---------------------------|-----------------|-------|---------------------------------|---------|-------------|
| Billing Adjustment | | | | | |
| 02/05/2018 | | | | | |
| VANDRE, PATRICIA | 99-013670-00 | BAadj | PAID ON 1/4-WAS APPLIED TO WRON | .50 - | ST PEN - 94 |
| Total 02/05/2018: | | | | .50 - | |
| 02/06/2018 | | | | | |
| BROADWAY AUTO CARE LLC | 60-006000-00 | BAadj | PAID BEFORE PN-MISAPPLIED PAYM | 3.16 - | Multiple |
| Total 02/06/2018: | | | | 3.16 - | |
| 02/09/2018 | | | | | |
| STOBB, ASHLEY | 65-114000-01 | BAadj | REPAIRED TOILET | 38.00 - | Multiple |
| Total 02/09/2018: | | | | 38.00 - | |
| Total Billing Adjustment: | | | | 41.66 - | |
| Grand Totals: | | | | 41.66 - | |