

Members Present: Petty, Sloan, Thurow

Absent:

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, K. Stieve, W. Peterson, T. Pinion

Call Meeting to Order – Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of November 27, 2018. Motion carried unanimously. Moved by Sloan to approve the amended agenda, seconded by Thurow and carried unanimously.

Action Items

- a) **Accounts Payable** - Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council approval of the accounts payable for **\$559,325.47**

- b) **Assistant Fire Chief position, Job Description and Pay Grade**
K. Stieve noted that the 2019 Budget authorizes a full-time training officer. As discussed at prior meetings, the training of the department is of the utmost importance and this person will lead the training and help with recruitment. With this new position, there will have to be some re-organization of duties within the paid-on-call staff but the intention is to make this person second in command. It is still the intention that this position will assist with training for all City of Baraboo employees. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.

- c) **Lease with I A.M. Dairy for parking lot at 114 Walnut Street**
T. Pinion explained that this lease has been finalized to include an annual rental rate of \$1500 per year and a 90 day termination clause. Atty. Truman has reviewed the lease and has no concerns. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.

- d) **Taxi Operating & Capital Assistance Grant Application for 2019, policy changes, and the 2019 Lease**
Moved by Sloan, seconded by Thurow to recommend to Council applying for the 2019 Taxi Operating & Capital Assistance Grant Application. Motion carried unanimously.

- e) **Approve & Adopt new Sewer Utility Rate Structure**
W. Peterson explained that the rate structure is finally complete. There were two main driving points behind the rate structure change. One, in the past, we were solely based off of flow whereas most communities include a base charge and a volume charge. And two, the numerous conversations with Driftless Glen Distillery and high strengths. This was a chance to review the entire structure and the 2-tier system now allows for a base and a volume charge guaranteeing quarterly money to cover debt. Some residents will see a slight increase in their bills due to the restructure but this is not a rate increase. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.

Informational Items

- a) City Attorney's report on insurance claims – None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:35pm.
Brenda Zeman, City Clerk