

Baraboo Library Expansion Committee
Thursday, January 11, 2018
Baraboo Public Library

- I. Call to Order
 - A. Note Compliance with Open Meeting Law
 - B. Roll Call: Anthony Kujawa, Keri Olson, Lacey Steffes, Luisa Ramos, Meg Allen, Ed Geick, Mary Grant, Michael Zolper, Tom Pinion, David Warnecke, John Ellington
 - C. Approval of Minutes from previous meeting – January 3, 2018
Keri moved approval and David seconded approval of the minutes. Motion passes

- II. Public Hearings/Appearances
 - A. Presentations and Interviews with Selected Architectural Firms
 - i 9:00 a.m. Zimmerman Architectural Studios: Douglas Barnes, David Drews
 - The committee found their presentation to be impressive noting their willingness to collaborate, negotiate and their understanding of the context.
 - Their experience with historic additions was impressive as was their cost estimating and cost control.
 - It was also noted that their fee was not time dependent. If it took longer to achieve community input than originally planned, the fee would remain as bid.
 - They take the time to talk with staff and have online tools for gathering broader input and they also had a visualization tool that would replicate walking through the design.
 - They were realistic about short and long term energy costs.
 - They did very diverse designs for diverse communities.
 - ii 10:40 a.m. OPN: Wes Reynolds, Mark Kruser, Kari Heus, Brett Rottinghaus, Kelly Harrer
 - Their commitment to using data in decision making and that the data is nationwide is impressive.
 - They do a good job of engaging the public and gathering input.
 - Their cost track record speaks for itself.
 - They did not come up with specific challenges.
 - They are specialists in libraries.
 - Somewhat disappointed they brought visuals that were difficult to see.
 - More prone to staying ahead of the curve.
 - Confident in their skill set.
 - Extremely detailed.

- Impressed with additional tools for discovering what community wants, e.g., persona approach.
- Really dedicated to libraries and engaged with library community on a national level.
- They work to manage all costs including soft costs.
- They understand what libraries need to be.
- They didn't shy away from the fact that things didn't work out in the latest iteration.
- They have more of the marketing to the community.
- Presentation felt hurried and felt they made assumptions because of previous relationship.
- Concerned about their outsourcing.
- Presentation solely focused on Waunakee.
- Didn't really talk about energy.
- Presentation was more cutting edge, but less professional.
- They did talk briefly about LEED certification.
- They are the only firm with a public commitment to carbon neutral buildings.
- Social engagement was strong.

Tony made a motion to go into recess, David seconded moving into recess. Motion passes unanimously

Tony moved and Mary seconded reconvening in open session. Motion passes.

iii. 1:00 p.m. Dimension IV Madison Design Group Ray White, Ron Siggelkow, Tina Gordon, Michael Hein

- Spent time talking about staff work flow.
- Had good knowledge of the issues.
- Talked about work flows and adjacencies.
- Had smart shopping ideas and used local artists.
- Mentioned historic tax credits.
- The addition should be subservient to the original.
- Ease of maintenance was also a plus.
- They will design with an idea to expansion.
- Knowledgeable about how libraries work.
- Opportunistic in using a polling event to gain community input.
- They seem less technologically advanced and perhaps less Carnegie experience.

- Staff workflow is a key consideration that needs to be done early in the process.
- They seem to have a strength in listening and they also have an exploratory attitude.
- They didn't manage the time well in the presentation.
- The slides toward the end were rushed and not addressed as fully because of the time constraints.
- Wasn't satisfied with answer about comparably priced projects.
- Impressed with concerns about how staff were impacted.
- Limited experience with libraries.
- Strong contender for a smaller library project.

iv. 2:32 p.m. MSA Professional Services E. Carter Arndt, Al Szymanski, Dan Williams, Ann Dilcher, Geraldine Drake

- Impressed with Quinn Evans.
- They have a real sense of what libraries are and can be.
- They talked about a place for experiences and the exterior space for celebration or programming or reading.
- Didn't hear them talk about goals and priorities in initial meetings and how they can be used to guide the process.
- Excited about their ideas and what if we built a porch.
- They didn't talk about the budget.
- Others thought they gave us a good idea about how they arrived at their costs.
- They gave us examples of what could be.
- Valued the idea of engagement and the monthly updates.
- They mentioned increasing fees if there is a delay in phase 2, the actual construction.
- They have not done a project together.
- Appreciated the landscape design approach to the outside of the building.
- Had some concerns about amount of time dedicated to community participation.
- We need to go deeper in getting community input than 2 or 3 meetings.
- If there is a conflict, who wins and who loses?
- Appreciated that they noted library is the most important public building.
- They have home town advantage and are taxpayers.
- Why say uniquely Baraboo when they really couldn't respond to what it is.

- Didn't really talk about various methods to engage community.
- They would have a construction manager.
- They will meet with multiple groups that we would define. But based on their experience what would they recommend as possible groups to meet with. They are very open to suggestions from their clients.
- They are comprehensive.
- Have found MSA to be reasonable with their fees.
- We need to be consistent on what we are asking people to do in phase I.
- We need the fees to be competitive.
- They are local.
- Everybody's professional and what is your first impression. Thought this team was one where everyone got it. They grasped the ideas and were able to present them well.
- They understood the vagueness of the project at this point. They included inflationary increases in their proposal. Appreciated the logistics of moving entries and digging up the front.
- Since they haven't worked together, there is no garbage between them. The first time they are together, they want to make it work.

We will meet again on Monday January 15 at 5:30 in the Baraboo Public Library. The question was raised as to whether we should use a matrix to rank the firms as methodically as possible. Others felt we should be in a position to rate them one, two. This group will make a recommendation to the Board who can then authorize the group to enter into contract negotiations. If there is not a clear consensus we will not take a recommendation to the board and take more time to choose.

Adjournment: Keri moved, David seconded adjournment. Motion passes.